

TREASURIES AND ACCOUNTS DEPARTMENT

From

THIRU. S.NAGARAJAN, I.A.S
Commissioner of Treasuries and Accounts (FAC),
3rd Floor, Perasiriyar K Anbazhagan Maligai,
No.571, Anna Salai, Nandanam,
Chennai-600 035.

To

All Subordinate Officers,
Treasuries and Accounts Department.

Rc. No.813/A3/2024, Dated : 26.10.2024

Sir/Madam,

Sub: Establishment – Tamil Nadu State Treasuries and Accounts Services
– Preparation of Assistant Accounts Officer panel for the year 2023
– 2024 – Particulars called for – Reg.

It is proposed to prepare a panel for the year 2023- 2024 for appointment as Assistant Accounts Officer in Class IV of Tamil Nadu State Treasuries and Accounts Service by promotion from among the holders of the post of Additional Sub Treasury Officers / Sub Treasury Officers / Superintendents.

2. To consider for inclusion in the panel one must possess the following qualifications as on 15-06-2023.

a)	Must possess the minimum General Educational qualification
b)	Must have passed Account Test for Subordinate Officers Part I and Part II
c)	Must have passed the Departmental Test for Subordinate Officers in Treasuries and Accounts Department.
d)	i) Must have passed Accountancy Lower Grade conducted by the Technical Education Department (or) ii) Provided that a person who possesses B. Com. Degree (10+2+3 / 11+1+3) need not be required to pass the Accountancy Lower / Higher Grade Examination. Note: 1. B.Com under double degree program is not acceptable at present on par with regular B.Com course. 2. If the individual possess B.Com. Degree the certificates of 10th, 12th or 11th PUC and B.Com degree certificates should be pasted in the Service Register along with a copy of the <u>Mark Statement (3 years) of B.Com Degree, to know the pattern of study.</u>

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| <p>iii) B.A Corporate Secretaryship awarded by University of Madras (G.O (Ms.) No.232 Higher Education (K2) Department Dated:18.11.2016)</p> <p>iv) B.A Corporate Secretary ship awarded by Bharathidasan University (Government in Finance (T&A-1) Department letter No.8739/T &A-1/2018—1, Dated :27.09.2019)</p> <p>v) Passed M.Com (Post graduation) with B.B.A as Bachelor degree in Commerce. (Govt. Fin. Dept Letter No.48161/T&A-I/2015 Dated 02.11.2015)</p> <p>vi) Passed B.B.M degree awarded by University of Madras (Govt. Fin. Dept Letter No.18369/T&A-I/2019 dated 27.02.2020)</p> <p>vii) B.Com (double Degree) Distance Education Mode (One Year) Awarded by Annamalai University (G.O (Ms.) No.235 Higher Education (K1) Department Dated:28.08.2023</p> |
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3. It is requested that a list of persons who satisfy the above qualifications and completed probation in the category of Superintendent as on **15-06-2023** and included in the **Superintendent Panel up to the year 2019 - 2020** may be sent so as to reach this office **on or before 15.11.2024.**

4. The particulars of each individual may be furnished separately in the Proforma "A" specimen of which is enclosed. **The Service Registers with up to date entries and Record sheets up to the period ending 30.06.2023** may also be sent. If there are no qualified persons, a **"NIL REPORT"** should be sent without fail. A declaration as enclosed in the Proforma "B" may also be obtained from the individuals concerned and sent. In case of persons who satisfy the qualifications but not willing to be considered for the post of Assistant Accounts Officer shall furnish necessary relinquishment, either temporarily or permanently, under General Rule 47 of Tamil Nadu State and Subordinate Services vide Proforma "C" enclosed and be sent to this office. No request for relinquishment will be entertained after inclusion of the name in the panel.

5. It is also informed that the list should also include the names of the individuals who are on deputation on Foreign Service and in other Government departments. The individuals whose names were deferred in the previous year panels of Assistant Accounts Officer should also be included in the list subject to eligibility / fitness and their Service Register and Record Sheet with up to date entries should be sent to this office without fail. The individuals who have temporarily relinquished previously and completed the period of relinquishment as on 15.06.2023 should also be considered and necessary proposals shall be sent.

6. All the particulars furnished in the Proforma should be flagged on the relevant pages where the entries are made in the Service Register of the individual.

7. A certificate to the effect that the proposals are submitted to the Commissionerate in respect of all eligible persons and that no qualified one has been left over in the proposals shall be furnished. If there is no eligible person for consideration for the panel, a "NIL" report shall also be furnished without fail.

**SD/-S.NAGARAJAN
COMMISSIONER OF TREASURIES AND
ACCOUNTS(FAC)**

Encl:

- Proforma 'A', 'B' and 'C'.

Copy to:

1. The Senior Superintendent, "N" Section, O/o the CTA, Chennai -35.
(for information and further action at your end)
2. The Superintendent, "P" Section, O/o the CTA, Chennai-35

//Forwarded by Order //


Senior Superintendent
26/10/2024

JA
26/10/24

PROFORMA "A"

01	Name		
02	Designation and Mobile Number		
03	Date of birth		SR P / Vol
04	Date of entry into Government Service		SR.P / Vol
05	Date of retirement		SR P / Vol
06	Present Pay		SR P / Vol
07	Total Service as on 15.06.2023		
08	Date of appointment as A.S.T.O / S.T.O / Superintendent (Seniority No. should be specified)		SR P / Vol
09	Date of completion of Probation in the category of Superintendent		SR P / Vol
10	Total service in the post of STO / Superintendent as on 15-06-2023		
11	Educational Qualification		SR P / Vol
12	a) DOM (year and month of passing) Account Test Part I (year and month of passing) Account Test Part II (year and month of passing)		SR P / Vol
	b) Departmental exam for subordinate officers in Treasuries and Accounts Department (Year and Month of Passing)		SR P / Vol
	c) Whether passed Accountancy Lower Grade or B.Com and year of passing		SR P / Vol
13	Native District		
14	Community (State whether SC / ST/ BC / MBC/ OC)		
15	Whether any charges are pending or contemplated		
16	Punishments already awarded if any and details thereon		
17	Remarks(with specific recommendation or otherwise)		

Signature of the Head of the Office

PROFORMA "B"

Declaration

I, Thiru / Tmt.

hereby declare that in the event of inclusion of my name for appointment as Assistant Accounts Officer in Class IV of Tamil Nadu State Treasuries and Accounts Service in the panel for the year 2023 - 2024, I opt permanently for the Tamil Nadu State Treasuries and Accounts Service and prepared to work in Treasuries and Accounts Department / other Government Department / Tamil Nadu Government Undertakings on foreign service in or anywhere in Tamil Nadu and I will not claim reversion on any circumstances.

Date:

Signature

Place:

PROFORMA "C"

Permanent / Temporary Relinquishment

(Declaration under Rule 47 of General Rules)

I, Thiru / Tmt. _____, Office of the
.....hereby declare that I relinquish
my rights under Rule 47 of the General Rules for the Tamil Nadu State and Subordinate
Services for appointment as Assistant Accounts Officer permanently/Temporarily.

Date:

Signature

Place:

All the Sub ordinate officers are requested to furnish following details of all Superintendents in position belonging to the Superintendent panel for the year upto 2019-2020 to CTA A section (Email Id:ctaasection@gmail.com) immediately.

OFFICE NAME / DISTRICT

S.No.	Name & Designation	Superintendent Panel Seniority, Year	Qualified / Not Qualified for AAO Panel

If Qualified, whether proposal sent	Relinquishment details if any	Opted for ATO Promotion