

CHAPTER VII

7.1 NAMES, DESIGNATION AND OTHER PARTICULARS OF THE PUBLIC AUTHORITY

LIST OF PUBLIC INFORMATION OFFICERS AND APPELLATE AUTHORITIES OF
PUBLIC DEPARTMENT AS ON 07.11.2022 SUBJECT-WISE

SL.NO.	SUBJECTS	PUBLIC INFORMATION OFFICER	APPELLATE AUTHORITY
1.	Refugees / Repatriates / Non-Resident Tamils & General matters of Right to Information Act and Human Rights.	Thiru. K. Prem Kumar Rao, Under Secretary to Government (Rehabilitation & HR) Phone No.044-25670247	Tmt. V.Kalaiarasi, IAS, Special Secretary to Government (Public) e-mail id: sspublic@tn.gov.in Phone No.044-25670101
2.	Central-State Relations, Southern Zonal Council, Inter-State Council, Land acquisition for Defence purpose, Gallantry awards medals, etc. Army decoration, Sanction of ex-gratia to the Defence Personnel killed/ disabled, etc., Ex-servicemen's welfare, TEXCO.	Thiru. P.K.Ravi, Under Secretary to Government (Military) Phone No.044-25665290	-do-
3.	Purchase of Library Books and bill settlement.	Thiru A.Lourdes Arun Swaminathan, Under Secretary to Government (Telephones) (i/c) Phone No 044-25675604	-do-
4.	PSO Enquiry, Police excess, All districts Examining the representations of NSA and COFEPOSA detenus.	Thiru A. Subramaniam Pillai, Under Secretary to Government (Law & Order-I) (i/c) Phone No 044-25672579	-do-
5.	Commission of Inquiry, Withdrawal of cases, Daily Law & Order situation reports, Conducting of L&O meeting Monthly, Caste and Communal Clashes, withdrawal cases, NSA, cases and defamation cases, Sanction of Prosecution.	Thiru A. Subramaniam Pillai, Under Secretary to Government (Law & Order-II) Phone No.044-25672579	-do-

6.	<p>Establishment matters relating to Assistants in Public Department, Matters relating to Legislative Assembly including Public Accounts Committee and Committee on Government Assurances, etc., and Payment of Salaries Act, 1951. Fixation of Pay and Sanction of increment to all staff upto Under Secretaries. Appointment of Advocate General and other Law Officers in the High Court of Madras and its Bench at Madurai and prescribing their fees. Sanctioning of House Building Advance and Medical Reimbursement Bills to all the staff in Public Department upto the level of Under Secretaries etc. and sanction of funds and re-notification and Census related matters.</p>	<p>Thiru R.Nanthakumar, Under Secretary to Govt. (Estt.)(incharge of Estt-1 &leg. Section) Thiru P.K. Ravi, Under Secretary to Govt (Military) (incharge of Law Officers Section)</p> <p>Phone No.044-25670535</p>	-do-
7.	<p>Stationery, Sundry, Computer and its Peripherals, Furniture</p>	<p>Tmt. M.Nirmala, Under Secretary to Government (Bills)</p> <p>Phone No.044-25665677</p>	<p>Dr. S.Anu, IAS, Deputy Secretary to Government (Protocol)</p> <p>e-mail id: jsprotocol@tn.gov.in</p> <p>Phone No.044-25671500</p>
8.	<p>Telephones</p>	<p>Thiru A.Lourdes Arun Swaminathan, Under Secretary to Government (Telephones) (i/c)</p> <p>Phone No.044-25675604</p>	-do-

9.	Visit of VVIPs and VIPs, Accommodation of VIPs / Officers at State Guest House, Chennai and Tamil Nadu House, New Delhi. Establishment and maintenance of State Guest House and Government Rest House. Establishment matters relating to Tamil Nadu House, New Delhi and Tamizhagam Guest House, Udagamandalam.	Tmt. K.Poongodi, Under Secretary to Government (Protocol) Phone No.044- 25672817	-do-
10.	Motor Vehicles allotment and settlement, All establishment matters in respect of drivers, motor cycle messengers and van cleaners. Secretaries Meeting, Collectors and Police Officers conference, Republic day function, Independence day function, Pledges, Awards.	Thiru A.Lourdes Arun Swaminathan, Under Secretary to Government (Motor Vehicles & General.I) Phone No.044- 25665893	-do-
11.	Authentication of Certificates / documents for use in Foreign countries.	Tmt. A S.Perianayaki, Under Secretary to Government (Foreigners) Phone No.044- 25671354	-do-
12.	Maintenance and repair of office buildings and allotment of rooms to Ministers and officers in Secretariat, Conservancy and Security.	Thiru S.Karikalan, Under Secretary to Government (Estates) Phone No.044- 25670967	-do-
13.	Court Cases Monitoring System.	Thiru P.K. Ravi, Under Secretary to Govt. (Military) (incharge of Law Officers Section)	-do-
14.	Preparation of Budget, Policy Note, Telephone Bills, Airline Bills, settlement HOR, etc., Prime Minister's	Tmt. S.Madurai Meenakshi, Under Secretary to Government (Budget)	-do-

	Petition, Miscellaneous Papers.		
		Phone No.044-25665172	
15.	Transfer and posting of officers under the purview of Public (Special.A) Dept.	Thiru R.Inbasekaran, Section Officer, Public (Special.A) Dept. Phone No.044-25665620	Tmt. V Kalaiarasi, IAS, Special Secretary to Government (Public) e-mail id: sspublic@tn.gov.in Phone No.044-25670101
16.	Other subjects dealt with in Public (Special.A) Dept.	Thiru R.Inbasekaran, Section Officer, Public (Special.A) Dept. Phone No.044-25665620	-do-
17.	Arrangements for the Swearing Ceremonies of the Hon'ble Governor, Council of Ministers, All residuary matters relating to IAS Officers of TN Cadre under AIS (Conduct) Rules, AIS (DCRB) Rules, service matters relating to Non-IAS officers of the rank of Deputy Secretary to Govt. and above and DROs and other subjects as and when necessity arises as ordered by the Public Secretary.	Thiru R.Senthilkumar, Section Officer, Public (Special.B) Dept Phone No.044-25676882	Thiru P.M.Ambalavanan, Additional Secretary to Government (Special.B) e-mail id: adls1.pd@tn.gov.in Phone No.044-25676882
18.	Establishment matters of all staff in Public Department other than Assistant including personal staff to Ministers.	Thiru R.Nanthakumar, Under Secretary to Government (Establishment) Phone No.044-25665734	Tmt. S.Sanathi, Joint Secretary to Government (Establishment) e-mail id: ds1.pd@tn.gov.in Phone No.044-25676315
19.	State Freedom Fighters Pension, Budget provision, etc, issue of Tamra Patras.	Dr.N.Tamil Jothi, Under Secretary to Government (Political Pension) Phone No.044-25671813	-do-
20.	Printing of Annual Indices (G O Ms /G.O (D) to (4D) of Public Dept.	Tmt. S.Madurai Meenakshi, Under Secretary to Government (Budget)	-do-

	Transfer of records periodically to T.N. Archives, sanction of Handloom/ Khadi / Conveyance / Marriage / Education / Personal Computer Advances to the Staff of Public Dept., Sorting and sending of Chief Minister's Special Cell Petitions to the concerned Sections in Public Dept.	Phone No. 044-25665172	
21.	Drawal and disbursement of bills and Tappals.	Tmt. M.Nirmala, Under Secretary to Government (Bills) Phone No.044-25665677	-do-
22.	To transfer the RTI petitions received in the name of Chief Secretary to Government to other Sections of Public dept. and to the Departments of Secretariat.	Thiru G.Arul, Section Officer, Public (Tappal) Section Phone No. 044-25675711	-do-
23.	Chief Minister's Special Cell	Section Officer (Section-I), Chief Minister's Special Cell Phone No. 044-25671012	Special Officer, Chief Minister's Special Cell e-mail id: cmcell@tn.gov.in Phone No.044-25671764

/TRUE COPY/

V. Premg
21/11/2022
Section Officer