

*POOMPUHAR SHIPPING
CORPORATION LTD.*

(A Government of Tamil Nadu Enterprise)

Information Handbook under Right to Information Act

(Updated upto November 2006)

POOMPUHAR SHIPPING CORPORATION LTD

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Section 4 (1) (b) (i) of the Right to Information Act.

A. Organization, Object and Duties:

I. NAME OF THE ORGANIZATION: POOMPUHAR SHIPPING CORPN. LTD.

1. Organization:

Poompuhar Shipping Corporation Ltd. hereinafter referred to as PSC LTD., was registered under the Indian Companies Act. 1956 with the Registrar of Companies, Tamil Nadu on 11th April 1974. The entire shares issued by PSC LTD. is continuously held by the Government of Tamil Nadu from the date of inception and hence PSC LTD is a wholly owned Government of Tamil Nadu Enterprise. PSC Ltd was established with the following main objects:

2. Objects of the Corporation:

(a) The main objects of the Corporation are

- (i) To purchase, Charter, hire or otherwise, sell, exchange, lot or charter either in India or in any country nor otherwise deal with steam and other ships or vessels of any description to establish, maintain and operate transport services by water between India and other countries of the world for the conveyance of passengers and generally to establish maintain and operate lines.
- (ii) To carry on the business of merchants, carriers by land and water, ship owners, ship agents, dock owners or in connection with their business of carriers by land and sea, and provide facilities for the carrying on of any of the above business including consultancy services.

- (iii) To carry on the business of ship builders and repairs and re-fitters and vendors of ships, and vessels and or repairers of engines, boilers, machinery and any other parts required for ships and vessels and to instruct and maintain for the use of the company repairing or docking of ships and other vessels and to aid in or contribute to the construction of any such works.

I. INTRODUCTION:

In the formative period following its incorporation, the company carried on its coal moving activity with the help of two second hand vessels (m.v.Tamil Anna with a capacity of 7750 DWT and m.v.Tamil Periyar with a capacity of 11250 DWT in 1974) which were finally scrapped in 1979 & 1981.

II. ACQUISITION OF OWN VESSELS:

In company's assessment, the most economical and optimum transportation of coal was achievable if only coal was transported through its own vessels. With this aim in view the company has in the first stage acquired a fleet of its own vessels, three bulk carriers (m.v.Tamil Anna with 39985 DWT in August 1985, m.v.Tamil Periyar with 39990 DWT in September 1986 and m.v.Tamil Kamaraj with 39990 DWT in January 1987) specially designed to suit the limited draught conditions between Haldia and Tuticorin Ports. These three vessels are modern bulk carriers equipped with latest navigational facilities and other safety measures and classed with LRS/IRS.

III. MAIN ACTIVITIES OF POOMPUHAR SHIPPING CORPORATION LTD. AT PRESENT ARE AS FOLLOWS:

1. The company's activities at present, are confined to managing ocean movement of coal through own and chartered vessels on behalf of TNEB, handling the discharge of coal from vessels into the hopper conveyor system installed at the External Coal Handling Berth (ECHB) No.1 at Tuticorin, providing ferry service from Kanniyakumari Ayyan Thiruvalluvar Statue - Vivekananda Rock Memorial for the benefit of Tourists visiting the memorial and maintaining a base workshop near the Tuticorin Harbour for primarily maintaining Front End Loaders and also to carry out emergency repairs on board our Tamil Vessels.
2. Coal Movement

There are at present three load ports viz., Haldia, Paradip, Vizag and two disports viz., Ennore and Tuticorin. With reference to this, the company has identified six regular sea-routes viz.:

Tuticorin	-	Haldia/Paradip	-	Tuticorin
Tuticorin	-	Paradip	-	Tuticorin
Ennore	-	Haldia/Paradip	-	Ennore
Ennore	-	Paradip	-	Ennore
Ennore	-	Vizag	-	Ennore
Vizag	-	Tuticorin	-	Vizag

Ennore and Tuticorin are the ports to which coal loaded at Haldia, Paradip and Vizag through PSC owned vessels and chartered vessels are moved. Vessels are topped up at Paradip after initial loading to maximum draught at Haldia.

To meet the entire requirements of coal transportations, ships from other owners are chartered. The company's fleet presently consists of three owned vessels and adequate chartered vessels.

3. One of the notable achievements of PSC is the exclusive cargo discharge facility at Tuticorin with a small-dedicated group of trained technical persons to operate the cargo gears on board the ships to ensure fast discharge of coal to meet the continuous needs of Tuticorin Thermal Power Station. Poompuhar Shipping Corporation has ensured the fast turn around of ships by ensuring a high standard of maintenance of its owned ships cargo gear and machinery leading to minimum idle time.

IV. CHARTERING OF VESSELS FOR ENNORE SATELLITE PORT:

With the commissioning of Ennore satellite port in February 2001, the coal operations from Chennai port is shifted to Ennore satellite port. PSC has chartered one Craned Hopper Self Unloaded from February 2002 for a period for 10 years and two Gearless Panamax vessels on time charter for movement of coal exclusively from Paradip to Ennore Port.

Head Office working Hours and Days:

The working days are Monday to Friday and the Office timing is from 10 a.m. to 5.45 p.m. with half an hour lunch break. The Holidays for PSC are as applicable to the Office of Government of Tamil Nadu.

V. MARINE WORKSHOP AT TUTICORIN:

A Marine Repair Workshop for the FEL's was established at a cost of Rs.10 lakhs close to the Coal Jetty and started functioning from July 1989 onwards. The workshop possesses adequate facilities to undertake the servicing and all types of repair to Front End Loaders.

Since there was also need to undertake marine repairs for PSC's own vessels particularly related to the Cranes, Grabs, other ship board machinery and ship's structure, the workshop has now been equipped with general purpose machines, such as a lathe, drilling machine, welding set etc. Skilled workmen suitable for undertaking ship repair work have been recruited for marine workshop. For any major overhaul of ship's cranes, grabs, other machinery are undertaken by employing casual /contract labour besides getting assistance from other available workshops.

In addition to the above repairs, PSC have been able to undertake repairs to some of the Coast guard vessels stationed at Tuticorin.

VI. KANNIYAKUMARI FERRY SERVICE:

Besides transporting coal to TNEB Thermal Power Stations, PSC is also operating a ferry service between Kanniyakumari – Ayyan Thiruvalluvar Statue – Vivekananda Rock Memorial. On 26th December 2004 due to Tsunami waves the jetty got damaged and out of three launches, two launches suffered extensive damage and another launch M.L. Vivekananda was washed away and the launch could not be traced out by the Coast Guard. After repairing the existing two launches M.L. Thamiraparani and M.L. Bhagirathi, the launch service was resumed from 5th February 2005 onwards. PSC has made claim with M/s. United India Insurance Co. Ltd, Chennai for M.L. Vivekananda and the Insurance Co. has settled the claim amount of Rs.45.00 lakhs on 24.10.2005. PSC is taking action to replace two launches viz. M.L. Thamiraparani and M.L. Vivekananda (30 years old) by acquiring two new launches.

VII. TAMIL NADU MARITIME ACADEMY:

The Tamil Nadu Maritime Academy was set up at Thoothukudi and the training institute was inaugurated on 16.09.1998. The Academy has conducted Seaman and Engine Rating Training courses initially. Now the Academy is conducting General Purpose Crew instead of Deck and Engine Rating Crew. The Academy is also conducting five STCW-95 courses namely "Personal Survival Techniques", "Elementary First Aid", "Personal Safety and Social Responsibility", "Oil Tanker Familiarization" and "Fire Prevention and Fire Fighting".

Section 4(1) (b) (ii)

B. Powers and duties of Officers and employees:

(i) Composition of Board of Directors:

The affairs of the company is managed by Board of Directors consisting of Secretary to Government, Highways Dept., Secretary to Government, Energy Department, Deputy Secretary to Govt. Finance Department, Chairman, Tamil Nadu Electricity Board, Chief Executive Officer of Tamil Nadu Maritime Board and Chairman & Managing Director of Poompuhar Shipping Corporation Limited. The Chairman & Managing Director of Poompuhar Shipping Corporation Limited is nominated by the State Government.

(ii) Chairman and Managing Director:

The Chairman & Managing Director (CMD) is the Chief Executive who is overall in-charge of administration of the company. For day to-day activities, CMD is assisted by functional level Senior Executives in Technical, Operations, Finance and Administration. The other Officers and employees perform their duties with such powers as may be delegated by the Board or the Chairman and managing Director from time to time.

(iii) General Manager (Finance) cum Secretary:

General Manager (Finance) cum Secretary is overall in charge of Finance, Accounts and Company Secretary functions. He is responsible for monitoring operational earnings including freight and charter hire, recovery of freight, payments of hire for charter ships, maintenance of Accounts and finalization of Accounts, cash credit accounts, co-ordination with auditors and bankers, preparation and monitoring of Budget. He is also responsible for arranging funds for various activities of the Corporation to meet operational expenses related to stores, bunkers, spares, repairs and maintenance, insurance and disbursements to floating staff of PSC ships. He advises on legal aspects in commercial issues / contracts including acquisition or sale of ships.

(iv) General Manager (Operations):

General Manager (Operations) is overall in charge of Operation Department functions. He is responsible for coordinating with TNEB in the planning and execution of positioning vessels at various ports to achieve best results for fulfilling the coal requirements of TNEB to Thermal Plants. Apart from the Company owned three vessels,

adequate number of ships are to be chartered on long/short term charter to achieve the above target. Further he is responsible for maintaining and updating data on each ships operational performance. He is also responsible for recruitment, transfer and welfare of fleet personnel (Officers and rating) discipline and all establishments' matters connected therewith and nominated as Designated Person Ashore and responsible for application of ISM and ISPS codes.

Presently the above post is vacant.

(v) General Manager (Technical)/Officer on Special Duty (Tech):

The General Manager (Technical) is overall in charge of Technical Department functions. He is responsible for maintenance and upkeep of the ships in a high standard fulfilling the norms laid down by Director General of Shipping and Classification Societies. He is to ensure that the conditions and tasks both ashore and on board affecting safety and environmental protection are planned, organized, executed and checked in accordance with the legislation and Company requirements. Further he is responsible for planning the repairs and maintenance, including dry docking of ships. In the absence of DGM (T) he shall be responsible to look after his respective functions also in addition to his duties.

Presently the above post is vacant.

(vi) Assistant General Manager (Personnel & Administration):

Assistant General Manager (Personnel & Administration) is overall in-charge of the functions relating to the Personnel and Administration Department. He is responsible for planning and organizing the effective utilization of human resources in the various departments of the Company, located at the Head Office and at the Tuticorin branch. Further he is responsible for all service matters of employees including recruitment, transfers, promotions, disciplinary action, industrial relations, grievance handling, welfare and final settlement. He assists Chairman & Managing Director during negotiations with employees representatives, on wages, bonus etc., and represents the Management in conciliation meetings/hearings at various forums. He is also responsible for office administration including maintenance of office premises, office equipment, communication equipment, vehicles and stationery for provision of security measures.

Presently the above post is vacant.

(vii) Dy. General Manager (Technical):

Responsible for total superintendents of the ships in the PSC fleet budget formalization of ships in the fleet and planning and sanction of repairs. He is responsible for carrying out planned maintenance of the vessels for all machineries, cargo gears and deck maintenance of the vessels, monitoring ships performance, scrutiny of log abstracts, technical reports and connected action in consultation with Officer on Special Duty (Technical). He is also responsible for sanction of stores, spares and emergency indents scrutiny of repairs and passing the same for payments. In absence of OSD (T) he shall look after his respective functions also in addition to his duties.

(viii) Dy. General Manager (Works)

He is responsible for overall supervision of Tuticorin Marine Workshop and Kanniyakumari Ferry Service. In consultation with GM (T)/ OSD (T), he shall carry out the above functions. In the absence of GM (T)/OSD (T) and DGM (T) he shall be responsible and carry out the functions of GM (T)/OSD (T) and DGM (T). Presently the above post is vacant and now the above functions are looked after by Dy.General Manager (Technical).

Presently the above post is vacant.

(ix) Joint Manager (Admn)/CSO:

Joint Manager (Admn) is in-charge of ISM Cell. He assists DPA in all activities / functions pertaining to the ISM & ISPS code. In addition, he carries out audit of the vessels as and when required to do so and maintains all ISM and ISPS files. He is also designated as Company Security Officer.

(x) Manager (Tuticorin):

Responsible for the entire activities of Discharge operation and Marine workshop. Appraises the performance of all officers and reviews the appraisal of all staff members in Tuticorin unit. He is overall in-charge and monitoring of Tuticorin unit.

(xi) Manager (Kanniyakumari):

Responsible for the entire activities of Kanniyakumari Ferry Service, in-charge of whole unit and public relation etc.

Floating Officers:

(I) MASTER:

1. The Master shall be responsible for implementation of the safety and environmental policy, ensure compliance by the officers & crew through effective communication and verify that requirements are met. He shall be responsible for review of the **SAFETY MANAGEMENT SYSTEM (SMS)** and report deficiencies to shore based **DESIGNATED PERSON ASHORE**. The Chief Engineer's assistance will be taken in this regard.
2. The Master shall, prior to departure on a voyage, make himself acquainted with the requirements of the various ports of call and generally anticipate the information required on all matters concerning the voyage.
3. He shall report to the Company all cases of accident to ship or personnel.
4. When any damage is done to or another vessel, the Master shall, if possible, in communication with the other Master, immediately hold a survey and draw up in triplicate a detailed and signed statement of damage to both ships.
5. When any serious repair is required or when anything has occurred which is likely to prevent a vessel from keeping her schedule the Master must inform the Head Office by E-mail / wireless. Such that arrangements for repairs or other action may be taken in advance.
6. The Master must see that careful entries are made in the Log Books during bad weather to enable a Protest to be noted and if necessary extended.
7. When there is any reason to suppose that the ship or cargo might have sustained damage, he shall make Note of Protest at the first opportunity and send a certified copy to the agents at the terminal port.
8. Under no circumstances any of the Company's vessel leave a Port loaded above the draft permitted by the Statutory Body.
9. The Master shall make a monthly inspection of the ship, paying particular attention to the crew's quarters, galleys, store rooms and latrines.
10. Entries of same to be made in the Deck Log Book and signed. He shall also ensure that weekly "**Safety Routines/Drills**" are carried out and entered in the **Safety Register** with remarks and initials.

11. The Master shall satisfy himself that all papers, in connection with the Shipping Office, Customs and Port Health Authorities are correctly filled up, and the articles of agreement and continuous discharge certificates are available for production to the port and immigration officials.

12. The Master shall personally oversee crew sign on/sign off and shall be responsible for portage bills and advances.

13. The question of ballasting and F.O. transfers shall receive the Master's most careful attention and events of same logged stating time and place.

14. He shall see that wireless and other telegraphic messages are coded in accordance with the latest instructions and are kept as brief as possible consistent with clarity.

15. He shall write the confidential reports of all the officers under his charge and forward the same to the Head office once in six month or when there is a change in command or when the officers signs off.

16. The Master has the overriding authority and the responsibility to take decision with respect to Safety and Pollution Prevention on board the ship under his charge.

(II) CHIEF OFFICER:

1. The Chief Officer is designated to work under the Master and shall at all times be responsible for maintaining the ship in a sea-worthy, clean and sanitary condition. In absence of Master, he takes over the former's functional responsibility.

2. The loading, stowage and discharging of cargo shall be his direct responsibility and in this connection he shall be responsible for seeing that his Junior Officers understand his instructions and that they give careful attention to all cargo handling, and ensure safety of vessel.

3. The Deck Office/Cargo Control Room shall be under his personal charge and the key must always remain in his care and a duplicate in a sealed cover kept in the Master's safe.

4. He shall be in charge of all Deck stores, spares and shall account for same at the end of every 3 months and update Head Office about the same.

5. He shall keep a careful account of all labour employed on board so that contractor's bills can be properly checked.

6. He is totally responsible for carrying out all preventive and planned deck maintenance work on the vessel's structure which includes chipping, painting, cargo gears, deck cranes and their safety system.
7. He shall make out indents in duplicate for stores and defect list for repairs prior to arrival in port. Indents/defect list must be countersigned by the Master and sent to the Office with the ship's mail.
8. He shall be responsible, under the Master for supervising cadets' seamanship training and all safety drills on the vessel.
9. He is also to keep careful and detailed account of overtime carried out by ratings under his charge and shall forward the sheet monthly to head office countersigned by Master.

(III) CHIEF ENGINEER OFFICER:

1. The Chief Engineer shall be responsible for all the machinery on board and on appointment to a vessel shall make an examination of same and thereafter, forward his report to the Head Office.
2. He shall personally superintend and shall be responsible for bunkering of his vessel. He shall satisfy himself that the proper quantity and quality is received. Prior to bunkering, he shall draw up contingency program and ensure adequate control is exercised in preventing spillage and pollution. The bunkering sequence and program check list shall be documented and placed in suitable position for follow up by the personnel carrying out the bunkering.
3. He shall see that the strictest economy is carried out in the consumption of fuel, lub oils, hydraulic oil and the use of stores and spares.
4. He shall see that boilers have the close attention of his subordinates and in the event of their being under any special treatment than the instructions issued are adhered to. He shall examine the boilers periodically.
5. He shall be responsible to ensure that the steering gear and systems are properly checked for its effective function at all times. Name plates are to be fitted to each valve clearly indicating its purpose. The emergency steering functions are adequately documented and displayed in conspicuous place for guidance of duty Engineer Officers.
6. The Chief Engineer shall allocate sea watches and special duties to his Officers ensuring responsibility for seeing that his orders are carried out. The same to be clearly entered in the log book.

7. The Chief Engineer shall ensure that E/R log book is properly filled in for all events whether they be of minor or major nature for record and follow up.
8. In port, Engineer Officers shall commence and terminate their work according to the requirements of the Chief Engineer.
9. The Chief Engineer shall ensure that all machineries both in engine room and on deck are properly maintained as per planned and preventive maintenance routines with regular checks of records scrutinized and initialed and ensure compliance of safety procedures in engine room.
10. The Chief Engineer shall ensure that officers and crew under his charge comply with all requirements to ensure the proper implementation of the safety and environmental policy.
11. He shall write the confidential report of all the Officers under his charge and forward the same to the Head Office through Master once in six months or when he signs off or when any officer signs off.

IV. SECOND ENGINEER OFFICER:

1. He shall be responsible for supervising all work that are carried out in the engine room including cleanliness and safety. At sea he shall perform the duty of watch keeping Engineer as instructed by Chief Engineer.
2. He shall ensure all weekly safety routines and checks are carried out and report to Chief Engineer for their proper and efficient functioning.
3. He shall directly responsible for ensuring repair and maintenance work on main engine, boiler and domestic refrigeration and air conditioning plant.
4. He is directly responsible for carrying out fire drills in engine room and shall ensure that his team of Engineers and ratings are well conversant in safety and emergency procedures relating to main and auxiliary engines, propulsion plants, boilers, various pumps and piping systems, electrical equipments etc.
5. He shall ensure that all Engineers under his charge are adequately briefed for running of the power plants and various machinery in engine room, as well as electrical and hydraulic machinery on deck including the deck cranes.
6. He shall control overtime hours for Petty Officers and crew and shall ensure weekly status is put forth to Chief Engineer for verification. Monthly statement of same to be forwarded to H.O. for record.

7. Should Chief Engineer be hospitalized or be absent for reasons beyond control, he shall take over temporary charge and perform the additional work till such time, a new Chief Engineer reports on vessel and takes over.
8. He shall ensure that precision tools under his charge and maintenance equipments in engine room are properly stored and maintained in working condition.
9. He shall liaison with Chief Officer on deck for ensuring all deck, mechanical and electrical equipments (Mooring and maneuvering items) are properly maintained including protection against inadvertent damage.
10. He shall ensure the proper repairs and maintenance of the machineries of the deck cranes. He shall liaison with Chief Officer when breakdowns of the cranes are to be attended to.

Section 4 (1) (b) (iii)

C. Procedure in Decision making process:

As PSC has been registered under the provisions of the Companies Act 1956, the governing of PSC is subject to various provisions of the Companies Act 1956, under the provisions of Companies Act, 1956. Shareholders of the Company have certain powers and the Board of Directors have certain powers to manage PSC. Since Government of Tamil Nadu is holding entire shares, Government has powers to nominate directors on the Board of PSC and also to issue instructions from time to time. The Board delegates powers to the Chairman and Managing director wherever necessary. The meeting of the Board of Directors can be convened as many times as may be required and such meetings should take place atleast once a quarter as per the provisions of the Companies Act, 1956. The Chairman and Managing director looks after the management of PSC on a day –to-day basis and various Heads of Departments in PSC namely One General Manager (Finance) cum Secretary in Finance Department, One General Manager (OPS) in Operations Department, One General Manager (TECH) in Technical Department and One Asst. General Manager (P&A) in Personnel and Administration Department are reporting to Chairman and Managing Director.

In addition to the General Managers in various Department there are Technical Officers/Non Technical Officer assisting the General Managers.

The General Manager (Finance) cum Company Secretary is responsible for the Finance, Personnel, Administration and Secretarial functions of the Corporation.

These Officers are accountable for the performance of the Departments under their control.

Section 4 (1) (b) (iv)

D. Details of norms/ standards set by it for the discharge of functions:

Efficiency, integrity, speed in response, Team work.

Section 4 (1) (b) (v)

E. Rules, regulations, instructions, manuals and records held by it or under its Control or used by its employees for discharging its functions:

Memorandum and Articles of Association of the Company, Service Rules for the employees, instructions issued by the Government from time to time.

Section 4 (1) (b) (vi)

F. Information about the official documents held by the public authority or under its control:

The documents held by the company are the various correspondences between the Companies with the Government/ Parties / Banks / Port Trust, Director General of Shipping, others coming in contact during the course of business besides Service records relating to the Officers and employees.

Section 4 (1) (b) (vii)

G. Arrangements for participation of public or its representatives for implementation:

The suggestions/complaints received from the Public or parties dealing with PSC are given due consideration and the views so expressed are considered in formulation of Policies or implementation thereof from time to time.

Section 4 (1) (b) (viii)

H. Information of Boards, Councils, Committees and other bodies related to the public authority:

The Board of Directors is the highest authority comprising of Directors and Chairman and Managing Director appointed by the Government from time to time. There are various Committees such as Tender Opening-cum-Technical Evaluation Committee, Charter Hire Negotiation Committee, Audit Committee of the Board of

Directors and other Committees of Officers constituted from time to time and the Minutes of the Board / Committee are not open or accessible to the Public.

Section 4 (1) (b) (ix)

I. Officers and Employees working in different units or offices at different levels and their addresses:

I. Personnel, Administration & Secretarial Department

General Manager (Fin) cum Company Secretary	Thiru T.P.Ruthiravelu	24330207
II. Operations Department		
General Manager (Ops)		24330058
III. Technical Department		
General Manager (Tech)		24336059

Unit in-charge:

Tuticorin:

Manager	Thiru T.J.G.Abraham	0461-2352431
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Kanniyakumari:

Manager	Thiru S.Swarnapandian	04652-246270
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At present there are 156 employees including the above said officials working in PSC.

Section 4 (1) (b) (x)

J. Monthly Remuneration Received by the Officers:

(a) Shore Employees:

(i) The monthly remuneration of officers is determined by the respective Scale of Pay, Dearness and other allowances at the rates of pay and allowances applicable to Government Servants.

(ii) Monthly salary of Staff category is determined by respective scale of pay covered by settlement reached with unions under section 12(3) of Industrial Dispute Act, 1947. Dearness allowance and other allowances as applicable to Government employees.

(b) Floating Staff:

- (i) **Floating Officers:** (Master/Chief Officer/Second Officer/Chief Engineer/Second Engineer/Third Engineer/Fourth Engineer/Fifth Engineer)

Monthly remuneration to Floating Officers category is determined by respective scale of pay covered by settlement reached with Maritime Union of India (MUI) by Indian National Shipowners Association (INSA).

- (ii) **Petty Officers:** (Motorman/Fitter/Chief Cook)

Monthly remuneration to Petty Officers Category is determined by respective scale of pay covered by settlement reached with National Union of Seafarers in India (NUSI) by Indian National Shipowners Association (INSA).

- (iii) **Crew:** (Deck Serang/Seaman Helmsman/Seaman-II/General Steward/2nd Cook/Crew Cook/Deck Utility Hand/Saloon Utility Hand)

Monthly remuneration to Crew category is determined by respective scale of pay covered by settlement reached with National Maritime Board (NMB) after negotiation with the Crew Unions.

Section 4 (1) (b) (xi)

K. Budget Allocated to each Unit:

Capital Budget for 2006-2007

Head Office	-	Rs. 48.00 lakhs
Tuticorin Unit	-	Rs. 27.00 lakhs
Kanniyakumari Ferry		
Service at Kanniyakumari	-	Rs.227.70 lakhs

Section 4(1) (b) (xii)

L. Manner of execution of the subsidy programmes :

Not applicable

Section 4 (1) (b) (xiii)

M. Names and Addresses of Recipients:

Not applicable

Section 4 (1) (b) (xiv)

N. Information available in electronic Form:

No information related to Company Profile / Business is available in Electronic Form.

Section 4 (1) (b) (xv)

O. Particulars of Information dissemination mechanisms in place/ facilities available to the public for accessing of information:

Corporation does not maintain any Public Library.

Section 4 (1) (b) (xvi)

P. Information about the Public Information Officers and Assistant Public Information Officer designated for various Offices/ Administrative Units and Appellate Authority/ Officer(s) for the public authority:

Sl.No.	Name and Designation
1.	<u>Public Information Officer</u> Thiru T.P. Ruthiravelu General Manager (Fin) cum Secretary
2.	<u>Appellate Authority</u> Thiru Dipak Jain, I.A.S. Chairman & Managing Director
Address: POOMPUHAR SHIPPING CORPORATION LIMITED Regd. Office: 692, Anna Salai Nandanam Chennai – 600 035 Phone: 24330505/24330162/24330807 Fax No. 24344593/24335706 E-mail: pscship@dataone.in Website: www.tamilship.com	

Tuticorin Branch Office:

Sl.No.	Name and Designation
1.	<u>Public Information Officer</u> Thiru T.J.G.Abraham Manager, Tuticorin.
2.	Assistant Public Information Officer Thiru R.Kottursamy, Jt.Manager (Electrical)
	Address: Poompuhar Shipping Corporation Ltd. Marine Workshop Premises Harbour Estate Tuticorin – 628 004 Phone: 0461-2352431 Fax No.0461-2352431
3.	<u>Appellate Authority</u> Thiru T.P.Ruthiravelu General Manager (Fin)cum Secy. and Asst. General Manager (P&A) Addl.charge
	Address: POOMPUHAR SHIPPING CORPORATION LIMITED Regd. Office: 692, Anna Salai Nandanam Chennai – 600 035 Phone: 24330505/24330162/24330807 Fax No. 24344593/24335706 E-mail: pscship@dataone.in Website: www.tamilship.com

Kanniyakumari Ferry Service:

Sl.No.	Name and Designation
1.	<u>Public Information Officer</u> Thiru S.Swarnapandiyan Manager, KFS
2.	Assistant Public Information Officer Thiru M.Winsly Roy, Dy.Manager (Technical)
3.	Address: Poompuhar Shipping Corporation Limited Kanniyakumari Ferry Service Kanniyakumari – 629 702 Phone: 04652-246270/246094 Fax: 04652-246094

4.	Appellate Authority Thiru T.P.Ruthiravelu General Manager (Fin)cum Secy. and Asst. General Manager (P&A) Addl. charge
Address: POOMPUHAR SHIPPING CORPORATION LIMITED Regd. Office: 692, Anna Salai Nandanam Chennai – 600 035 Phone: 24330505/24330162/24330807 Fax No. 24344593/24335706 E-mail: pscship@dataone.in Website: www.tamilship.com	

Section 4 (1) (b) (xvii)

Q. Information or details of publications which are of relevance or of use to the Citizens:

Corporation does not have any publications.