

FORM NO.4.

From

To

The Principal Secretary/Commissioner/Director,
Treasuries and Accounts Department,
Panagal Buildings, II Floor,
Saidapet, Chennai 600 015.

Sir,

SUB: Application for payment of accumulations
under All India Service (Group Insurance)
Scheme, 1980

I have been a member of All India Service (Group Insurance)
Scheme, 1980 since _____.

I have retired from service after attaining the age of _____
years/ I have ceased to be in Employment with effect from
_____.I was holding the post of _____
_____ at the time of
retirement/cessation of employment.

I request that the amount due to me under All India Service
(Group Insurance) Scheme, 1980 may be paid to me.

Yours faithfully,

ANNEXURE III

PART I :

**Received the sum of Rs.
Under the All India Services (Group Insurance) Rules, 1981, being the total
entitlement of Rs.**

**For the Insurance Fund and / or of Rs.
From the Savings Fund**

Accrued to :

Name :

**Service to which I/he*
Belonged :**

**Designation
Name of the State on whose
Cadre borne :**

**Revenue Stamp
Signature (s) of Recipient (s)
NAME IN BLOCK LETTERS**

Dated:

PART II

**Enrolment to be recovered by the designation
Drawing officer of State / Union territory or by DDO of concerned Central Ministry /
Department in respect of an officer on deputation at Centre**

- a) **Date on which the officer became a member to the Scheme :**
- b) **Description of the event (retirement/ resignation/death etc.,) and date thereof :**

**Countersigned for payment of Rs. (Rupees) to Claimant(s) /
Crossed Cheque / Demand Draft to be issued in favour of claimant(s).**

**Principal Secretary/Commissioner of
Treasuries and Accounts**

PART III:

Endorsement to be recorded by the D.D.O. of Department of Personnel and Administrative Reforms / Ministry of Home Affairs / Department Agriculture in the case of IAS / IPS / IFS officers respectively.

Certified that the above details (including entitlement under the Savngs Fund) have been verified and found to be correct.

**Signature:
D.D.O.,D.P.&P:**

PART IV:

FOR USE IN PAY AND ACCOUNTS OFFICE

Passed for payment of Rs. (Rupees

**Payments through
Cheque(s) No.(s)**

Date

Accounts Officer

*Delete whichever is inapplicable.

I certify that the subscriptions towards All India Service (Group Insurance) Scheme 1980 at the rate of Rs.80/= per month for the period from 1.1.198 to and at the rate of Rs. 120/- per month for the period from 1.1.199 to amounting to Rs. (Rupees

only) has been paid by me. If any dues are pointed out later, I will remit it immediately.

SIGNATURE OF THE APPLICANT.