



## **WATER RESOURCES DEPARTMENT**

# **MANUAL UNDER RIGHT TO INFORMATION ACT, 2005**

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**Government of Tamil Nadu  
2025**

**WATER RESOURCES DEPARTMENT**  
**SECRETARIAT, CHENNAI-9.**

**RIGHT TO INFORMATION ACT, 2005**  
**INDEX**

| <b>Sl. No.</b> | <b>Chapter</b>  | <b>Page No.</b> |
|----------------|---|-----------------|
| I.             | Introduction  | 1               |
| II.            | Particulars of Organisations, functions and Duties<br>(Section 4(1) (b) (i)) of RTI Act 2005  | 4               |
| III.           | Powers and Duties of Officers and Employees<br>(Section 4(1) (b) (ii)) of RTI Act 2005  | 6               |
| IV.            | Procedure followed in the decision making Process<br>(Section 4(1) (b) (iii)) of RTI Act 2005   | 15              |
| V.             | Norms set for the discharge of its functions<br>(Section 4(1) (b) (iv)) of RTI Act 2005   | 16              |
| VI.            | Rules, Regulations, Instructions, Manuals and Records for<br>Discharging Functions (Section 4(1) (b) (v)) of RTI Act 2005   | 17              |
| VII.           | A Statement of the categories of documents that are held by it<br>under its control. (Section 4(1) (b) (vi)) of RTI Act 2005  | 18              |
| VIII.          | Particulars of any arrangement that exists for consultation with, or<br>representation by, the members of the public in relation to the<br>formulation of its policy or implementation thereof<br>(Section 4(1) (b) (vii)) of RTI Act 2005  | 19              |
| IX.            | A Statement of Boards, Councils, Committees and other bodies<br>consisting of two or more persons constituted as its part or for the<br>purpose of its advice, and as to whether meetings of those Boards,<br>Councils, Committees and other bodies are open to the public, or the<br>minutes of such meetings are accessible for public<br>(Section 4(1) (b) (viii)) of RTI Act 2005 | 20              |
| X.             | Directory of Officers and Employees at the Secretariat, Water<br>Resources Department and their monthly remuneration<br>(Section 4(1) (b) (ix), (x)) of RTI Act 2005  | 21              |
| XI.            | Budget allocation made for Water Resources Department and in the<br>Organisations in its control in BE 2024-2025.<br>(Section 4(1) (b) (xi) of RTI Act 2005)  | 28              |
| XII.           | Particulars of the facilities available to citizens for obtaining<br>information. (Section 4(1) (b) (xv)) of RTI Act 2005   | 29              |

|        |   |    |
|--------|---|----|
| XIII.  | The manner of execution of subsidy programme, including the amounts allocated and the details of beneficiaries of such programmes<br>(Under Section 4(1) (b) (xii) of RTI Act 2005) | 30 |
| XIV.   | Particulars of recipients of concessions, permits or authorizations granted by it (Under Section 4(1) (b) (xiii) of RTI Act 2005)   | 31 |
| XV.    | Details in respect of the information available to or held by it, reduced in an electronic form<br>(Under Section 4(1) (b) (xiv) of RTI Act 2005)                                   | 32 |
| XVI.   | Publish all relevant facts while formulating important policies or announcing the decisions which affect public<br>(Under Section 4(1) (c) of RTI Act 2005)                         | 33 |
| XVII.  | Provide reasons for its administrative or quasi-judicial decisions to affected persons<br>(Under Section 4(1) (d) of RTI Act 2005)  | 34 |
| XVIII. | Such other information as may be prescribed<br>Section 4(i)(b) (xvii) of RTI Act 2005   | 35 |

## **RIGHT TO INFORMATION ACT, 2005**

### **INFORMATION HAND – BOOK**

#### **CHAPTER-1** **INTRODUCTION**

##### **1.1 Background, Objective and Purpose of this Hand – Book.**

The Right to Information Bill, 2005 as passed by the Houses of Parliament received the assent of the President of India on 15<sup>th</sup> June 2005 and thus the Right to Information Act, 2005 (Central Act 22 of 2005) has come into force.

The provisions of sub-section (1) of Section 4, sub section (1) and (2) of section 5, sections 2, 12, 13, 15, 16, 24, 27 and 28 of the Act came into force at once and the remaining provisions of the Act came into force on the 12<sup>th</sup> October 2005.

The Right to Information Act, 2005 (Central Act 22 of 2005) has been enacted to provide for setting out a practical regime of the right to information for citizens to secure access to information under the control of Public Authorities, in order to promote transparency and accountability in the working of every public authority to provide information to citizens who desire to have it and contain corruption and to hold Government and their instrumentalities accountable to the governed keeping in mind the preservation of confidentiality of sensitive information.

##### **1.2. Intended users of this book.**

This manual is aimed at the Public in general and users of services and provides information about this department's organisational setup, function, duties of the officers and employees and the organisations under its administration control.

##### **1.3 Contact Persons :-**

The Public Information Officers i.e, the Under Secretary to Government and the Appellate Authority, i.e. Joint / Additional Secretaries to Government, Water Resources Department, Secretariat, Chennai-9 shall be the contact person in the Secretariat for getting more information.

##### **Public Information Officer**

**(As on 09-01-2025)**

| <b>Sl. No.</b> | <b>Name and Designation</b>           | <b>Appointed as</b>                                 | <b>Sections</b> | <b>Phone No.</b> |
|----------------|---------------------------------------|---|-----------------|------------------|
| <b>(1)</b>     | <b>(2)</b>                            | <b>(3)</b>  | <b>(4)</b>      | <b>(5)</b>       |
| <b>1.</b>      | Thiru<br>B.Ramesh,<br>Under Secretary | Public<br>Information<br>Officer<br>(Establishment) | A, B, C, D      | 044-25665512     |

|    |   |   |                   |              |
|----|---|---|-------------------|--------------|
| 2. | Thiru<br>R.Krishnavel,<br>Under Secretary | Public<br>Information<br>Officer (Inter<br>State Water) | C.Spl, I.Spl & R  | 044-25665953 |
| 3. | Tmt J.Premila,<br>Under Secretary         | Public<br>Information<br>Officer<br>(General)           | I & T             | 044-25665579 |
| 4. | Tmt<br>P.Kalaiselvi,<br>Under Secretary   | Public<br>Information<br>Officer<br>(Irrigation)        | K & N             | 044-25665153 |
| 5. | Tmt V.K.Vinitha,<br>Under Secretary       | Public<br>Information<br>Officer (Office<br>Procedure)  | OPI, OPII & Bills | 044-25665679 |
| 6. | Thiru<br>E.Sriganesh,<br>Under Secretary  | Public<br>Information<br>Officer<br>(Courts)            | P, Q & S          | 044-25665343 |
| 7. | Tmt<br>S.Manimala,<br>Under Secretary     | Public<br>Information<br>Officer (EAP)                  | W, WR & ISW       | 044-25665496 |

#### **1.4 Procedure and Fee Structure for getting Information.**

[G.O.Ms.989, Public (Estt. & Leg.) Department dated 07.10.2005] (a) Every application for obtaining information under sub-section (1) of the section 6 of the Right to Information Act shall be accompanied by an application fee of Rs.10/- (Rupees Ten only) court fee stamp or Demand Draft or Bankers Cheque or any other mode of remittance prescribed by the Government from time to time payable under the head of account

**“0070. Other Administrative Services – 60 Other Services – 118 Receipts under Right to Information Act, 2005 – AA – Collection of Fees under Right to Information (Fees) Rules, 2005 – 227 Non – Taxation Fees – 39 Translation and Printing Fees”**

**[IFHRMS DPC: 0070 60 118 AA 22739]**

The applicant may also remit the fee under the above head of account in the Treasury / Pay and Accounts Office / State Bank of India / Reserve Bank of India

and produce the chalan to the Public Information Officer as an evidence for having remitted the fee.

(b) For providing the information under sub-section (1) of section 7 of the Act, a fee shall be charged as indicated in (a) above, at the following rates:-

- (i) Rupees two each page in A-4 or A-3 size paper created or copies.
- (ii) Actual charge or cost price of a copy in larger size paper;
- (iii) Actual cost of price for samples or models; and
- (iv) For inspection of records, no fee for the first hour, and a fee of rupees five for each 15 minutes (or fraction thereof) thereafter.

(c) For providing the information under sub-section (5) of section 7, the fee shall be charged by way against proper receipt or by Demand Draft or Bankers Cheque in the above head of account following rates-

- (i) for information to provide in diskette or floppy rupees fifty per diskettee of floppy; and
- (ii) for information to provide in printed form, at the price fixed for publication.

Persons below the poverty line are exempted from the payment of fee mentioned in the above seeking information under the Right to Information Act, 2005. The list of persons below the poverty line approved by the Gram Panchayat and Local Bodies will be the basis for claiming the concessions, certified extract of the list will be sufficient to avail this concession. **Appellate Authority**

| <b>Sl. No.</b> | <b>Designation</b>                            | <b>Appointed as</b>                 | <b>Sections</b>               | <b>Phone No.</b> |
|----------------|---|-------------------------------------|-------------------------------|------------------|
| <b>(1)</b>     | <b>(2)</b>                                    | <b>(3)</b>                          | <b>(4)</b>                    | <b>(5)</b>       |
| <b>1.</b>      | Thiru G.Sathyanaarayana, Additional Secretary | Appellate Authority (Budget)        | I, T, I.Spl, R, W and WR      | 25674802         |
| <b>2.</b>      | Thiru M.D.Manuraj, Joint Secretary            | Appellate Authority (Irrigation)    | S, P, Q, N, K, OP-I and OP-II | 25670022         |
| <b>3.</b>      | Thiru N.Pari, Joint Secretary                 | Appellate Authority (Establishment) | A, B, C, D, C.Spl and ISW     | 25671880         |

## **Chapter II**

### **Particulars of organisations ; functions and Duties.**

#### **2.1. Introduction**

The Water Resources Department functions under the control of Additional Chief Secretary to Government and deals with policy making on all matters concerning the Water Resources Organisation of the State.

#### **2.2 Water Resources Department**

Water Resources Department is focussed on the activities for effective management of Water Resources to meet the water demands of various sectors viz., Agriculture, Domestic, Industries etc by creating new structures, maintenance of existing water bodies and their infra structure in a healthy status.

#### **2.3 Working Hours of Office**

a) Opening hours of the Office – 10.00 a.m

b) Closing hours of the Office – 5.45 p.m.

(Lunch time any ½ hour between 1.00 p.m. to 2.00 p.m)

#### **2.4 Address of the Main Office and Other Office**

##### **2.4.1. Secretariat Level**

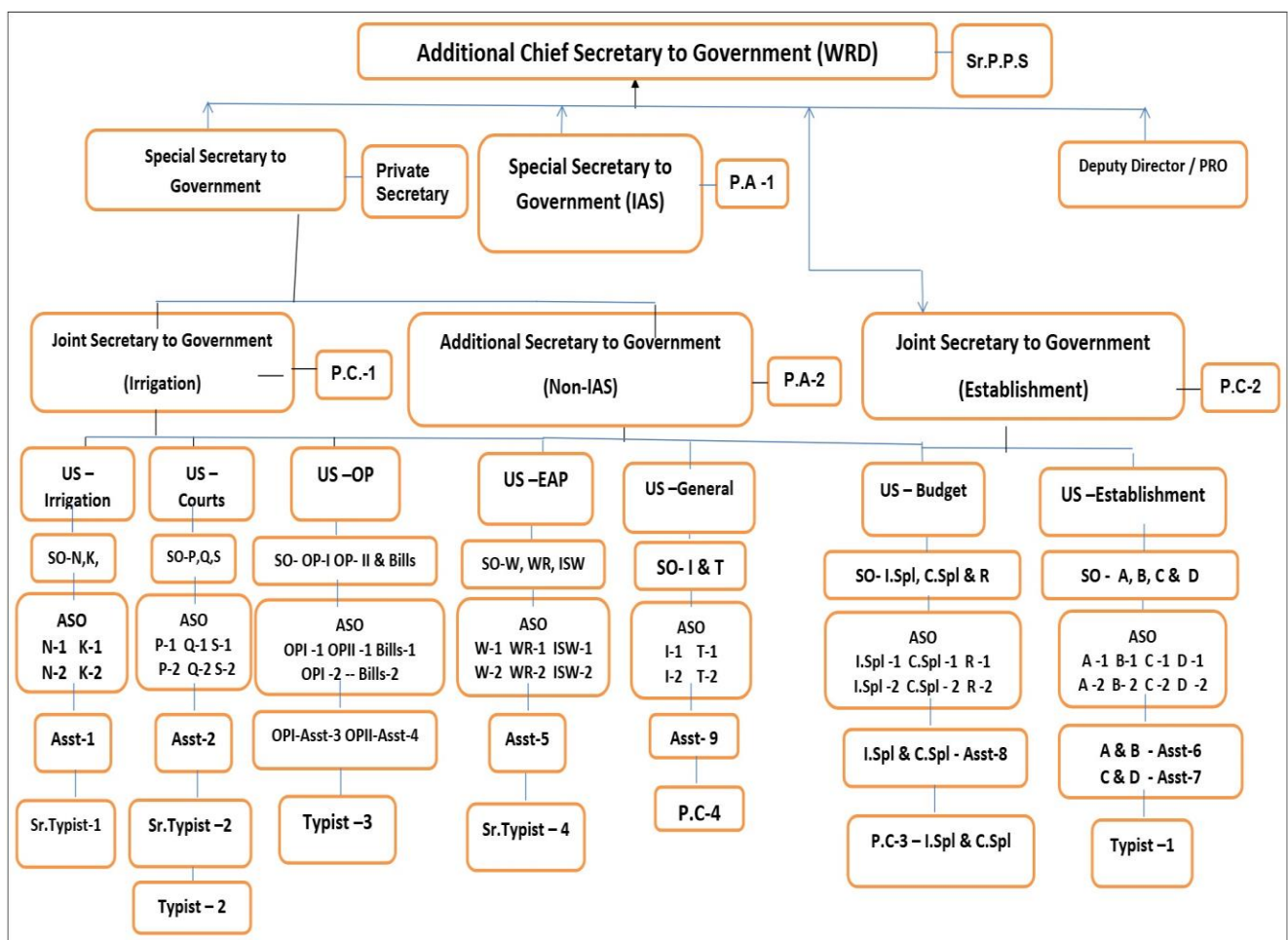
The Additional Chief Secretary to Government, Water Resources Department, 5<sup>th</sup> Floor, NKM Building, St. Fort George, Secretariat, Chennai – 600 009.

##### **2.4.2 Heads of Department Level**

1. Engineer-in-Chief and Chief Engineer (General),  
Water Resources Department, Chepauk, Chennai – 600 005.
2. Chief Engineer, Water Resources Department,  
Chennai Region, Chepauk, Chennai – 600 005.
3. Chief Engineer, Water Resources Department,  
Trichy Region, Pudukottai Road, P.B.No.803,  
Subramaniapuram, Tiruchirappalli – 620 020.
4. Chief Engineer, Water Resources Department,  
Coimbatore Region, Coimbatore – 641 001.
5. Chief Engineer, Water Resources Department,  
Madurai Region, Thallakulam, Madurai – 625 002.
6. Chief Engineer, Water Resources Department,  
Plan Formulation, Chepauk, Chennai – 600 005.
7. Chief Engineer, Water Resources Department,  
Design, Research and Construction support,  
Chepauk, Chennai – 600 005.
8. Chief Engineer, Water Resources Department,  
Operation & Maintenance, Chepauk, Chennai – 600 005.
9. Chief Engineer, Water Resources Department,  
State Ground and Surface Water Resources Data Center,  
Tharamani, Chennai – 600 113.

10. Chief Engineer and Director, Water Resources Department, Institute for Water Studies, Hydrology and Quality Control, Tharamani, Chennai – 600 113.
11. Chief Engineer, WRD & Director General, Water Resources Department, Irrigation Management Training Institute, Thuvakkudi, Tiruchirappalli – 620 015.
12. Office of the Chief Engineer and Director, Water Resources Department, State Water Resources Management Agency, (SWaRMA), Tharamani, Chennai – 600 113.

## **2.5. Organization Chart of Water Resources Department, Secretariat**





## **Chapter III**

### **Power and duties of Officers and Employees under Section 4(1) b(ii) of Right to Information Act, 2005**

#### **3.1 Introduction**

Water Resources Department is headed by the Additional Chief Secretary to the Government of Tamil Nadu, who is a senior IAS officer. The Additional Chief Secretary is the administrative head of the Department and principal adviser to the Hon'ble Minister holding the portfolio of Water Resources Department, on all matters of policy and administration relating to this Department. He is assisted by Officers in the cadre of Special Secretary to Government, Special Secretary to Government (IAS), Additional Secretary to Government (Non-IAS), two Joint Secretaries and seven Under Secretaries. The Officers and Employees of this Department exercise the administrative and financial powers as laid down in the Secretariat office manual and Tamil Nadu Financial Code. This Department is responsible for formulation of policies of the Government in respect of Water Resources Department in Tamil Nadu and also for the execution and review of these policies. The powers and duties of the officers in the department of Secretariat are indicated below.

#### **3.2 Powers and Duties of Additional Chief Secretary to Government**

The Additional Chief Secretary is the Official head of this Department. He is responsible for the observance of the Business Rules and Secretariat Instructions in the transaction of Business in the Department. He exercises general supervision and control over the staff under him including Officers and is responsible for seeking that the members of the staff do the work allotted to them efficiently and expeditiously. Policy matters and all important matters shall be dealt in consultation with the Secretary. He is responsible for the formulation of policy matter and he will be the over-all in charge of the Department.

#### **3.3 Duties of the Second Level Officers (Special Secretary / Additional Secretary / Joint Secretary / Deputy Secretary)**

The duties of these officers are to assist the Additional Chief Secretary who shall, however, delegate sufficient responsibility and authority to them so that, the work in the department is handled smoothly and efficiently. Policy matters and all-important matters shall be dealt with in consultation with the Secretary. These officers exercised general supervision and control over the staff under him. They are

responsible for seeking that the member of the staff do the work allotted to them efficiently and expeditiously.

**3.4 Duties of Under Secretary –**

The functions of the Under Secretary are to control and supervise the sections placed in his charge. He will instruct them how to deal with papers, both generally and in individual cases, and see that such instructions are carried out and that papers are properly handled.

**3.5 Section Officer**

The Section Officer is in charge of a section of a Secretariat Department. He is assisted by a certain number of Assistant Section Officers who work under his direction and control. He is responsible for all files relating to the subjects allotted to the Assistant Section Officer under him. He is directly responsible to the officers under whom he works for the efficient and expeditious despatch of business at all stages in his section and for office routine and procedure.

**3.6 Assistant Section Officer, Assistants, Personal Clerks and Typists**

The main duties of the Assistant Section Officers in a section are to put up notes and drafts, maintain the Personal Registers and also assist the Section Officers in their section work. The assistants are expected to attend to routine items of work such as comparing, dispatching, indexing and docketing of closed papers. They shall also maintain the prescribed periodical registers and put up reminders. The typists are expected to type notes and drafts and to fair copy all communications to be dispatched. They will compare the matter typed by them with the Assistant Section Officer concerned or with the Assistant of the section, as the need arises.

**3.7 Private Secretaries, Personal Assistants and Personal Clerks**

The Private Secretaries, Personal Assistants and Personal Clerks do the shorthand work for the Principal Secretary or other officer, as the case may be and such other items of work as are entrusted to them.

The Water Resources Department, Secretariat consists of 19 sections. The subject allocation among the sections are as detailed below:-

| A Section |   |
|-----------|---|
| A 1       | Preparation of panels and allied matters relating to the posts of Chief Engineers, Superintending Engineers, Executive Engineers, Assistant Executive Engineers in Water Resources Department and Head Draughting Officers for PWD & WRD - Maintenance of Personal Files of Chief |

|                         |   |
|-------------------------|---|
|                         | Engineers - Joining time, Grant of Leave, Additional Charge Allowance - Establishment matters of Assistant Engineers.   |
| A 2                     | Promotion and transfers and postings of Chief Engineers, Superintending Engineers and Executive Engineers – Rectifying anomaly of junior getting more pay than senior– Framing of separate Branch for Water Resources Department in the Special Rules for TNES and TNESS- Issue of amendments to Special Rules and Adhoc rules for the posts in WRD of TNES and TNESS – Grant of permission to receive loans, gifts and purchase of vehicles- Condonation of delay in insuring the vehicle by Government Servants - Matters relating to Re-employment of Group A and B officers and fixation of honorarium - Residual works of bifurcation of Public Works Department & Water Resources Department - Miscellaneous papers of the section. |
| <b>B Section</b>        |   |
| B 1                     | All matters relating to Compassionate Ground appointments in Water Resources Department – All matters relating to Water Resources Staff Training Institute at Chennai and Madurai - All Training courses both within the State and outside the State and other countries- All matters relating to Deputation of WRD Engineers to other Government Departments/ Corporations/ Undertakings etc., -- Temporary continuance and permanent retention of staff relating to the Engineer-in-Chief and Chief Engineer (General), Water Resources Department Chennai, Regional Chief Engineers and Functional Chief Engineers, WRD and all matters relating to Project Allowance- Miscellaneous papers of the section                             |
| B 2                     | All Service matters relating to Ministerial Service- All Service matters of Junior Engineers in WRD– Service matters of Chief Personnel Officer in WRD and Administrative Officers in PWD & WRD - Pension, DCRG, TNSPF cum Gratuity Scheme -Commutation of Pension, GPF/ Contribution Pension in respect of Chief Engineers in WRD - No Objection Certificate to obtain Passport and Personal visit to abroad – Terminal benefits to WRD Engineers absorbed in Statutory Bodies / Corporations etc..  |
| <b><u>C Section</u></b> |   |
| C 1                     | Service matters relating to technical personnel in WRD under TNESS except Junior Engineer -Recognition of Educational qualification for the purpose of appointment in WRD-Compulsory retirement review under FR 56 (d) of Group C and D officers of WRD – Establishment matters of Drivers and Record Clerk- Inspection Reports in respect of the Offices of Water Resources Department – All Establishment matters relating to Ground Water Wing including issue of amendments to the adhoc rules for the posts in Ground Water Wing - All establishment matters not specifically allotted to establishment wing- Miscellaneous papers of the Section  |
| C 2                     | Erstwhile Work charged Establishment of WRD - Service matters relating to regularization and other matters of NMR workers - Service matters relating to Tamil Nadu Basic Service in WRD- Regularization of irregular appointment of contingent employees in WRD.  |

|               |   |
|---------------|---|
|               | <u>D Section</u>  |
| D 1           | Vigilance cases in WRD - Initiation of disciplinary action and TDP enquiry arising out of Vigilance enquiries – All matters relating to Vigilance enquires - Criminal Cases - Review of Suspension in respect of Vigilance enquires - Appeal / Review of punishment orders in the Disciplinary Cases arising out of Vigilance enquiries.  |
| D 2           | Allegation petitions relating to all categories of officers and staff of WRD - Departmental disciplinary action against officers belonging to the categories of Assistant Executive Engineer and above of WRD - Review of suspension in respect of non vigilance cases – Disciplinary cases arising out of unauthorized absence and violation of Conduct Rules - Appeal, Review against punishment orders arising out of Departmental disciplinary proceedings - Retirement on Superannuation, Voluntary Retirement, Compulsory Retirement under FR56(d) in respect of Group A and B officers of WRD - Miscellaneous papers of the section. |
| C-Spl Section |   |
| C-Spl.1       | Cauvery Water Dispute – Matters relating to Cauvery Water Dispute in Cauvery Water Disputes Tribunal, Supreme Court of India and other High Courts – Implementation of orders of the Cauvery Water Disputes Tribunal, Supreme Court of India – Formulation of proposals for filing suits Writ Petitions, CMPs and I.As etc., - River Basin Management Bill - Miscellaneous papers of the Section.   |
| C-Spl-2       | Establishment of Cauvery Technical Cell – All matters pertaining to Cauvery Technical Cell except Service matters – Grant of permission to officers to proceed to Delhi or elsewhere – Appointment of Senior Advocates and Advocates for Cauvery Water Dispute and settlement of fees etc for Senior Advocates and Advocates engaged for Cauvery Water Dispute – Settlement of Bills pertaining to Hospitality and Entertainment expenses for Senior Advocates and Advocates – All matters relating to Krishna Water Supply Project (except LAOP cases), conducting Liaison committee meetings and further continuance of Staff.            |
| I Section     |   |
| I-1           | All AG's Inspection Reports, Audit Paras, Reports of Comptroller & Auditor General of India and Public Accounts Committee and furnishing reply – watch all cases till drop and settle – Conducting related meetings – All Inspection Reports from Chief Engineers - Petitions Committee, Estimate Committee etc., and conducting related meetings- Miscellaneous papers of the section.   |
| I-2           | All meetings relating to Water Resources Department (i.e) All Secretaries Meetings, Collectors Conference, Review meetings of Chief Minister / Ministers / Secretary etc., and necessary follow up – Petitions relating to Ungal Thoguthiyil Mudhalamaichar – General matters and consolidation of RTI Petitions – All Chief Minister Cell petitions – Matters relating to information received from Public (SC) Department – General matters not specifically allotted to any section.   |
|               | <u>I-Spl Section</u>  |

|         |   |
|---------|---|
| I-Spl.1 | All matters relating to Budget including Review meetings, Governor's Address, Budget Speech Announcements, Policy Note, Performance Budget, Citizen Charter – Plan Schemes - Allocation of fund received from Finance, Planning Development and Special Initiatives – Sustainable Development Goal (SDG) – State Planning Commission and its Schemes – Matters relating to NITI Aayog and State Finance Commission – Tamil Nadu State Action Plan - IFHRMS Works except Externally Aided Projects, Centrally Sponsored Scheme – Procurement of Vehicles, Furnitures, Machinery, Tools and Plants, Telephones – Proposals relating to Premature condemnation of Vehicles and Disposal of scrap materials – Global Investor Meet – Tamil Nadu Vision 2023 – Correspondence with Finance and Planning Development and Special Initiatives Department – General Matters relating to TNTIT Act and Rules, Business with Contractor including Registration and banning of contractor, termination of business with contractor, General matters relating to PWD “D” code and “A” code and Schedule of Rates. |
| I-Spl-2 | All matters relating to Natural Calamity including Flood, Drought, Disaster Management, Pre-Monsoon preparedness, Temporary / Permanent Restoration throughout the State including meetings – Matters relating to Mines and all Minerals & Minor Minerals in all Water Bodies and Water Courses in the State and Policy related Court Cases – Desilting of Dams and Reservoirs – Sedimentation Surveys – Water Shed Management / River Valley Projects – e-Governance (End to end automation of Water Resources Department and Public Works Department) - Miscellaneous papers of the Section.  |
|         | <u>ISW Section</u>  |
| ISW-1   | All Inter-State matters like Review of Parambikulam Aliayar Project agreement, Restoration of water level and Strengthening of Mullai Periyar Dam, Pandiyar – Punnampuzha Scheme / Shenbagavalli Anicut, Walayar Irrigation Project, Neyyar Irrigation project, Chittar – Pattanamkal Dam II, Moolathara Regulator and Giriya River, Palar River Water Issue and other issues involving neighbouring States – National Dam Safety Authority under Dam Safety Act, 2021.   |
| ISW-2   | All National and State River Linking Projects (except Land Acquisition and sanction of Staff) – Water National Water Development Agency and its Governing Body – Water Balance studies of NWDA – Feasibility reports in linking of rivers including Pamba Achankoil – Vaippar Link Project - Compilation of legal instruments – Sanction of professional charges to the Senior Advocates and Advocates on Mullai Periyar, Palar and other Inter-State Water issues – Inter State Council – Miscellaneous papers of the Section.   |
|         | <u>K Section</u>  |
| K-1     | All matters relating to land and water bodies including desilting of water bodies and water courses except dams and reservoirs and eviction of encroachments in Coimbatore and Trichy Regions – Administrative Sanction and Revised Administrative Sanction for Land Acquisition and  |

|                  |   |
|------------------|---|
|                  | sanction / further continuance of staff - Alienation / Transfer / Lease / Exchange of land – Petitions from Ministers, MPs, MLAs, Public etc., regarding land matters – Water Release meetings relating to land matters except eviction of encroachments - Miscellaneous papers of the Section.   |
| K-2              | All Land Acquisition Original Petition cases and related meetings and dealing court matters pertaining to Land Acquisition Original Petition Fees.  |
| <u>N Section</u> |   |
| N-1              | All matters relating to land and water bodies including desilting of water bodies and water courses except dams and reservoirs and eviction of encroachments in Chennai Region – Administrative Sanction and Revised Administrative Sanction for Land Acquisition and sanction / further continuance of staff - Alienation / Transfer / Lease / Exchange of land – Petitions from Ministers, MPs, MLAs, Public etc., regarding land matters – Water Release – Miscellaneous papers of the Section.  |
| N-2              | All matters relating to land and water bodies including desilting of water bodies and water courses except dams and reservoirs and eviction of encroachments in Madurai Region – Administrative Sanction and Revised Administrative Sanction for Land Acquisition and sanction / further continuance of staff - Alienation / Transfer / Lease / Exchange of land – Petitions from Ministers, MPs, MLAs, Public etc. regarding land matters – Water Release – Compilation of data relating to land matters and conducting related meetings   |
| OP-I SECTION     |   |
| OP-I (1)         | Service matters relating to SOs, ASOs – Pay fixation, leave, increment, LTC and encashment of EL in respect of SOs, ASOs – Government servant conduct rules-Disciplinary cases pertaining to Water Resources Department Staff - Sanction and continuance of posts - Personal Files of all officers and staff - Maintenance of record sheet of staff - Acting arrangement – Officers and Staff meeting - Distribution of subjects in the department – Loans and Advances such as HBA, Festival Advance, Computer Advance, Marriage Advance, Motor Conveyance Advance etc., Miscellaneous papers of the section |
| OP-I (2)         | Service matters relating to Officers of the rank of US and above, Private Secretary, Personal Assistant, Personal Clerk, Typist, Assistant, Driver, Despatch Assistant, Record Assistant, Record Clerk, Office Assistant - Pay fixation, leave, increment, LTC and encashment of EL in respect of these staff - Retirement benefits like DCRG, Pension, Family Pension etc., to all staff in Water Resources Department, Secretariat - Family Benefit Fund Scheme - All matters related to GPF and CPS.   |
| OP-II SECTION    |   |
| OP-II            | Office contingencies - Stationery - Settlement of contingencies – MRB – Computers – Furniture – Arranging Office Space for Officers and Staff members of the department - Books and publication, Indian News papers   |

|                  |  |
|------------------|--|
|                  | and Gazette - Destruction of records - Office Inspection of Water Resources Department, Secretariat - Business Statement - Periodicals – Attendance - Turn arrangements - Issue of uniform, Shoe, etc - Granting of permission - Motor vehicles and maintenance – Issue of Bus Pass to Drivers - Accountant General Audit of Water Resources Department, Secretariat - Budget of Water Resources Department, Secretariat - Telephone Bills - Rent recoveries.  |
| <u>P Section</u> |  |
| P-1              | All Court Cases relating to Chennai Region other than cases related to Land Acquisition Original Petition and Inter State issues – Fee bills – Miscellaneous papers of the Section.  |
| P-2              | All Court Cases relating to Coimbatore Region other than cases related to Land Acquisition Original Petition and Inter State issues.   |
| <u>Q Section</u> |  |
| Q-1              | All Court Cases relating to Madurai Region other than cases related to Land Acquisition Original Petition and Inter State issues – Fee bills – All court cases involving other Regions – Fee bills – Consolidation of Court Cases and conducting related meetings.   |
| Q-2              | All Court Cases relating to Trichy Region other than cases related to Land Acquisition Original Petition and other States – Fee Bills – Miscellaneous papers of the Section.   |
| <u>R Section</u> |  |
| R-1              | All matters relating to Surface Water and Ground Water including dewatering with related Acts and Rules – National Hydrology Project – National Water Policy – State Water Policy – Tamil Nadu Water Resources information Centres – Artificial Research Schemes / Aquifer mapping / Maintenance of Climatic Stations / National Water Board and National Water Resources Council – All correspondence with Central Ground Water Board, Central Ground Water Authority, Government of India – All matters relating to Public Workshop and Stores – Maintenance of Reserve Stocks – Matters relating to Soil Mechanics and Research Division, Institute of Hydrology and Hydraulics, Poondi, Irrigation Management Training Institute, Institute of Water Studies, Hydrology and Quality Control, Operation & Maintenance, Design, Research and Construction Support, Plan Formulation. |
| R-2              | All NGT Cases with follow up on Orders and conducting related meetings – Issue of No Objection Certificate / Permission to Government / Private Organisations including National Highways Authority of India, State Highways, Indian Oil Corporation Limited, etc, relating to all water bodies / Water courses in the State – Miscellaneous papers of the Section.  |
| <u>S Section</u> |  |
| S-1              | Schemes relating to Irrigation in Chennai and Coimbatore Regions – Administrative Sanction under State Fund and NABARD – Revised   |

|                  |  |
|------------------|--|
|                  | Administrative Sanction – Additional Funds – Surveying and Levelling – Arbitration including contractor payment and tender issues – Petitions received from the President's Secretariat, Prime Minister's Office, Governor's Secretariat, Ministers, MPs, MLAs, Public etc. regarding schemes – Consolidation of Schemes under State Funds and NABARD – Conducting related meetings – Miscellaneous papers of the Section.   |
| S-2              | Schemes relating to Irrigation in Madurai and Trichy Regions – Administrative Sanction under State Fund and NABARD (including ground water schemes) – Revised Administrative Sanction – Additional Funds – Surveying and Levelling – Upgradation of water bodies – Arbitration contractor payment of tender issues – Petitions received from the President's Secretariat, Prime Minister's Office, Governor's Secretariat, Ministers, MPs, MLAs, Public regarding schemes etc – Schemes involving all Regions.   |
| <u>T Section</u> |  |
| T-1              | All Legislative Assembly Questions and Assurances relating to Chennai and Coimbatore Regions and Questions involving more than one Region – Miscellaneous papers of the Section.   |
| T-2              | All Legislative Assembly Questions and Assurances relating to Trichy and Madurai Regions - All matters relating Consolidation of Legislative Assembly Questions and Assurances and conducted related meetings.   |
| <u>W Section</u> |  |
| W-1              | All Acts and Rules except Ground Water and Inter State Issues – Compendium of Rules of water regulations (Dams and Reservoirs) / Flood water regulation – All General matters relating to Eco restoration of water bodies including illegal water tapping and eviction of encroachment (except court cases) in the State and related meetings – Tamil Nadu Pollution Control Board activities on water bodies, Sewage treatment plant across water bodies – Tamil Nadu Farmers' Management Irrigation System Act , Farmers Organization and Allied Matters, Participatory Irrigation Management, Water Users Association (including elections) – All awards and prizes – Water Resources Oriented Software Tools, Implementation of e-Office, Apps and Web Portal / Online services except sand and Ground Water – Meetings on general matters relating to Irrigation – Southern Zonal Council meetings – Development Council on Agriculture – Printing of Memoires, Books and Publications – Miscellaneous papers of the Section. |
| W-2              | All proposals relating to Drawal of Water by Government Institutions / Private Industries – Water Utilisation Committee, Technical Sub-Committee and its meetings and minutes – Water Pricing / Royalty Charges for drawal of water other than Ground Water / weekly water shandy, Water Resources Information Centres – All matters and proposals relating to Lift Irrigation and Pumping Schemes in the State – Residuary Works of Kudimaramath fixing entry fee / Permission for Park / Boating – Illegal drawal of water except Ground Water –   |



|            |  |
|------------|--|
|            | All proposals relating to Auction / Write-off / Waiver / Shortage of materials in the State – All matters relating to Anti-Sea Erosion, Sea water intrusion and Coastal Management / Coastal Protection / Coastal Regulatory Zone – All Parliamentary Questions – All matters relating to Tube-Well Corporation, Boards, Corporations, Agencies under Government of India.   |
| WR section |  |
| WR-1       | All Externally Aided Projects / Schemes / Programmes funded by other Countries / Agencies and related matters and conducting meetings – All Schemes / matters relating to TNWR & RRC except schemes under NABARD – SWARMA – Residuary works of WRCP – Residuary works of IAMWARM – TNIAMP – SIMP, DRIP, AIIB, ADB etc.,  |
| WR-2       | All Central Sponsored Schemes except Ground Water – All Central State shared Schemes – Repair, Renovation and Restoration – Nadanthai Vaazhi Cauvery – All Water Resources Seminars and Conferences – Pradhan Mantri Krishi Sinchayee Yojana, Rashtriya Krishi Vikas Yojana, Namami Gange and National Agriculture Development Programme etc., - All Government of India Correspondences except particular Schemes and Ground Water / Surface Water – Dam Safety and relating bills – Matters relating to River Basin Management and bills – Schemes of Private Agencies State Dam Safety Organisation and general matters relating Dam Safety Act 2021 – Miscellaneous papers of the Section. |

## **CHAPTER IV**

### **Procedure followed in decision making process**

#### **(under Section 4(1)(b)(iii) of RTI)**

The Department, as part of the Government Secretariat, follows the procedure laid down in the Secretariat Office Manual and the Tamil Nadu Government Business Rules and Secretariat Instructions. Apart from this, the provisions in the Tamil Nadu Financial Code, Tamil Nadu State and Subordinate Service Rules and the Tamil Nadu Government Servants' Conduct Rules, 1973 are also followed wherever applicable.

The decisions are taken based on the merits of the issues, relative priorities and availability of funds etc. in accordance with the documented procedures / laid down procedures / defined criteria / rules detailed above. The process of examination is initiated by the Assistant Section Officers and passes through the Section officer, Under Secretaries and Joint Secretary/Additional Secretary/ Special Secretary and Additional Chief Secretary. If need be, other departments are consulted. In case of matters involving funds, Finance Department is invariably consulted. Wherever the Business Rules require circulation of files to the Minister or Chief Minister or Governor, orders are obtained in circulation.

If a reply is required to be made on any representations, the decisions are communicated to the petitioner.

**CHAPTER – V**  
**Norms set for the discharge of functions**  
(Under Section 4(1) (b) (iv) of RTI Act 2005)

For the discharge of functions allocated to the Water Resources Department, the provisions contained in the “Secretariat Office Manual” are followed. The day-to-day administrative functioning is governed, by various set of Acts and Rules and instructions issued by the Government from time to time. Some of the commonly used Acts/Rules/Manuals are as follows:-

1. Secretariat Office Manual.
2. The Tamil Nadu Government Business Rules and Secretariat Instructions.
3. The Tamil Nadu Government Servants conduct Rules, 1973.
4. Tamil Nadu State and Subordinate Service Rules
5. Fundamental Rules.
6. Right to Information Act, 2005.

**CHAPTER – VI**  
**Rules, Regulations, Instructions, Manuals and records for**  
**discharging functions**

(Under Section 4(1) (b) (v) of RTI Act 2005)

The business in this department is carried out with reference to the provisions contained in the following Rules and Regulations and Manuals.

- (i) Tamil Nadu Government Business Rules & Secretariat Instructions.
- (ii) The Tamil Nadu Secretariat Office Manual.
- (iii) Tamil Nadu State and Subordinate Service Rules.
- (iv) Tamil Nadu Civil Services (Discipline and Appeal) Rules.
- (v) Tamil Nadu Government Servants, Conduct Rules, 1973.
- (vi) Tamil Nadu Pension Rules, 1978.
- (vii) Fundamental Rules of Government of Tamil Nadu.
- (viii) Tamil Nadu Financial Code.
- (ix) Tamil Nadu Account Code.
- (x) Tamil Nadu Engineering Service Rules.
- (xi) Tamil Nadu Engineering Subordinate Service Rules.

The above documents are available with the Director of Stationery and Printing for sale to the public on payment of cost.

**CHAPTER – VII**  
**Statement of categories of documents that are held by Water Resources**  
**Department under its control**  
(Under Section 4(1) (b) (vi) of RTI Act 2005)

The following documents are held under the control of this department.

1. Policy Note
2. Citizen Charter
3. Government Orders issued by this department
4. Government Letters issued by this department

The item 1 is available in the website <http://www.tn.gov.in/department/25> The rest of the documents will be available by requisition. Public interested Government Orders are available in the website <http://www.tn.gov.in>

## **CHAPTER –VIII**

### **Particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof**

(Under Section 4(1) (b) (vii) of RTI Act 2005)

\*\*\*\*

At present there is no formal mechanism to seek consultation / participation of public in formulation of policies of this Department. The suggestions and views on policy matters and programmes received from the public/ non-Governmental Organisations are given due weightage by this department in formulating policies and programmes. The recommendations / observations made by the Public Accounts Committee/ Public Undertakings Committee/ Assurance Committee/ Petitions Committee, etc. of the Legislative Assembly are also acted upon by this Department.

## CHAPTER – IX

**A statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those Boards, Councils, Committees and other bodies are open to the public, or the minutes of such meetings are accessible for public**

(Under Section 4(1) (b) (viii) of RTI Act 2005)

\*\*\*

At present there is no formal mechanism to seek consultation / participation of public in formulation of policies of this Department. The suggestions and views on policy matters and programmes received from the public/ non-Governmental Organisations are given due weightage by this department in formulating policies and programmes. The recommendations / observations made by the Public Accounts Committee/ Public Undertakings Committee/ Assurance Committee/ Petitions Committee, etc. of the Legislative Assembly are also acted upon by this Department.

Tender Award Committee consisting of the following members to finalise the pre-qualification tenders, price tenders and revised AS proposals in respect of Water Resources Department has been constituted.

- |  |   |          |
|--|---|----------|
| 1. Engineer-in-chief, Water Resources Department and Chief Engineer General, Chepauk, Chennai – 600 005. | - | Chairman |
| 2. Chief Engineer, Water Resources Department, Chennai Region, Chennai – 600 005.                        | - | Member   |
| 3. Representative of Finance Department, Secretariat, Chennai – 600 009.                                 | - | Member   |

**CHAPTER – X**  
**Directory of Officers and Employees**  
(Under Section 4(1) (b) (ix) of RTI Act 2005)

| Sl. No. | Designation   | Phone No. |
|---------|---|-----------|
| (1)     | (2)   | (4)       |
| 1.      | Dr.K.Manivasan, I.A.S.,<br>Additional Chief Secretary to Government | 25671622  |
| 2.      | S.Sridharan,<br>Special Secretary to Government                     | 25673863  |
| 3.      | S.Malarvizhi, I.A.S.,<br>Special Secretary to Government            | 25679407  |
| 4.      | G.Sathyanaarayanaa<br>Additional Secretary to Government (Non-IAS)  | 25674802  |
| 5.      | Thiru N.Pari<br>Joint Secretary to Government (Estt)                | 25671880  |
| 6.      | Thiru M.D.Manuraj<br>Joint Secretary to Government (Irrigation)     | 25670022  |
| 7.      | Thiru E.Sriganesh<br>Under Secretary to Government (Courts)         | 25665343  |
| 8.      | Tmt P.Kalai Selvi<br>Under Secretary to Government (Irrigation)     | 25665496  |
| 9.      | Thiru B.Ramesh<br>Under Secretary to Government (Estt)              | 25665512  |
| 10.     | Tmt J.Premila<br>Under Secretary to Government (General)            | 25665579  |
| 11.     | Tmt S.Manimala<br>Under Secretary to Government (EAP)               | 25665153  |
| 12.     | Thiru R.Krishnavel<br>Under Secretary to Government (ISW)           | 25665953  |
| 13.     | Tmt V.K.Vinitha<br>Under Secretary to Government (OP)               | 25665679  |



**Monthly remuneration received by each of the officers and  
Employees including the system of compensation as provided in the regulation  
(Under Section 4(1) (b) (ix) of RTI Act 2005)**

| <b>Sl.No.</b>  | <b>Name of the Officer<br/>Thiru/Tmt/Selvi</b> | <b>Designation</b>                       |
|--|--|--|
| <b>Additional Secretary to Government (IAS) IAS Apex Scale Level 17 ( Rs.2,25,000)</b>                 |  |  |
| 1.   | Dr.K.Manivasan                                 | Additional Chief Secretary to Government |
| <b>Special Secretary to Government (Non-IAS) ( Rs.1,25,200-2,15,900)</b>                               |  |  |
| 2.   | S.Sridharan                                    | Special Secretary to Government          |
| <b>Special Secretary to Government (IAS) IAS Super Time Scale Level 14<br/>( Rs.1,44,200-2,18,200)</b> |  |  |
| 3.   | S.Malarvizhi                                   | Special Secretary to Government          |
| <b>Additional Secretary to Government (Non-IAS) Level 31 ( Rs.1,25,200 – 2,54,800)</b>                 |  |  |
| 4.   | G.Sathyanaarayana                              | Additional Secretary to Government       |
| <b>Joint Secretary to Government (Non-IAS) Level 29 ( Rs.1,23,400 – 2,16,300)</b>                      |  |  |
| 5  | M.D.Manuraj                                    | Joint Secretary to Government            |
| 6.   | N.Pari   | Joint Secretary to Government            |
| <b>Under Secretary to Government (Non-IAS) Level 25 ( Rs.59,300 – 2,17,600)</b>                        |  |  |
| 7.   | E.Sriganesh                                    | Under Secretary to Government            |
| 8.   | P.Kalai Selvi                                  | Under Secretary to Government            |
| 9.   | B.Ramesh                                       | Under Secretary to Government            |
| 10.  | J.Premila                                      | Under Secretary to Government            |
| 11.  | S.Manimala                                     | Under Secretary to Government            |
| 12.  | R.Krishnavel                                   | Under Secretary to Government            |
| 13.  | V.K.Vinitha                                    | Under Secretary to Government            |

| <b>SECTION OFFICERS Level 22 (Rs.56,100 – 2,05,700)</b>           |                   |                           |
|---|-------------------|---------------------------|
| 14.   | V.Jamuna          | Section Officer           |
| 15.   | S.Nivetha         | Section Officer           |
| 16.   | S.Pandeeswari     | Section Officer           |
| 17.   | R.Sankar          | Section Officer           |
| 18.   | V.Thirumurugan    | Section Officer           |
| 19.   | K.Aravind         | Section Officer           |
| 20.   | S. Senthilanth    | Section Officer           |
| 21.   | G.Parvathinathan  | Section Officer           |
| 22.   | H.Shahanas Begam  | Section Officer           |
| 23.   | S.Mythili         | Section Officer           |
| 24.   | V.C.Sarada Devi   | Section Officer           |
| 25.   | S.Srinivas        | Section Officer           |
| 26.   | D.Jayaprabha      | Section Officer           |
| 27.   | M.A.Hidayathullah | Section Officer           |
| 28.   | C.Senthamilvelan  | Section Officer           |
| 29.   | K.Sureshkanna     | Section Officer           |
| 30.   | S.A.A.Irfana      | Section Officer           |
| 31.   | N.Balasubramanian | Section Officer           |
| <b>ASSISTANT SECTION OFFICERS Level 16 (Rs.36,400 – 1,34,200)</b> |                   |                           |
| 32.   | R.Radhika         | Assistant Section Officer |
| 33.   | S.Madhusudhanan   | Assistant Section Officer |
| 34.   | A.AlagarRaj       | Assistant Section Officer |

|     |                       |                           |
|-----|-----------------------|---------------------------|
| 35. | M.Kalarani            | Assistant Section Officer |
| 36. | S.Shanthi             | Assistant Section Officer |
| 37. | T.Shyamala            | Assistant Section Officer |
| 38. | K.Rizwanullah Shariff | Assistant Section Officer |
| 39. | S. Hari               | Assistant Section Officer |
| 40. | P. Panchali           | Assistant Section Officer |
| 41. | S.Karthikeyan (Jr)    | Assistant Section Officer |
| 42. | K.Sivakami            | Assistant Section Officer |
| 43. | S.Karthikeyan (Sr)    | Assistant Section Officer |
| 44. | V.Jagadeeswaran       | Assistant Section Officer |
| 45. | L.Karthikeyan         | Assistant Section Officer |
| 46. | T.Vimalkumar          | Assistant Section Officer |
| 47. | S.Gnanasekhar         | Assistant Section Officer |
| 48. | K.Lavanya             | Assistant Section Officer |
| 49. | K.Kathiravan          | Assistant Section Officer |
| 50. | A.Hatheem             | Assistant Section Officer |
| 51. | S. Jayasudha          | Assistant Section Officer |
| 52. | N.Anitha              | Assistant Section Officer |
| 53. | B.Srijayapandi        | Assistant Section Officer |
| 54. | M.Gunasekaran         | Assistant Section Officer |
| 55. | B.Poonguzhali         | Assistant Section Officer |
| 56. | M. Deepa              | Assistant Section Officer |

|  |                   |                                    |
|--|-------------------|------------------------------------|
| 57.  | N. Mellial        | Assistant Section Officer          |
| 58.  | G.Tamilvendan     | Assistant Section Officer          |
| 59.  | R.Devi            | Assistant Section Officer          |
| 60.  | R.Vijayakumari    | Assistant Section Officer          |
| 61.  | P.Umamaheswari    | Assistant Section Officer          |
| 62.  | S.Muthumari       | Assistant Section Officer          |
| 63.  | S.Kalaivani       | Assistant Section Officer          |
| 64.  | N.Rajmohan        | Assistant Section Officer          |
| 65.  | M.Sudha           | Assistant Section Officer          |
| 66.  | R.Geetha          | Assistant Section Officer          |
| <b>SENIOR PRINCIPAL PRIVATE SECRETARY Level 29 ( Rs.1,23,400 – 2,16,300)</b> |                   |                                    |
| 67.  | S.Jagat Narayanan | Senior Principal Private Secretary |
| <b>SENIOR PRIVATE SECRETARY Level 25 (Rs.59,300 – 2,17,600)</b>              |                   |                                    |
| 68.  | K.Nirmalraj       | Senior Private Secretary           |
| <b>PRIVATE SECRETARY Level 22 (Rs.56,100 – 2,05,700)</b>                     |                   |                                    |
| 69.  | A.Priya           | Private Secretary                  |
| <b>PERSONAL ASSISTANT Level 16 (Rs.36,400 – 1,34,200)</b>                    |                   |                                    |
| 70.  | K.Priya           | Personal Assistant                 |
| <b>SENIOR PERSONAL CLERK Level 11 (Rs.35,400 – 1,30,400)</b>                 |                   |                                    |
| 71.  | M.Deepacharam     | Senior Personal Clerk              |
| 72.  | D.S.Sangeetha     | Senior Personal Clerk              |
| <b>SENIOR TYPIST Level 11 (Rs.35,400 – 1,30,400)</b>                         |                   |                                    |

|  |                        |                |
|--|------------------------|----------------|
| 73.  | S.Venkatesan           | Senior Typist  |
| 74.  | R.G.Dwaraganath        | Senior Typist  |
| 75.  | K.N.Thirugnanasamandam | Senior Typist  |
| 76.  | B.Mohamed Gouse        | Senior Typist  |
| 77.  | R.Nivetha              | Senior Typist  |
| <b>PERSONAL CLERK Level 10 (20,600 – 75,900)</b> |                        |                |
| 78.  | K.Kousalya             | Personal Clerk |
| 79.  | A.Sarathkumar          | Personal Clerk |
| <b>ASSISTANT Level 09 (Rs.20,000 – 73,700)</b>   |                        |                |
| 80.  | P.Manigandan           | Assistant      |
| 81.  | C.Loegshwari           | Assistant      |
| 82.  | E.Saranya              | Assistant      |
| 83.  | G.Rajavel              | Assistant      |
| 84.  | P.Subashini            | Assistant      |
| 85.  | R.P.Tharanitharan      | Assistant      |
| 86.  | A.Merlin Joice         | Assistant      |
| 87.  | R.Rajeswari            | Assistant      |
| 88.  | T.Joys                 | Assistant      |
| <b>TYPIST Level 8 (Rs.19,500 – 71,900)</b>       |                        |                |
| 89.  | N.Ashokkumar           | Typsit         |
| <b>RECORD CLERK Level 2 (Rs.15,900 – 58,500)</b> |                        |                |
| 90.  | M.Rajakumari           | Record Clerk   |
| 91.  | K.Rajeswari            | Record Clerk   |

|  |                  |                  |
|--|------------------|------------------|
| 92.  | S.Shanthi        | Record Clerk     |
| 93.  | M.Arunachalam    | Record Clerk     |
| 94.  | Y.Lakshmi        | Record Clerk     |
| <b>OFFICE ASSISTANT Level 1 (Rs.15,700 – 58,100)</b> |                  |                  |
| 95.  | V.Harinath       | Office Assistant |
| 96.  | P.Lakshmanan     | Office Assistant |
| 97.  | P.Satheeshkumar  | Office Assistant |
| 98.  | K.Khader Basha   | Office Assistant |
| 99.  | S.Senthilkumar   | Office Assistant |
| 100.   | S.Panneer Selvam | Office Assistant |
| 101.   | S. Sumathi       | Office Assistant |
| 102.   | K. Ramasamy      | Office Assistant |
| 103.   | M.Krishnadass    | Office Assistant |
| 104.   | T.Vasudevan      | Office Assistant |
| <b>DRIVER Level 8 (Rs.19,500 – 71,900)</b>           |                  |                  |
| 105.   | S.Apser Ali      | Driver           |
| <b>DUFFADOR Level 1 (Rs.15,700 – 58,100)</b>         |                  |                  |
| 106.   | S.Gopalakrishnan | Duffador         |

CHAPTER- XI

BUDGET ALLOCATION MADE FOR WATER RESOURCES DEPARTMENT IN  
BE 2024-25

(Under Section 4(1) (b) (xi) of RTI Act 2005)

Budget allocation – Demand No. 40, Water Resources Department 2024-25

Demand No.40 Water Resources Department

| 2024 - 2025 வரவு செலவுத் திட்ட மதிப்பீடு<br>BUDGET ESTIMATE 2024-2025<br>ரூபாய் ஆயிரத்தில் (தொகு மொத்தம்) Rupees in Thousands (Gross) |        |  |                  |                  |                        |       |                        |
|---|--------|--|------------------|------------------|------------------------|-------|------------------------|
|   |        | Head of Department   |                  | Revenue          | Capital                | Loan  | Total                  |
| 1   | 040 01 | நீர்வளத்துறை<br>Water Resources<br>Department  | Charged<br>Voted | 2<br>4,228,22,56 | 8,18,52<br>4,033,55,40 | ..... | 8,18,54<br>8,261,77,96 |
| 2   | 040 02 | நீர்வளத்துறை –<br>நிலத்தடி நீர்<br>Water Resources<br>Department –<br>Ground Water   | Voted            | 50,99,69         | 14,22,29               | ..... | 65,21,98               |
| 3   | 040 03 | திட்ட இயக்குநர்,<br>நீர்வள நிலவளத்<br>திட்டம்<br>Project Director,<br>IAMWARM        | Voted            | 9,48,67          | .....                  | ..... | 9,48,67                |
| 4   | 040 05 | நீர் ஆய்வுகள்<br>நிறுவனம்<br>Institute of Water<br>Studies                           | Voted            | 29,78,86         | 5,00,00                | ..... | 34,78,86               |
| 5   | 040 06 | நீர்வளத் துறை –<br>தலைமைச் செயலகம்<br>Water Resources<br>Department -<br>Secretariat | Voted            | 18,18,16         | .....                  | 40.00 | 18,58,16               |
| மொத்தம் TOTAL   |        |  | Charged          | 2                | 8,18,52                | ..... | 8,18,54                |
|   |        |  | Voted            | 4,336,67,94      | 4,052,77,69            | 40,00 | 8,389,85,63            |

## CHAPTER XII

### **PARTICULARS OF THE FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION (Section 4(1)(b)(xv))**

The public can obtain information of the department in the following website.

1. Website of the Water Resources Department - <https://www.tn.gov.in/department/44>
2. Important Government Orders and Policy Note of Water Resources Department are available at [www.tn.gov.in](http://www.tn.gov.in)



## **CHAPTER XIII**

**The manner of execution of subsidy programme, including the amounts allocated and the details of beneficiaries of such programmes  
(Under Section 4(1) (b) (xii) of RTI Act 2005)**

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The public can obtain the above informations under requisition.

**CHAPTER – XIV**

**Particulars of recipients of concessions, permits or authorizations granted by it  
(Under Section 4(1) (b) (xiii) of RTI Act 2005)**

Particulars of Recipients of Concessions, permits or authorization granted by it. No concession, permits and authorization are granted to the Public in this Department.

**CHAPTER – XV**  
**Details in respect of the information available to or held by it, reduced in an**  
**electronic form**  
**(Under Section 4(1) (b) (xiv) of RTI Act 2005)**

Website of Government of Tamil Nadu - <http://www.tn.gov.in>.

Website of Water Resources Department- <http://www.wrd.tn.gov.in>.

Website of Ground Water Wing or WRD - <http://www.groundwatertnpwd.org.in>. - Tamil version – [www.nilaneer.in](http://www.nilaneer.in)

Website of Irrigation Management Training Institute, Thuvakudi, Trichy - <http://www.wrd.tn.gov.in>.

IAMWARM Project - [www.iamwarm.gov.in](http://www.iamwarm.gov.in)

**CHAPTER – XVI**

**Publish all relevant facts while formulating important policies or announcing  
the decisions which affect public**

(Under Section 4(1) (c) of RTI Act, 2005)

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**CHAPTER – XVII**

**Provide reasons for its administrative or quasi-judicial decisions to affected persons**

**(Under Section 4(1) (d) of RTI Act 2005)**

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**CHAPTER – XVIII**

**Such other information as may be prescribed**

**(Under Section 4(i)(b) (xvii) of RTI Act 2005)**

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