

Treasuries and Accounts Department

From

To

The Principal Secretary / Commissioner
of Treasuries and Accounts,
3rd Floor, Integrated Office Complex for
Finance Department,
Veterinary Hospital Campus,
Chennai-600 035.
Office: 044-24342438, 24357412
Mobile: 97187 33070
9445543074

Rc.No. 27336/A1/2017

Dated 09.08.2017

Sir / Madam,

Sub:	Establishment – Tamil Nadu State Treasuries and Accounts Service – Preparation of panel for the post of Additional Director of Treasuries and Accounts for the year 2017 -2018 – Proposals called for – regarding.
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I request you to furnish the particulars in the **Proforma** enclosed in respect of **Thiru / Tmt** _____ of your office in connection with the preparation of the panel for the post of Additional Director of Treasuries and Accounts in Tamil Nadu State Treasuries and Accounts Service for the year **2017-18 on or before 15.09.2017.**

I also request you to kindly send the up to date confidential report of the officer to this office along with the proposal.

Angel
9/8/17

Additional Director (Admin)
For Principal Secretary / Commissioner of
Treasuries and Accounts.

Encl: Proforma

Not
9/8/17

Proforma II

ANNEXURE V

(VIDE PARAGRAPH 3(II) OF G.O.)

**BRIEF PARTICULARS ABOUT THE OFFICERS TO BE CONSIDERED FOR INCLUSION IN THE PANEL OF
ADDITIONAL DIRECTOR OF TREASURIES AND ACCOUNTS FOR THE YEAR 2017-2018**

01(a)	Name & Designation of the Officer and the scale of pay attached to the post now held	
01(b)	Classification of community (SC/ST/BC/MBC/DNC/OC)	
(c)	Name of the community as specified in the General Rules (except O.C.) (Col.b) and (c) are applicable only for the posts for which rule of reservation is followed for recruitment by transfer to higher posts	
02	Age and Date of Birth	
03	Date of Retirement	
04	Educational Qualification, Special Qualification if any	
05	Training undergone	
06	Date of regular appointment, Date of completion of probation and total service in the post, presently held. If on O.D., period from which he/she is on O.D.	
		Years
		Month
07	Whether the Officer has acquired all the qualifications prescribed in the Special or adhoc rules for higher post including previous experience, teaching experience, Special training etc., on the crucial date	
		Crucial Date

	15.06.2017	Must have completed service for a period of not less than five years in the post of Joint Director of Treasuries and Accounts	
08	Whether any charges are pending against the Officer, and if so indicate the period to which charges relate, nature of charges and date from which pending the present stage, reasons for delay in finalizing the disc. Proc. Whether any appeals are pending and if so, the present stage		
(a)	Extract of charges pending under Rule 17(b) of TNCS (D&A) Rules		
	1		
	2		
	3		
(b)	Extract of lapses for which disc. Action under rule 17(a) of the TNCS (D&A) Rules have been initiated		
09(a)	Whether any vigilance for other enquiries are pending against the officer & if so indicate the details thereof, nature of irregularities lapses against period to which lapses relate		
(b)	Present stage of disciplinary proceedings		
9-A	(a)	Whether any Criminal Case is pending against the officer in the official capacity and if so, indicate the details thereof, nature of crime for which he is proceeded against:	
	(b)	Whether charge sheet has been filed:	
	(c)	Present stage of the Criminal Case:	

9-B	(a)	Whether any Criminal case is pending against the officer in the personal /private in nature and if so, indicate the details thereof: nature of crime for which he is proceeded against:	
	(b)	Whether charge sheet has been filed:	
	(c)	Present stage of the Criminal Case:	
9-C	(a)	Whether any charges have been framed by the Tribunal for disciplinary proceedings and the enquiry by the Tribunal for Disciplinary proceedings is pending:	
	(b)	Whether the case was referred to the Tribunal for Disciplinary proceedings by the Government themselves or on recommendation of the Vigilance Commission:	
	(c)	Present stage of the enquiry by the Tribunal for Disciplinary proceedings:	
10		Whether any penalties have been imposed on the officer and if so the nature of lapses and penalties imposed & date of imposition of the punishment, copies of orders imposing punishment should be attached.	
	(a)	Whether the penalties have been given effect to, if not the reasons therefore	
	(b)	Whether on suspension or undergoing punishment at the time of consideration	
11(i)		Whether there are any adverse remarks in his/her personal File and if so, indicate the details therefore and whether they have been communicated to individuals	

(ii)	Resume of Personal File	
12	Whether the individual has been considered earlier in the last panel, and passed over. If so, the reasons therefore may be indicated	
13	Specific Recommendation of the Head of Department	

HEAD OF OFFICE

14.	Specific Remarks of the Special Secretary to Government of the Administrative Department.	
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ANNEXURE

S.No	Name Thiru/Tmt	Designation and Office	Phone Numbers
1	Selvi E.Nalini, B.Sc., ACA	General Manager, ELCOT, Chennai	
2	S.Revathy B.Com., ICWA	FA&CAO, TANSACS, Chennai	
3	D.Ganesan	Faculty member in Anna Institute of Management, Madurai	
4	V.S.Anbarasu	Joint Director (NHIS), O/o Director of Treasuries and Accounts, Chennai	
5	S.Arasu, B.SC., ICWA	Joint Director (e-governance team), O/o Director of Treasuries and Accounts, Chennai.	
6	R.Mohana M.Sc., GradCWA	Pay and Accounts Officer, Pay and Accounts Office (E), Chennai.	
7	V.Sathiya, B.Sc., FCA	FA&CAO, Tamil Nadu Watershed Development Agency, Chennai	
8	S.Thirugnanasambandam B.Com., ACA	Regional Joint Director of Treasuries and Accounts, Chennai	
9	S.Kirubanandan	Pay and Accounts Officer, Pay and Accounts Office (N), Chennai.	
10	A.R.Rajalakshmi	FA & CAO, TIDCO ,Chennai	
11	A.Arjunan,	Finance officer, Manonmaniam Sundaranar University, Tirunelveli	
12	K.S.Muthupandian	Pay and Accounts Officer ,Madurai	
13	A.Nirooparani (on Study leave)		
14	V.Shanmugam	FA & CAO, Tamil Nadu Warehousing Corporation, Chennai	
15	V.Kumaresan M.Com., ICWA	Pay and Accounts Officer, Pay and Accounts Office (HC), Chennai	
16	R.Poongothai,	Financial Comptroller, TNAU, Coimbatore	
17	S.Sivaprakash BA., ICWA., ACA	Financial Management Specialist, TN IAMWARM Project, Chennai – 5	
18	A.Venkatalakshmi@Revathi M.Com., ICWA	Pay and Accounts Officer, Pay and Accounts Office (S), Chennai – 35	
19	G.Rajagopalan	Regional Joint Director of Treasuries and Accounts, Madurai	
20	Selvi Sasikala	TUFIDCO, Chennai.	