

In partial modification to the instructions given earlier in connection with PLI revised procedure

Since, most of the DDOs have not understood the concept correctly and properly and no desirable response has been received, it has been decided to alter the month and year of implementation of the revised procedure in respect of PLI as 05/2010 instead of 06/2009.

All the DDOs are requested to read and follow the following instructions carefully before furnishing the Annexure.

Annexure	Officer(s)	Particulars	To be sent	
			To	On
A	Drawing and Disbursing Officer	List of persons for whom PLI recoveries were made through various bills for the month of 05/2010 (ONLY FOR MAY 2010)	STO TO/PAO	1 st week of JUNE 2010
B	Drawing and Disbursing Officer	'List of Exceptions' showing the addition and deletion w.r.t. previous month (e.g.) 1) new subscribers 2) subscribers who are transferred to / from other district/department 3) subscriptions recovered in arrears 4) Non- recovery of subscription due to leave etc., From 06/2010 Onwards	STO/ TO/PAO	1 st week of succeeding month
C	Drawing and Disbursing Officer	"Nil report"- if there are no exceptions with reference to previous month from 06/2010 onwards	STO/ TO/PAO	1 st week of succeeding month
	Treasury Officer / PAO	To forward : Annexure A for <u>05/2010</u> only Either Annexure B or C from 06/2010 onwards <u>(not both)</u>	AG	18 th of June 2010 18 th of succeeding month

2) DDO may maintain a PLI Register showing the recoveries made towards PLI for all the subscribers working under his control which would enable them to furnish the required annexure every month to Treasury.

3) It may be noted that Annexure A has to be given **only once**. (i.e. only for 05/2010).

4) It may be noted that the DDOs have to furnish either Annexure B or C alone for any particular month and **not both**.

ANNEXURE A

List of persons for whom PLI subscriptions were recovered in the pay bill for the month of May 2010

Name of the DDO & DDO Code No.

Name of Sub Treasury/Treasury

Major Head

Sub Account

Month of Account (only for May 2010) 05 / 2010

Serial No	Name of the PLI Subscriber	Policy Number(s)	PLI Premium Amount
		Total	

Drawing and Disbursing Officer

To

Treasury Officer/PAO concerned

For onward transmission to AG along with

Regular PLI schedules on 18th of June, 2010.

NOTE : *If Annexure A is not received in this office on 18th of June 2010, PLI credit schedules would not be accepted.*

ANNEXURE B

(From 06/2010 onwards)

(To be sent to Treasury Officer on the first week of the succeeding month)

"List of Exceptions"

showing the details of persons under the jurisdiction for whom the PLI subscriptions were recovered or not in that particular month with reference to previous month

(Additions / Deletions w.r.t. previous month) ###

Name of the DDO/DDO Code No.

Name of the Sub Treasury/Treasury

Major Head

Sub Account

Month of Account

Serial No.	Name of the PLI Subscriber	Policy number(s)	Premium Amount	
			Addition(+)	Deletion(-)
		Total		

(Total amount of recoveries of previous month) + (Total amount of Additions) - (Total amount of Deletions) = (Total amount of recoveries for the Current month)

Drawing and Disbursing Officer

To

Treasury Officer /PAO concerned

For onward transmission to AG along with regular PLI schedules.

It may be ensured that Annexure A for 05/2010 have been sent already.

ANNEXURE C
(from 06/2010 onwards)

(To be sent to Treasury Officer on the first week of the succeeding month)

NIL REPORT ###

Name of the DDO/DDO Code No.
Major Head
Name of the Sub Treasury/Treasury
Sub Account
Month of Account

It is hereby certified that there are "no exceptions" (additions or deletions) with reference to previous month's PLI recovery particulars in respect of all the subscribers/insurants under the jurisdiction for this month of account.

Drawing and Disbursing Officer

To
Treasury Officer concerned
For onward transmission to AG along with
regular PLI schedules.

It may be ensured that Annexure A for 05/2010 have been sent already

ANNEXURE D

(To be sent to AG on 18th of the succeeding month along with
PLI credit schedules)

It is hereby certified that the '*List of Exceptions*'
(Annexure B or Annexure C as the case may be) for the month
of _____, have been received from all the Drawing and
Disbursement Officer under this jurisdiction and the same
forwarded to your office.

Treasury Officer/PAO

To

AC 2 section,
O/o AG (A&E), Tamil Nadu,
361, Anna salai, Teynampet,
Chennai - 600 018.