



MANUAL UNDER RIGHT TO INFORMATION ACT, 2005

**GOVERNMENT OF TAMIL NADU
HOUSING AND URBAN DEVELOPMENT DEPARTMENT,
SECRETARIAT,
CHENNAI- 600 009.**

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Introduction

- 1.1 In order to promote transparency and accountability in the working of every public authority and to empower the citizens to secure access to information under the control of each public authority, the Government of India have enacted “ The Right to Information Act, 2005”, (RTI Act) which came into force on 15.06.2005. In accordance with the provisions of section 4(1) (b) of this Act, the Department of Housing and Urban Development Government of Tamil Nadu has brought out this manual for information and guidance of the general public.
- 1.2 The purpose of this manual is to inform the general public about this Department’s organization set-up, functions and duties of its officers and employees, records and documents available with the Department and also about its functioning
- 1.3 This manual provides information about the schemes, projects and programmes being implemented by the Department of Housing and Urban Development Department and the organizations under its administrative control.
- 1.4 The Department of Housing and Urban Development Department has designated all Under Secretary to Government as its Public Information Officer (PIO) for matters concerning the department under RTI Act, 2005.
- 1.5 A person requiring any information in respect of Housing and Urban Development Department under the Act may contact Under Secretary to Government, Housing and Urban Development Department, Secretariat, Chennai-9 .
- 1.6 The procedure and fee structure for getting information are as under:-
 - a) A request for obtaining information under sub-section (1) of section 6 of the RTI Act shall be made in writing or through electronic means either in person or by post to the Public Information Officer mentioned in paragraph 1.4 above and must be accompanied by an application fee of Rs.10/- by cash or by demand draft or banker’s cheque in favour of the Public Information Officer.

The Public information Officer shall credit the amount to the following head of account:-

“0075.00 Miscellaneous General Services – 800.0other receipts – BK. Collection of fees under Tamil Nadu Right to information (Fees) Rules 2005”
(DPC 0075 00 800 BK 0006)

The applicant may also remit the fee under the above head of account through Treasury / Pay and Accounts Office/ State Bank of India/ Reserve Bank of India and produce the chalan to the Public Information Officer as an evidence for having remitted the fee.

(b) For providing information under sub-section (1) of Section 7 of the Right to Information Act, the request shall be made as at (a) above and the fee as below should be paid as per the mode at (a) above.

- i) Rupees two for each page (in A-4 or A-3 size paper) created or copied;
- ii) Actual charge or cost price of a copy in larger size paper;
- iii) Actual cost or price for samples or models; and
- iv) For inspection of records, no fee for the first hour; and a fee of Rs.5/- for each fifteen minutes (or fraction thereof) thereafter.

(c) For providing the information under sub-section (5) of section 7 of the RTI Act, 2005 the request shall be made as at (a) above and the fee, as below should be paid as per the mode at (a) above.

- i) For information provided in diskette or floppy, at Rs. 50/- (fifty) per diskette or floppy; and
- ii) For information provided in printed form, at the price fixed for such publication.

1.7 Persons below the poverty line are exempted from the payment of fee mentioned in paragraph 1.6 above for seeking information under the Right to Information Act, 2005. The list of persons below poverty line

approved by the Gram Panchayat and local bodies will be the basis for claiming this concession. An extract of the list, duly certified, will be sufficient to avail this concession.

- 1.8 The Department has designated Thiru B.G.Rangaraju, Deputy Secretary to Government as Appellate Authority under section 19(1) of the Act. The contact Address of the Appellate Authority is given below:-

Thiru B.G.Rangaraju,
Deputy Secretary to Government
Housing and Urban Development
Department Secretariat, Chennai-9

Telephone Nos : 25671352 (O)
28454570 (R)

Housing and Urban Development Department

Particulars of organization, functions and duties

Under section 4(1)(b)(i) of Right to Information Act, 2005

- 1.1 Housing plays a predominant role among the primary and basic needs of the people. The Government of Tamil Nadu is taking effective steps to achieve a notable progress in this field by framing policies and programmes for the development of Housing Sector both in the urban and rural areas of Tamil Nadu. The Government of Tamil Nadu have set for itself the goal, of providing “a house for each family”. In order to achieve this goal, Tamil Nadu Housing Board, Co-operative Housing Societies, Tamil Nadu Co-operative Housing Federation and Tamil Nadu Slum Clearance Board are formulating and implementing schemes to provide reasonable and adequate shelter to people in different income groups.
- 1.2 The population Tamil Nadu as per 2011 Census is 7.21 crores. The urban population is 3.49 crores. It is 48.45 percent of the total population. Tamil Nadu has now become the most urbanized state with 27.16 percent rise in urban population during the past decade.

HOUSE BUILDING ADVANCE TO GOVERNMENT SERVANTS

- 1.1 Under the Scheme of House Building Advance, advance is being sanctioned upto a maximum of Rs.25.00 lakhs to the State Government employees and Rs.40.00 lakhs to the All India Service Officers including the Judges of the Madras High Court for taking up the following items of housing activities:
1. Purchase of plot and construction of a house thereon.
 2. Construction of a new house.
 3. Purchase of a ready built house/flat from the Tamil Nadu Housing Board.
 4. Purchase of a ready built house/flat (Private)
 5. Enlargement of the existing house.
 6. For making improvements to the existing house.

Either for Enlargement or improvement of the existing house, or for both of them, a maximum of Rs.10.50 lakhs is being sanctioned to Government servants, subject to the overall ceiling mentioned above. A Statement showing the purposes for which the advance is sanctioned, number of instalments in which it is to be disbursed, time limit for its utilisation and the time of commencement of its recovery is annexed to this Note.

Eligibility: -

(i) As per the State Rules to regulate the grant of advances to Government Servants for building etc. of houses, House Building Advance may be sanctioned to the Government servants, including All India Service Officers, if they have rendered, on the date of application for the advance, 6 (six) years of continuous regular service or if they have been confirmed in a service whichever is earlier.

(ii) If the applicant is having more than 20 years of service at the time of sanction of loan, he can be sanctioned a loan amount not exceeding 75 months' pay (which includes Basic Pay + D.A. + Personal Pay + Special Pay drawn for technical qualification) subject to a maximum of Rs.7,50,000 (in the case of A.I.S. Officers and Judges of High Court) and Rs.6,00,000 (in respect of all other officers and employees) as the case may be.

(iii) If the applicant is having less than 20 years of service left before retirement at the time of sanction of loan, the loan amount shall be restricted to such an amount, which together with interest thereon should not exceed the repaying capacity of the loanee. In such cases, the repaying capacity will be worked out as mentioned below: -

(a) Repaying capacity from salary	..	(50% of the pay + D.A.) x (Period of recovery in month)
(b) Probable amount of DCRG that can be surrendered towards repayment
Total repaying capacity (a + b)		_____

The repaying capacity is inclusive of principle and interest amount. Hence, with reference to the prevailing rate of interest, the principle and interest amounts have to be suitably arrived at.

(iv) **Combined Advance:** In case where both the husband and the wife happen to be Government Servants and eligible for the grant of advance, a combined House Building Advance, based on their combined repaying capacity, may be sanctioned to them if they apply for it for the purchase of a single plot and construction of a house thereon or for the construction of a single house by them on the plot already owned by either of them or for the purchase of a single house by them or for the completion of construction of their house or for enlargement / improvement of living accommodation in the existing house owned by them. The combined House Building Advance shall be drawn and disbursed to either the husband or the wife and it shall be recovered from him / her as per the joint option and undertaking which is executed by the husband and his wife at the time of their application for a combined House Building Advance. The quantum of the combined advance shall however be restricted to the maximum ceiling on the amount of advance fixed in the Rules.

Broad categories under which the funds are distributed and the respective Sanctioning Authorities: -

Powers have been delegated to the Secretaries to Government, District Collectors and the Registrar General of the High Court to sanction House Building Advance to the employees working under their jurisdiction as indicated below. They will receive the applications, process the same and sanction the advance. There is no involvement of Bank / Housing Finance Company.

<u>CATEGORIES OF OFFICERS/STAFF</u>	SANCTION AUTHORITY
1. I.A.S. Officers (including Judges of High Court)	.. Secretary to Govt., Public Dept
2. I.P.S. Officers	.. Secretary to Govt., Home Dept.
3. I.F.S. Officers	.. Secretary to Govt., Environment & Forest Dept.
4. Secretariat Employees	.. Secretary to Government concerned in the respective Department of Secretariat.
5. Panchayat Union Staff	.. Respective District Collectors
6. Other Government Servants	.. Respective District Collectors
7. Staff of the High Court, Madras.	.. Registrar General, High Court, Madras.

Provision of funds: -

The Government provide necessary funds in the Budget Estimate every year for the purpose of sanction of House Building Advance to the employees and officers. The quantum of fund required by each of the Sanctioning Authorities in respect of the applications actually received by them is periodically ascertained and necessary funds are released to them.

Security: -

The house property, constructed/purchased/enlarged/improved with the assistance of the H.B.A., shall be got mortgaged to the Government as a security for the amount sanctioned within a period of six months from the date of disbursement of the advance/first instalment of the advance, as the case may be. The mortgage deed executed by a person in the service of the Government for securing the repayment of an advance received by him from the Government/ Collectors under these rules is

exempted from stamp duty under the Indian Stamp Act, 1899 (Central Act II of 1899) and also from the registration fee under the Indian Registration Act, 1908 (Central Act XVI of 1908). However, the Joint Mortgage Deed executed by the Government Servant who has been sanctioned House Building Advance for construction of house on the plot owned by his/her spouse or for the enlargement of living accommodation in the house owned by his/her spouse who is not a Government Servant will not be exempted from payment of stamp duty and Registration fees.

Processing Fee: -

There is no processing fee charged on the advance amount.

Repayment period: -

The advance granted to a Government Servant together with the interest thereon, shall be repaid in full by monthly instalments within a period of not exceeding 20 years. First, the recovery of the advance shall be made in not more than 180 monthly instalments and then interest recovered in not more than 60 monthly instalments. In cases, where the applicant is having less than 20 years of service, the available period has to be suitably apportioned for the repayment of the principle and interest, after taking into account the probable amount of DCRG that can be surrendered towards repayment of the House Building Advance.

Rate of Interest: -

Rates of interest to be charged on the House Building Advance sanctioned during the year 2013- 2014 shall be as follows: -

- | | |
|---|-----------|
| (a) For loans upto Rs.50,000/- | 5.5% p.a. |
| (b) For loans from Rs.50,001 to Rs.1,50,000/- | 7% p.a. |
| (c) For loans from Rs.1,50,001 to Rs.5,00,000/- | 9% p.a. |
| (d) For loans from Rs.5,00,001/- to Rs.7,50,000/- | 10% p.a. |

The penal interest on all overdue instalments of principal and interest will be at 2.50% more than the normal rates of interest per annum. The loan amount or the interest does not involve any subsidy component.

Tamil Nadu Government Employees House Building Advance Special Family Benefit Fund Scheme: -

The Government have formulated a Scheme called “Tamil Nadu Government Employees House Building Advance Special Family Benefit Fund Scheme” for the welfare of the Government employees who avail House Building Advance from the Government. In case, if an employee dies in harness, the entire amount due from him towards the repayment of the House Building Advance together with interest due thereon, upto the date of his death shall be met from the Fund provided the subscription to the scheme has been commenced and continued till the month of his death.

During the year 2014-2015, under this department demands for grant a sum of Rs.170.00 crores has been provided for sanction of House Building Advance to the Government Servants and Panchayat Union School Staff.

**TAMIL NADU GOVERNMENT SERVANTS RENTAL HOUSING SCHEME –
ALLOTMENT OF QUARTERS TO GOVERNMENT EMPLOYEES**

As per G.O.(D)No.203, Housing and Urban Development Department (HB3-1)Department, dated 28.04.1994 allotment of apartments under Tamil Nadu Government Servants Rental Housing Scheme are made on the following pattern:-

1.	Out of turn allotment	- 4 Vacancy
2.	Local Employees	- 3 Vacancy
3.	Better Accommodation	- 1 Vacancy
4.	Transferee	- 1 Vacancy
5.	Newly Married	- 1 Vacancy

	Total :	- 10 Vacancy

These apartments are situated in Tod-Hunter Nagar, Peters Colony, Lloyds Colony, Foreshore Estate, K.K. Nagar, Pathro Road near K.K. Nagar, Kilpauk Garden,

Anna Nagar West Extension, Mogappair East, Shenoy Nagar, Ramakrishna Nagar, Kodambakkam Pudur, Trust Puram, Shanthi Colony, Anna Nagar and Thirumangalam.

Apart from Chennai City, 22,267 apartments have been constructed in the various District Headquarters and Headquarters of Revenue Divisions under TNGSRH Scheme and let out to the State Government employees on monthly rental basis at concessional rates.

The Tamil Nadu Housing Board implements the Tamil Nadu Government Servants Rental Housing Scheme and also maintains the buildings. The ownership of the buildings vests with the Government.

Re-development of dilapidated Board rental flats

(A) Mandavelipakkam

It is proposed to construct 52 flats at a cost of Rs.11.80 crore after demolishing the existing 27 Board rental flats which were constructed during 1963. Project Management Consultant has been fixed. Drawings are under preparation for getting the Planning Permission from Chennai Metropolitan Development Authority. Action has been taken to implement the scheme during this financial year.

(B) CIT Nagar, Nandanam

It was already programmed to construct 480 multi storied residential flats at a cost of Rs.77.70 crore after demolition of 119 Board rental quarters which were constructed during 1959 by the City Improvement Trust (CIT) at Nandanam in Chennai. Project Management Consultant has been fixed. Action is being taken for getting the Planning Permission from Chennai Metropolitan Development Authority. Action has been taken to implement the scheme during this financial year.

(C) Board rental quarters at Padi in Anna Nagar West Extension

Administrative sanction has been accorded for the construction of 360 Board rental quarters at a cost of Rs.98.60 crore at Padi in Anna Nagar West Extension. Planning Permission from Chennai Metropolitan Development Authority is awaited. Action has been taken to commence the project during the year 2013-14.

Reconstruction of Tamil Nadu Government servants rental quarters**Anna Nagar West Extension (Thirumangalam)**

The demolition work of 126 TNGRHS flats which were in dilapidated condition at Thirumangalam, Chennai have been completed. 606 TNGRHS flats are proposed to be constructed at an estimated cost of Rs.205.45 crore in that place and a Project Management Consultant has been fixed. Bids have been received and the work will be commenced after approval of the tender.

526 new flats under Self Finance Scheme have been proposed to be constructed at an estimated cost of Rs.161.00 crore after demolition of 302 TNGRHS flats located at Anna Nagar West Extension and Shenoy Nagar. Action is being taken to vacate the existing occupants. Action will be taken to implement the scheme after vacating the occupants in a phased manner.

Foreshore Estate

It has been proposed to demolish the dilapidated 1,380 TNGRHS flats in an extent of 27.52 acres and construct 1,865 Government Servants Rental Quarters and 520 flats under Self Finance Scheme at an estimated cost of Rs.744.00 crore in two stages at Foreshore Estate. 1,112 TNGRHS flats have already been demolished. Project Management Consultant has been appointed for this scheme. After getting Planning Permission from the CMDA, Environment Clearance will be obtained. Action is being taken to implement the scheme during the financial year 2013-14.

Reconstruction schemes in 17 locations in Chennai

It has been proposed to construct 3,646 TNGRHS flats and 2,608 flats under Self Finance Scheme at an estimated cost of Rs.1,740.00 crore in Phase-I and Phase-II, by demolishing 2,238 dilapidated TNGRHS flats at 17 locations in Chennai City. Government Order in this regard has been issued during January 2013. Action has been taken to vacate the existing occupants in a phased manner for implementation of the project.

Allotment of Rental apartments for higher level / AIS Officers

SAF Games – Village, Koyambedu:

560 flats have been constructed at SAF Games village, Koyambedu for allotment to higher level / AIS Officers. Out of these 560 flats, flats numbering 57 are earmarked as rental flats under Tamil Nadu Government Rental Housing

Scheme for allotment to All India Service Officers and 3 earmarked for Non I.A.S.

Officers of District Revenue Officer cadre as follows:

Type	No. of Flats	Plinth area
A	32	1721 Sq.ft.
B	25	(3 Bed rooms)
C	3	1291 Sq.ft.
	-----	(2 Bed rooms)
TOTAL	60	

While allotting these flats to the All India Service Officers, cadre seniority is generally followed to decide the order of preference. Allotments are being made after obtaining orders of Minister (Housing and Urban Development Department).

TAYLORS ROAD

76 Flats are available in Taylors Road which are earmarked for allotment of Officers above a pay range of Rs.16400/-

IAS Officers

High Court Judges

Senior District and Sessions Judges

Chairperson and Members of TNPSC

Order for allotment of flats to AIS Officers for the flats earmarked for them are obtained by circulation to Minister (Housing and Urban Development Department) through the Chief Secretary.

Special Categories

70 apartments under the Tamil Nadu Government Servants Rental Housing Scheme are earmarked for allotment to journalists working in Chennai City which are located in the following colonies.

Peters Road Colony	.. 47 Apartments
Foreshore Estate	.. 17 Apartments
Anna Nagar Western Extn.	.. 1 Apartment
Lloyds Colony	.. 2 Apartments
Tod-Hunter Nagar	.. 3 Apartments

These flats are allotted to the journalist in the pay range of Rs.200/- and above. "Working Journalist" means a person whose principal avocation is that of a journalist and who is employed as such, in or in relation to any newspaper establishment and includes an editor, a leader –writer, news editor, sub-editor, feature editor, copy lester, reporter, correspondent, cartoonist, news-photographer and proof reader. Rent will be collected at 15% of the journalist allottee's pay including Dearness allowance.

A register for registering the applications received from the Journalists is maintained at Government level for allotment of rental quarters and allotments are generally made according to the registration seniority and the allotments are made by Minister (Housing and Urban Development Department)

PUBLIC RENTAL ALLOTMENT

The Public rental apartments have been constructed by the Tamil Nadu Housing Board with the financial assistance from the Government. The total number of rental apartments under Public quota is 990. Out of the rental apartments / flats constructed by the Tamil Nadu Housing Board, in Chennai city in all pay range, viz., E.W.S., LIG, MIG and HIG., (excluding single person quarters) 30% rental apartments are reserved and made available for allotment to the Government Servants under Government quota. The Government sanction economic rent to the Tamil Nadu Housing Board annually for these flats.

As and when vacancy arises under 30% Government quota, applicants (Government Servants) as per the entry in the Seniority register maintained for the scheme areas and they will be allotted rental apartments as per the seniority in the Seniority register maintained for the scheme areas and they will be allotted rental apartments as per the

seniority in the said Register. For all purposes, the rental apartments which come under 30% Government quota are treated as

Government rental only and the only difference is that the Government sanction economic rent to the Tamil Nadu Housing Board for these apartments on quarterly basis. Apart from the said 30% reservation of Public rental apartments

for allotment to Government employees, 20% of the vacancies under public rental flats are allotted by the Minister for Housing under discretionary quota.

Events under which the Quarters could be retained:

Government employees who are in occupation of Tamil Nadu Government Servants Rental Housing Scheme are allowed to retain the quarters in the following events.

On Transfer

A Government Servant who is transferred in the middle of the academic year whose children are studying in schools / colleges and other institutions are permitted to retain the apartment till the end of the academic year on payment of concessional rent, i.e., on payment of rent the rate at which rent was paid by him last. July to 31st May is reconed as academic year. If the allottee is transferred during the beginning of the academic year, 3 months period is allowed for retention of the quarters on payment of concessional rent.

ON RETIREMENT**1) Retention of Apartment.**

A retired Government employee is allowed to retain the apartment allotted to him for a period not exceeding 3 months on payment of concessional rent, i.e., rent last paid by him while in service. If he wants to retain the apartment beyond 3 months, specific orders of Government have to be obtained. In that case concessional rent or economic rent whichever is higher will be collected from him.

2. Transfer of apartment to spouse:

A retired Government employee whose spouse also happens to be a Government employee working in the same status / area, the apartment is transferred to him/her subject to the collection of rent fixed for the apartment based on the eligible pay range.

ON DEATH**1. Retention of Apartment**

The family members of the Government Servant who die in harness are permitted to occupy the Government quarters for a period of 3 months on payment of concessional rent or till the end of the academic year whichever is later or payment of economic rent.

2. Transfer

The apartment under the occupation of Government Servant who die in harness is transferred to the family members of the deceased Government Servant when either the spouse, son or daughter is an eligible Government Servant subject to the payment of minimum rent fixed for the apartment or the percentage of basic pay plus House Rent Allowance whichever is higher.

ON TRAINING

The Government employee occupying apartment under the Tamil Nadu Government Servants Rental Housing Scheme, who is deputed for training and whose period of training is treated as on duty is allowed to retain the apartment for a period not exceeding two years subject to the following conditions:-

- i) that the allottee's family alone should occupy the apartment.
- ii) that he should pay the concessional rent foregoing House Rent Allowance at City rate which he would draw had he continued to work in the City. The rent to be collected should on no account be lesser than the rent which was paid by him before his relief for the training.

Vacating the Apartment

The Government employees who own houses in the City and its neighbourhoods have to vacate the Government quarters allotted to them within two months of completion of the house.

Any violation or continued occupation beyond the permissible period attracts penal rent as laid down in the various Government Orders.

SCHOOL SITE / PUBLIC PURPOSE SITE / COMMERCIAL SITE

At present, Tamil Nadu Housing Board provides sites for school, Park, Play spaces etc., in all scheme areas.

(a) Allotment of School sites: The school sites are treated as saleable area and hence, a tender cum auction system is followed in sale of these sites. In Chennai City the upset price is fixed at 1.75 times of the ruling residential rate per ground in the year of allotment under each area and in mofussil area at 1.2 times of the Ruling Residential Rate. The site is allotted to the highest bidder in the tender cum open auction. The successful bidder should remit the cost for the entire land. In 50% of the

land buildings can be constructed. The remaining 50% of the land should be kept open as play space.

(b) Conversion of School site / Public utility site / Commercial plot:

The Tamil Nadu Housing Board should not convert the sites earmarked in the layout for public purpose like schools, play grounds, parks, etc., into residential sites without prior permission / order of the Government. However the Tamil Nadu Housing Board has been permitted to take suitable action for conversion of unsold commercial, school and public purpose sites, which are unutilised without seeking orders of the Government. The Tamil Nadu Housing Board was however directed to obtain approval of the Board in respect of each case.

ALLOTMENT OF PLOTS / FLATS / HOUSES

Tamil Nadu Housing Board formulates Housing Schemes viz. development of plots, construction of flats / houses etc. in various parts of Tamil Nadu.

Allotment by Board:

In these schemes, 85% of plots / flats / houses are allotted by Tamil Nadu Housing Board by drawal of lot as follows:

- | | |
|--|-----|
| i) Scheduled Castes including Adi-Dravidars | 18% |
| ii) Scheduled Tribes | 1% |
| iii) State Government Servatns | 18% |
| iv) Central Government Servants, Employees of Tamil Nadu Electricity Board and Local bodies | 8% |
| v) Defence Service Personnel including ex-servicemen, widows of Defence personnel and members of GREF & INA personnel (Out of this 1% is reserved for allotment to ex-servicemen | |

belonging to Tamil Nadu who are recipients of the gallantry awards such as Param Vir Chakra, Vir Chakra and Maha Vir Chakra)	7%
vi) Dhobies and Barbers	4%
vii) Working Journalists	3%
viii) Language Crusaders and Participants in State Border agitations	1%
ix) General Public	38%
x) Employees of the Tamil Nadu Housing Board	2%

From out of the categories in items 1,6 and 10, mentioned above 5% for Artists and 1% for political sufferers will be allotted on priority basis. 3% for differently abled persons on priority basis in all categories mentioned above from the allotment made by the Tamil Nadu Housing Board Plots / Flats and Houses hence for the in view of the year 2011 being the Golden Jubilee year of Tamil Nadu Housing Board. The Public those who need Flats / Houses can participate in the lot to be conducted by the Tamil Nadu Housing Board in respect of Schemes where the Tamil Nadu Housing Board is to be advertised calling for application for allotment of Flats / Houses. Further, the Government Ordred in G.O.Ms.No.6, Housing and Urban Development Department, dated 07.01.2011 for abolishing the provision of allocation of Plots / Flats / Houses under GDQ. Hence after 07.01.2011 NO Flats / Huses was allotted under GDQ.

Further in G.O.Ms.No.2, Housing and Urban Development Department, dated 02.01.2013, orders were issued to provide 2% (Two percent) reservations in allotment of Plots / Flats / Houses of Tamil Nadu Housing Board to Judicial Officers, those who are serving in the State of Tamil Nadu, within the reservation of 18% made for State Government Servents.

Special repair works for Tamil Nadu Government servants rental flats at various places in Tamil Nadu

For undertaking special repair works to the Tamil Nadu Government servants rental flats, Rs.10.00 crore has been allocated vide G.O.(Ms).No.22, Housing and Urban Development Department, dated 29.1.2013. Action has been taken to commence the works during the year 2013-14.

For undertaking annual maintenance works in Tamil Nadu Government servants rental quarters, MLA's hostel and Subsidized Industrial Housing Scheme (SIHS), Rs.10.90 crore is allocated under Part I schemes during the financial year 2012-13 and the works are under progress.

It has been proposed to take up annual maintenance works in Tamil Nadu Government servants rental quarters, MLA's hostel and Subsidized Industrial Housing Scheme (SIHS), at a cost of Rs.10.71 crore under Part I schemes during the financial year 2013-14.

During the financial year 2012-13, under Part II Schemes, Government have allocated Rs.1.50 crore for the construction of 12 Tamil Nadu Government servants rental quarters at Perambalur and action is being taken to commence the works early.

ACCOMMODATION CONTROL

The Tamil Nadu Buildings (Lease & Rent Control) Act, 1960 as amended by Tamil Nadu Act 23 of 1973 comprises the objects as given below:-

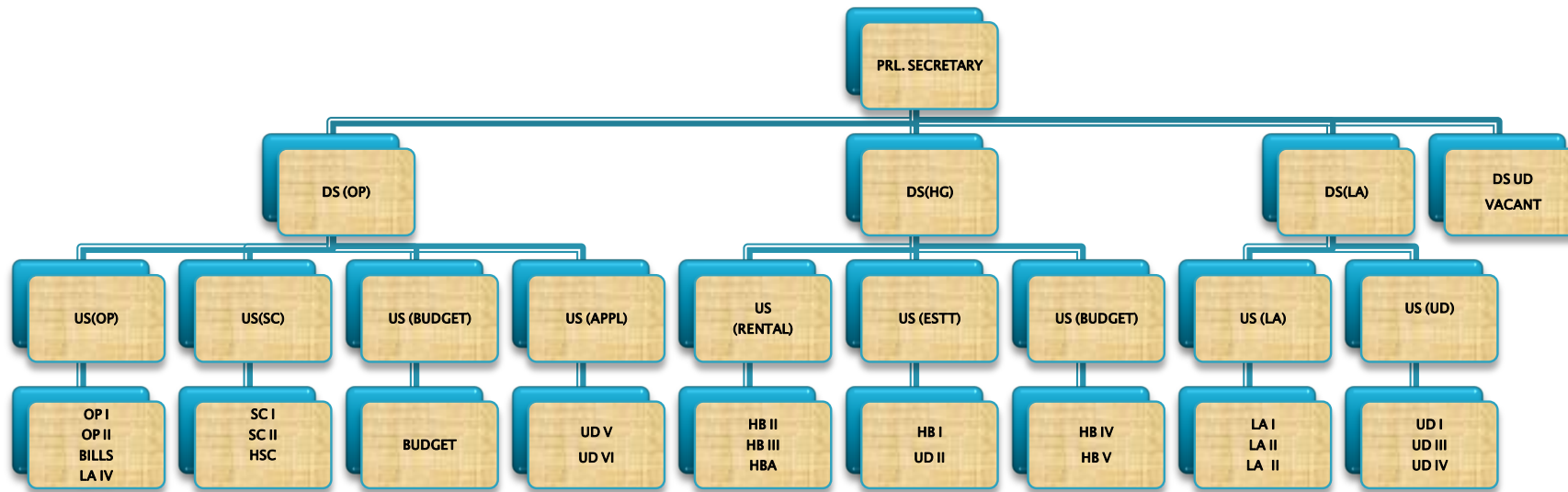
(a)	Accommodation Control	Regulation of letting of Accommodation
(b)	Rent Control	Control of rent
(c)	Eviction Control	Prevention of unreasonable eviction

The role of Accommodation Controller is concerned with regulation of letting accommodation. The Accommodation Controller is the Authorized Officer for administering the provisions contained in the Act, in respect of accommodation control. As the Tamil Nadu Buildings (Lease and Rent Control) Act, 1960 is a concurrent Act any amendment to this Act has to be approved by the Central Government.

Originally, the privilege of allotting houses to Government servants was introduced in the year 1949. Now in view of the reasons that the Tamil Nadu Housing Board, Tamil Nadu Slum Clearance Board and House Building Advance facilities are catering the needs of the Government servants in respect of accommodation, no application for allotment under this Act has been received by the Collector office, Chennai. In Chennai District, 13 buildings are under Government tenancy now. The Government are the tenants till the tenancy is terminated and possession handed over to the owners. There are 4 Court cases pending at various stages in respect of buildings under Government tenancy.

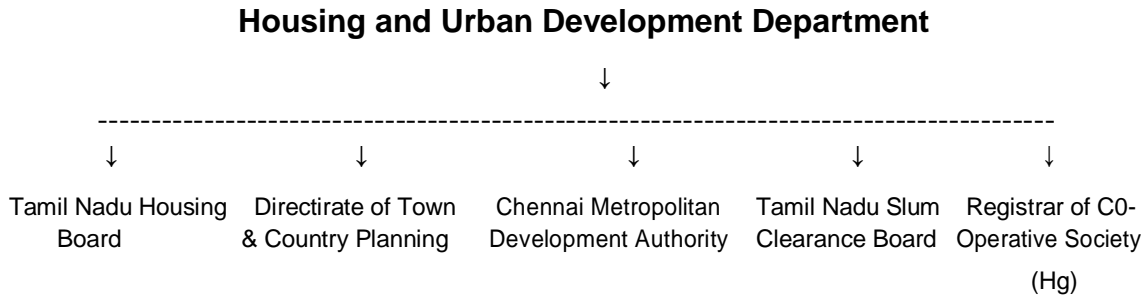
ORANISATION CHART:

MINISTER



(iii) Administrative Units:

A Chart depicting the administrative units under the Department is given below:-

**1. TAMIL NADU HOUSING BOARD**

The Tamil Nadu Housing Board was established in 1961 with an objective of providing “Housing for all” under Tamil Nadu Housing Board Act, 1961 to cater to the housing needs of the growing population of Chennai city and to mitigate the hardship in getting houses or house sites, owing to urbanization. Since its inception, Tamil Nadu Housing Board has completed 4,02,231 houses / flats / plots. Out of this, 1,25,741 units are for EWS, 93,914 units are for LIG and 73,641 units are for MIG categories.

Present Stages of Schemes**1.1 On-Going Schemes**

4,970 housing units have been completed from 2011-12. Works are under progress for 6,922 units. Works for 5,653 units will be commenced during the year 2013-14.

1.2. Own Your Housing Scheme for Government Servants

Works are under progress for the construction of 1,016 multi-storied flats at Nerkundram in Chennai at a cost of Rs.445.00 crore for All India Service Officers, Group I Service Officers and other categories of Government Officials. The construction will be completed in the later part of the year 2014.

1.3 Integrated Township at Thirumazhisai

It was already proposed to develop an Integrated Township over an extent of 310.42 acres of land already acquired by the Tamil Nadu Housing Board near Thirumazhisai in Thiruvallur District under Public Private Partnership (PPP) mode. The Government have accorded administrative approval for the acquisition of 12.87 acres of private land required for approach road. The proposal for alienation and enter upon permission for the Government land in an extent of 12.65 acres is under consideration of the Government. Action has been taken to implement the scheme at the earliest.

1.4 Construction of 554 MSB apartments at Wood Working unit near Ashok Pillar, Chennai

It was already proposed to construct 554 multi storeyed building apartments in the vacant land of Wood Working unit site near Ashok Pillar owned by TNHB in an extent of 3.73 acres at a cost of Rs.100.00 crore under Public Private Partnership (PPP) mode. Transaction advisor has been fixed. Action has been taken to select a developer for implementation of this project.

1.5 Construction of Commercial Complex and 120 MSB flats at South Asian Federation Games Village

It was already proposed to construct a Commercial Complex and 120 MSB flats at a cost of Rs.116.00 crore and Rs.33.00 crore respectively at SAF Games village in an extent of 5.60 acres under Public Private Partnership (PPP) mode. Transaction advisor has been fixed. Action has been taken to select a developer for implementing this project.

1.6 Re-development of dilapidated Board rental flats

(A) Mandavelipakkam

It is proposed to construct 52 flats at a cost of Rs.11.80 crore after demolishing the existing 27 Board rental flats which were constructed during 1963. Project Management Consultant has been fixed. Drawings are under preparation for getting the Planning Permission from Chennai Metropolitan Development Authority. Action has been taken to implement the scheme during this financial year.

(B) CIT Nagar, Nandanam

It was already programmed to construct 480 multi storied residential flats at a cost of Rs.77.70 crore after demolition of 119 Board rental quarters which were constructed during 1959 by the City Improvement Trust (CIT) at Nandanam in Chennai. Project Management Consultant has been fixed. Action is being taken for getting the Planning Permission from Chennai Metropolitan Development Authority. Action has been taken to implement the scheme during this financial year.

(C) Board rental quarters at Padi in Anna Nagar West Extension

Administrative sanction has been accorded for the construction of 360 Board rental quarters at a cost of Rs.98.60 crore at Padi in Anna Nagar West Extension. Planning Permission from Chennai Metropolitan Development Authority is awaited. Action has been taken to commence the project during the year 2013-14.

(D) Board rental quarters at Thiruvanmiyur

It was already programmed to construct 140 Board rental quarters at a cost of Rs.20.00 crore at Thiruvanmiyur, Chennai. Project Management consultant has been fixed. Planning Permission from Chennai Metropolitan Development Authority is awaited. Action has been taken to commence the project during the year 2013-14.

(E) Reconstruction of dilapidated Board Commercial Complexes / Community Halls

It was already proposed to take up new construction with higher FSI after demolition of damaged commercial complexes and community halls at 6 locations in Chennai City. Out of this, a commercial complex cum office building with a plinth area of 724 Sq.m. at a cost of Rs.1.70 crore is under progress at Seethammal colony. Works in 5 other locations namely, Ashok Nagar, P.T. Rajan Salai, Munusamy Salai, Bharathidasan Salai and Oliver Road will be taken up during the year 2013-14.

1.7 Reconstruction of Tamil Nadu Government servants rental quarters

A. Anna Nagar West Extension (Thirumangalam)

The demolition work of 126 TNGRHS flats which were in dilapidated condition at Thirumangalam, Chennai have been completed. 606 TNGRHS flats are proposed to be constructed at an estimated cost of Rs.205.45 crore in that place and a Project Management Consultant has been fixed. Bids have been received and the work will be commenced after approval of the tender.

526 new flats under Self Finance Scheme have been proposed to be constructed at an estimated cost of Rs.161.00 crore after demolition of 302 TNGRHS flats located at Anna Nagar West Extension and Shenoy Nagar. Action is being taken to vacate the existing occupants. Action will be taken to implement the scheme after vacating the occupants in a phased manner.

B. Coimbatore

1,900 TNGRHS flats are proposed to be constructed at an estimated cost of Rs.450.00 crore under PPP mode after demolishing 532 TNGRHS flats at Goundampalayam in Coimbatore.

Transaction Advisor has been fixed for preparation of feasibility report to construct 1,881 new flats under Self Finance Scheme at an estimated cost of Rs.525.00 crore after demolishing the dilapidated 1,110 TNGRHS flats at 5 locations namely, Gandhipuram, Upplipalayam, Seeranaickenpalayam, Race Course Complex and District Forest Officer Compound in Coimbatore.

C. Foreshore Estate

It has been proposed to demolish the dilapidated 1,380 TNGRHS flats in an extent of 27.52 acres and construct 1,865 Government Servants Rental Quarters and 520 flats under Self Finance Scheme at an estimated cost of Rs.744.00 crore in two stages at Foreshore Estate. 1,112 TNGRHS flats have already been demolished. Project Management Consultant has been appointed for this scheme. After getting

Planning Permission from the CMDA, Environment Clearance will be obtained. Action is being taken to implement the scheme during the financial year 2013-14.

D. Reconstruction schemes in 17 locations in Chennai

It has been proposed to construct 3,646 TNGRHS flats and 2,608 flats under Self Finance Scheme at an estimated cost of Rs.1,740.00 crore in Phase-I and Phase-II, by demolishing 2,238 dilapidated TNGRHS flats at 17 locations in Chennai City. Government Order in this regard has been issued during January 2013. Action has been taken to vacate the existing occupants in a phased manner for implementation of the project.

1.8 Special repair works for Tamil Nadu Government servants rental flats at various places in Tamil Nadu

For undertaking special repair works to the Tamil Nadu Government servants rental flats, Rs.10.00 crore has been allocated vide G.O.(Ms).No.22, Housing and Urban Development Department, dated 29.1.2013. Action has been taken to commence the works during the year 2013-14.

1.9 Part I Schemes

For undertaking annual maintenance works in Tamil Nadu Government servants rental quarters, MLA's hostel and Subsidized Industrial Housing Scheme (SIHS), Rs.10.90 crore is allocated under Part I schemes during the financial year 2012-13 and the works are under progress.

It has been proposed to take up annual maintenance works in Tamil Nadu Government servants rental quarters, MLA's hostel and Subsidized Industrial Housing Scheme (SIHS), at a cost of Rs.10.71 crore under Part I schemes during the financial year 2013-14.

1.10 Part II Schemes

During the financial year 2012-13, under Part II Schemes, Government have allocated Rs.1.50 crore for the construction of 12 Tamil Nadu Government servants rental quarters at Perambalur and action is being taken to commence the works early.

1.11 Unsold stocks

Board has earned a sum of Rs.95.33 crore by selling 793 units of the unsold stocks during the financial year 2012-13.

1.12 Issue of Sale deed

Tamil Nadu Government have given concessions such as waiver of penal interest, capitalization of interest, interest on difference in final land cost (at the rate of 5 months interest in a year) to the allottees who have not got Sale deeds vide G.O.(Ms).No.215, Housing Urban Development Department, dated 28.9.2012. Accordingly, the balance cost has to be paid in one installment within six months or in three installments with ruling rate of interest. Based on this Government Order 6,730 allottees have been benefited upto 27.3.2013. Action is being taken to issue Sale deeds for the balance 45,939 allottees.

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2. COMMISSIONERATE OF TOWN AND COUNTRY PLANNING

2.1 The department of Town and Country Planning is functioning under Town and Country Planning Act, 1971. This Act provides for the preparation of Regional Plan, Master Plan, Detailed Development Plan and constitution of Regional Planning Authorities, Local Planning Authorities and New Town Development Authorities. This department is having its head office at Chennai and 12 Regional offices, 27 Composite Local Planning Authorities and 8 New Town Development authorities are functioning under its control. Regional Offices, Local Planning authorities, New town development authorities prepare the Regional Plan, Master Plan, Detailed Development Plan and extend grant to local bodies under various programmes, the department also gives technical advice to local bodies in the preparation of layouts and building plans, and functions as an appellate authority in case of appeal preferred by local bodies against refusal of Planning Permission.

Policy Objectives

2.2 The main function of this department is to prepare statutory plans such as Regional Plans, Master Plans and Detailed Development Plans. The proposals contained in the statutory plans are implemented by the local bodies for which this department extend grants in different proportions to the local bodies from the Town and Country Planning Development Fund. The major area of thrust of the department is in assisting the local bodies / local planning authorities in regulation / control of the land development and building activities for residential / commercial / industrial / institutional or any other purposes by according technical sanction for approval of the layouts and building plans.

2.3 Preparation of Statutory plans

2.3 (i) Regional Plans/ Master plans and New Town Development Plans

These Plans are land use plans prepared for towns with regulatory guidelines to ensure orderly development of the planning area. In the broader sense, it aims at land use regulations and provisioning of effective road network, aligning of bye pass roads,

ring roads etc. It involves a continuous process of deriving, organizing and presenting broad comprehensive programmes for urban development and renewal. It is prepared with a view to provide better living conditions based on immediate and future social and economic aspects in the local area. Hitherto, 123 Master Plans have been prepared covering all the municipal areas. In the year, 2012-13, six master plans are being reviewed.

The area covered under Commissionerate of Town and Country Planning is 1,28,869 sq.kms. The area covered under Master Plan is 6,950 sq.kms (5%). Non planning area is 1,21,919 sq.kms. (95%). Due to the large non-plan area in the State, there are haphazard developments in these areas.

To regulate the haphazard developments in 95 % of its non plan area, the Government has issued orders to prepare the land use plans in three phases at a total cost of Rs.41.00 crore. In the first phase, the preparation of existing land use plans has been entrusted to Bharathidasan University at a cost of Rs.4.91 crore and works are under progress. Phase II work has been planned to be taken up during the year 2014-15.

2.3 (ii) Detailed Development Plan

These are the micro level action plans that are in conformity with the master plans prepared for urban areas. Within the ambit of master plans, to provide for balanced development, micro zonation including residential, commercial, industrial zones and provision of infrastructural facilities / amenities like park, play ground, link roads, road network for traffic circulation are provided in Detailed Development Plans. This department takes up preparation of Detailed Development Plans for class I (Population above 1,00,000) and class II (Population above 50,000 and upto 99,999) towns every year and subsequently for class III towns also. So far this department has prepared 1,643 Detailed Development Plans which falls within the Master Plan area. Total area covered under Detailed Development Plans is 1,314 sq.km. The preparation of 50 Detailed Development Plans have been taken up and completed during the year

2012-13. It is proposed to prepare 50 Detailed Development Plans during the year 2013-14.

2.3 (iii) Composite Local Planning Authorities

Due to rapid urbanization, developments in some of the urban local bodies spread over to adjoining village areas. In order to regulate such developments outside the municipal limits, Composite Local Planning Authorities (CLPAs) are created. There are 27 CLPAs in the State, covering 9 Corporations, 18 Municipalities, 63 Town Panchayats and 817 Village Panchayats.

2.3 (iv) New Town Development Authorities

These authorities are formed to regulate the development in the area, based on the special characteristics of the town like industrial and tourism importance. This department has so far constituted 8 New Town Development Authorities.

2.3 (v) Single Local Planning Authorities

Master plans are prepared and implemented in upgraded town panchayats / Municipalities which have been notified as Single Local Planning Area under Town and Country Planning Act. This department has notified 88 Single Local Planning Authorities.

2.4 Infrastructure and Amenities Fund

Infrastructure and amenities charge is collected from major residential, commercial, institutional and industrial buildings since 2007. The amount so far collected is Rs.1,898.74 crore. This amount is utilised to ensure sustainable development by provision of amenities like water supply, roads, sewage disposal, metro rail etc.

So far, a sum of Rs.1,382.12 crore has been sanctioned/earmarked in the state for 26 infrastructure Projects implemented by Chennai Metropolitan Water Supply and

Sewerage Board, Highways Department, Chennai Metro Rail Ltd., Corporations and Municipalities and works are under progress.

2.5. On-Going Programmes under Town and Country Planning Development Fund

2.5 (i) Heritage Town Development Programme

This programme is under implementation since 2003. It is essential to preserve and conserve heritage sites and its surroundings from deterioration. Financial assistance is provided from Town and Country Planning Development Fund as grant to the tune of a maximum of Rs.1.00 crore for each heritage town for implementation of development projects. In order to implement the programme, Municipal Administration and Water Supply Department has notified 39 towns and Rural Development and Panchayat Raj Department has notified 10 towns as Heritage towns. Development works to a tune of Rs.14.58 crore have been taken up in the above towns.

2.5 (ii) Traffic Improvement Project

This programme is under implementation since 2004. The growing size of cities and increasing standards of living has generated higher level of travel demand and the congestion on the roads leading to rapid deterioration of the environment. In view of this situation, this department has conducted comprehensive traffic and transportation studies for five corporations (except Chennai) and also prepared traffic operation and management plans for 58 small and medium towns taking into account the characteristics and travel patterns in the cities and towns and to provide for long-term necessities towards relieving traffic congestion. Under the programme of providing financial assistance from the Town and Country Planning Development Fund for implementation of traffic improvement projects, Rs.1.00 crore for each municipal corporation (except Chennai) and Rs.50.00 lakh for each municipality is provided with a sharing pattern of 75% as grant from the Town and Country Planning Development Fund and 25% as local body's share. So far, a sum of Rs. 6.72 crore has been released to 45 urban local bodies.

2.5 (iii) Park Development Programme

This programme is under implementation since 1993. Parks are provided for the common public to breathe fresh air and relax for sometime amidst the tiresome busy schedule of work. The parks should invariably be improved and maintained for the benefit of the people. With a view to improve the existing parks, funding assistance of 90% of the cost to a maximum of Rs.10.00 lakh is provided to each park as grant from Town and Country Planning Development Fund and the balance 10% is to be borne by the concerned local body. So far, Rs.1.16 crore have been released to 78 urban local bodies.

2.6 e-Governance

Under the programme of implementation of e-Governance, a sum of Rs.2.20 crore has been allocated from Infrastructure and Amenities Fund, to implement web-based plan scrutiny system based on Development Control Regulations for eleven Local Planning Authorities, Mamallapuram New Town Development Authority and Chengalpattu regional office. The programme is under speedy implementation.

2.7 Part II Schemes for the year 2013-14

It is proposed to construct a office building for Tirunelveli Region at a cost of Rs.1.00 crore.

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3. CHENNAI METROPOLITAN DEVELOPMENT AUTHORITY

Chennai Metropolitan Development Authority (CMDA) has jurisdiction over the Chennai Metropolitan Area (CMA) covering 1,189 sq.km. which includes Chennai Corporation, 7 Municipalities, 12 Town Panchayats and 179 Villages in 10 Panchayat Unions. As per the Census 2011, the population of Chennai Metropolitan Area is about 90 lakhs. The major objective of the Authority is Metropolitan Planning and Co-ordination of Project Implementation within CMA which is achieved through preparation of Master Plans and Detailed Development Plans.

3.1 Preparation of Detailed Development Plans (DDP)

The Detailed Development Plans (DDP) are prepared under the provisions of the Tamil Nadu Town and Country Planning Act, 1971. The DDPs are the plans prepared for small areas with the objectives of providing good road network, plot wise land use and improvement of infrastructure facilities. The DDPs have already been prepared for 57 areas within the CMA. Preparation of DDPs was not taken up during the period of preparation of the Second Master Plan (SMP) for CMA as the DDPs need to be prepared based on the objectives of the SMP. The SMP for CMA after approval of the Government came into force on 2.9.2008 after which CMDA has initiated action to prepare DDPs for areas in CMA in a phased manner. Initially, it has been decided to prepare the DDPs for five sub urban areas in CMA viz. Villivakkam, Velachery, Ambattur, Nazarathpet and Perumbakkam. The DDP for Villivakkam is nearing completion. The DDP for Velachery and Nazarathpet is under progress.

The SMP has identified the areas along the Outer Ring Road (ORR) as one of the potential areas to absorb the future growth. There is a need to prepare the DDP for the areas adjoining the ORR by dividing them into small areas of 1 to 2 sq.km. to accommodate the infrastructure requirements. The DDP proposed for these areas will

focus on good road network connectivity to ORR, future requirements of physical and social infrastructure. These DDPs will act as a tool to guide the future developments in these areas.

3.2 Conservation of Heritage Buildings / Precincts in CMA

Chennai has a rich history. It has a number of heritage buildings which has to be conserved. CMDA is in the process of preparing the draft list of heritage buildings in CMA following the procedures laid down in the Development Regulations and the recommendations of the Heritage Conservation Committee (HCC). The HCC so far have evaluated and graded 67 heritage buildings in CMA and obtained the approval of the Authority. After obtaining the views of the owners and public through public consultation, the first draft list of heritage building will be forwarded to Government for its approval. The second draft list of heritage buildings will be prepared during the current year.

3.3 Chennai Mega Region

The present jurisdiction of Chennai Metropolitan Area (CMA) extending 1,189 sq.km. was declared in 1973-74. The areas outside the CMA is witnessing rapid developments and there is a need to integrate these developments with Chennai city. The SMP for CMA, have recommended to encourage the growth outside the CMA on the major corridors. The major Metropolitan cities in India like Delhi, Mumbai, Bengaluru, Kolkata and Hyderabad have already declared regional planning areas. CMDA has examined the aspects of declaring Chennai Mega Region for integrated development of the Region. A preliminary report to expand the jurisdiction of CMA to 8,878 sq.km. comprising entire Chennai, Kancheepuram and Thiruvallur Districts and Arakonam Taluk in Vellore District is under examination of the Government.

3.4 Development Plan for Thiruporur – Maraimalai Nagar (MM Nagar) Corridor

Outside the CMA, the Old Mahabalipuram Road has witnessed large scale IT developments and the areas along GST are attracting manufacturing industries and SEZs. There is a need to facilitate these industries and the resultant population with good infrastructure facilities. Considering this, CMDA had prepared a concept plan for the Thiruporur–MM Nagar corridor and forwarded it to Government. The Government in G.O.(Ms).No.210, Housing & Urban Development Department, dated 25.9.2012 have ordered CMDA to prepare the Development Plan for this corridor, extending over 562 sq.km. comprising of 134 villages. The preparation of Development Plan involves a series of steps such as preparation of base maps, collection of demographic and social data, carrying out physical survey, preparation of existing land use maps, analysis of current level of infrastructure facilities, projection of population and future needs, working out spatial strategies and sectoral policies, future proposals, implementation strategies etc. Preparation of Development Plan in the preliminary stage will be completed soon.

3.5 Development of a New Truck Terminal at Karunakaracheri- Annambedu village

The Second Master Plan for Chennai Metropolitan Area has recommended to develop a new Truck Terminal at the intersection of ORR and a 200 feet wide arterial road near Thirunindravur at Karunakarachery-Annambedu village to decongest the traffic at Chennai.

The Government in G.O.(Ms).No.14, Housing and Urban Development (UD 3(1)) Department, dated 13.1.2011 have accorded administrative sanction for acquisition of 42.44 hectares of land for development of Truck Terminal Complex at Karunakaracheri-Annambedu Village.

Under Land Acquisition Act, 1894, the Government have accorded administrative sanction to issue 4(1) notification for acquisition of 17.02.5 hectares of private lands in Karunakaracheri Village and 25.41.5 hectares of private lands in Annambedu Village.

3.6 Development of Satellite Intercity Bus Terminus at Madhavaram (MBTT)

During the Budget session for the year 2011-12 it was announced that Satellite Intercity Bus Terminus would be developed at Madhavaram in a site within MBTT measuring 8.0 acres in order to relieve the traffic congestion generated within the Chennai Mofussil Bus Terminus (CMBT) at Koyambedu.

The Government in G.O.(Ms).No.143, Housing & Urban Development (UD 3(1)) Department, dated 31.10.2011 have accorded Administrative sanction for the above project.

CMDA has initiated action to carry out the Draft Feasibility Report through a consultant M/s.Mahindra Consultants Engineers Ltd. The Detailed Project Report will be finalized once the alternate connectivity to the Port takes a concrete shape.

3.7 Development of large Container Truck Parking Yard at Manjambakkam village near Chennai

During the Budget session for the year 2011-12, it was announced that a Large Container Truck Parking Yard at Manjambakkam would be developed in an extent of 12 acres at an estimated cost of Rs.20.00 crore.

A layout for truck parking at Manjambakkam Village has been finalized for an extent of 11.64 acres with the provision of 70 Light Commercial Vehicles (LCV); 146 Two and Three Axle Trucks and 181 Multi Axle Trucks along with amenity buildings, security room, toilet for drivers and convenience shop etc.

The Authority has accorded administrative sanction for the project at an estimated cost of Rs.22.00 crore in A.R.No.93/2011, dated 15.11.2011. The tender has been finalized and work started for filling of gravel, concrete pavement, storm water drain and culverts. This project will be completed during July 2013.

3.8 Development of Wholesale Foodgrain Market

As a decongestion measure, to shift the wholesale trade of Foodgrain from George Town, a Wholesale Foodgrain Market in KWMC in an extent of 14.43 acres has been planned. The Government, in G.O.(Ms).No.212, Housing and Urban Development Department, dated.20.6.2005 have accorded administrative sanction for development of the market. The market will have 492 shops (280-1200 sq.ft.) with a total built-up area of 25,000 sq.ft. Revised Administrative sanction has been issued for Rs.128.41 crore inclusive of 14.43 acres land cost. The beneficiary traders have given their consent for the revised price of Rs.5,465/- per sq.ft. and the revised Environment Clearance has also been obtained for this work. The contract for civil work has been awarded for Rs.69.07 crore and the work is under progress. The project will be completed by May 2014.

3.9 Tamil Nadu Urban Development Project - III

With the assistance of World Bank, the Tamil Nadu Urban Development Project– III (TNUDP-III) is under implementation since October 2005. The project period is now extended upto March 2014.

The components of the TNUDP III are (i) Chennai Urban Transportation being implemented through Department of Highways, (ii) Traffic Management and Enforcement being implemented through Chennai City Traffic Police and (iii) Comprehensive Transportation Study for Chennai being carried out by CMDA.

The original estimated cost of Rs.650.00 crore (150 million dollars) was downscaled to Rs.187.95 crore during the midterm review by Government of Tamil Nadu and the World Bank. The widening and strengthening of 5 (five) vital roads and procurement of equipments for modernising Highways Research Station is being carried out through Highways Department at an estimated cost of Rs.145.00 crore. Out of these, works on three roads namely Ariyalur-Vilangattupakkam road, Madharvedu road, Koladi road have been completed. Remaining two road works namely Minjur-Kattur-Thirupalaivanam road and contractual issues of Taramani link road has been resolved and the work will be completed by December 2013. Vehicles and research equipments for Highways Research Station have been purchased at a cost of Rs.3.00 crore.

Chennai City Traffic Police have stepped up the traffic control and enforcement measures with the help of procurement of latest equipments and have taken up construction of a "Traffic Education Centre" with a budget allocation of Rs.22.60 crore. An expenditure of Rs.20.60 crore has been incurred upto February 2013 towards implementation of the above components.

The Chennai Comprehensive Transportation Study has been completed and it is under the consideration of the Government. The study has identified projects worth Rs.82,100.00 crore to meet the travel demand of the CMA in the next 15 years. Some of the projects recommended in the study have already been taken up for implementation by the agencies / departments concerned.

Out of the savings, the Highways Department is taking up the construction of 5 Foot over bridges at an estimated cost of Rs.28.00 crore. For these sub projects, Detailed Project Reports (DPR) have been prepared. The project works are expected to be completed by end of June 2013. The total expenditure incurred upto February 2013 is Rs.97.88 crore.

3.10 MRTS Phase-II – Extension

Phase-I of MRTS, to a length of 8.55 km. from Chennai Beach to Thirumylai had already been commissioned. Phase-II of MRTS to a length of 11.165 Km (Total 20.126 Km) from Thirumylai to Velachery has also been commissioned on 19.11.2007. The Phase-II (extension) of MRTS to a stretch of about 5 Km. from Velachery to St. Thomas Mount is in progress.

The cost of this Phase-II Extension work is estimated to be around Rs.495.74 crore. The State Government has given approval to take up the work of MRTS from Velachery to St. Thomas Mount in the same cost sharing formula as of MRTS-Phase II viz. 67:33 by Government of Tamil Nadu and the Government of India respectively. The expenditure so far incurred for MRTS Phase II extension is Rs.220.91 crore.

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4. TAMIL NADU SLUM CLEARANCE BOARD

Tamil Nadu Slum Clearance Board has been implementing various housing, slum development and rehabilitation and resettlement programmes to ameliorate the living conditions of the urban slum families in Tamil Nadu. Its activities implemented in Chennai initially have been extended in phases to other urban areas of Tamil Nadu from 1984 onwards.

Achievements

- a) So far TNSCB has constructed 1.31 lakh tenements / houses.
- b) 1.31 lakh families in 504 slums benefited through MUDP / TNUDP.
- c) TNSCB has spent Rs.2,315.73 crore for various capital works till 28.2.2013.

4.1 Policy on Slums

(i) The programmes like in-situ tenemental schemes, in-situ plotted and infrastructure development and rehabilitation and resettlement schemes are being implemented with the motto “**God we shall see in the smile of the poor**” to improve the environs of the slums and the living standards of the urban slum families.

a) In-situ tenemental schemes

The slums located in unobjectionable areas, wherein equitable distribution of space to all is not feasible, are cleared and tenements constructed.

b) In-situ plotted development and infrastructure improvement

Wherever in-situ development is feasible, such slums are identified and taken up for in-situ improvement for provision of basic facilities to make the areas habitable; later tenurial rights are given to the occupants after getting the land transferred to Tamil Nadu Slum Clearance Board.

c) Rehabilitation and Resettlement scheme

Wherever neither tenemental nor in-situ development is feasible, (as in the case of objectionable porambokes like watercourse etc.,) tenements are constructed in nearby locations with necessary infrastructure under rehabilitation and resettlement programme. The cleared site is then restored to its original use.

ii) Community Development Activities

To ensure holistic development of the poor, vocational training and livelihood support are given to the poor, especially for the youth and women to ensure their economic upliftment.

4.2 Progress during the year 2011-12 and 2012-13

During the last two years after the Hon`ble Chief Minister came to power for a third time, TNSCB has completed the construction of 22,700 tenements and spent Rs.540.00 crore on its capital programmes. Sale deeds were issued to 4,404 families. Employment oriented training was imparted for 8,345 persons.

4.3 Programmes for the year 2013-14

TNSCB has programmed to construct 20,699 tenements during the year 2013-14 under the following major programmes at a cost of Rs.808.00 crore.

Sl. No.	Name of the Programme	No. of tenements	Project Outlay (Rs. in crore)
1	XIII Finance Commission State Specific Grants – MSB tenements	1,795	100.00
2	Jawaharlal Nehru National Urban Renewal Mission	16,856	700.00
3	Emergency Tsunami Reconstruction Project	2,048	8.00
Total		20,699	808.00

i. XIII Finance Commission – State Specific Grants

The XIII Finance Commission of the Government of India have sanctioned State Specific Grants of Rs.300.00 crore to implement Urban slum development in Tamil Nadu during 2010-15. The action plan for this programme envisaging the construction of 6,435 tenements, repairs and renewal works and training in employable skills at a total cost of Rs.300.00 crore has been approved. Due to cost escalation, it is programmed to construct 5,243 tenements at a cost of Rs.300.00 crore in Chennai and other towns as detailed below during the year 2013-15. Out of this fund allocation, Rs.19.92 crore for repairs and renewal works and Rs.1.50 crore for employment and training programmes will be spent.

Sl. No	Name of the Schemes	No. of tenements	Project cost (Rs. in crore)
1	Sulur - Thiruvalluvar Nagar, Phase – II	240	6.99
2	Erode – Suriyampalayam	228	7.16
3	Hosur - Ezhil Nagar, Phase - II	192	5.10
4	Namakkal - M.G.R. Nagar	342	9.46
5	Thirunelveli - V.O.C. Nagar	207	5.54
6	Pudukottai - Machuvadi	96	2.60
7	Pudukottai - Santhaipeitai	84	2.54
8	Thoothukudi - Duraisingh Nagar	78	2.15
9	Srirangam	432	25.82
10	Trichy - Jailpeitai	320	15.42
11	Orathanadu - Anna Nagar	240	11.61

12	Pudukottai – Ilupur	112	6.48
13	Chennai i) K.P. Park Phase – II (reconstruction)	192	7.08
	ii) K.P. Park Phase – III (reconstruction)	240	11.00
14	Vandavasi	144	4.00
15	Chennai - Moorthingar Nagar	960	66.97
16	Thanjavur – Pillayarpati Phase II	304	18.75
17	Chennai – Power Kuppam Phase I (reconstruction)	256	8.12
18	Sivakasi – Anaiyur	176	10.92
19	Thiruppur – Arivoli Nagar	256	14.15
20	Ramanathapuram – Pattinamkathan	144	9.73
	Provision towards cost escalation		26.99
	Repair and renewal works		19.92
	Employment and training		1.50
	Total	5,243	300.00

Under this programme, 1,000 tenements have been completed in 2012-13. During the year 2013-14, the construction of 1,795 tenements will be completed. The Government have allocated Rs.100.00 crore for the year 2013-14.

ii. Jawaharlal Nehru National Urban Renewal Mission

It has been programmed to construct 44,870 tenements at a cost of Rs.2,431.16 crore as “Integrated Townships” in mega cities namely Chennai, Madurai and Coimbatore in the following areas to resettle the slum families living in objectionable locations.

(Rs. in crore)

Sl. No	Name of the Districts	Name of the Schemes	No. of Tenements	Project Cost
1		Chennai		
	Kancheepuram	Ezhil Nagar - Okkium Thoraipakkam	6,000	228.60
	"	Ezhil Nagar - Perumbakkam	3,936	175.35
	"	Perumbakkam Phase - I	10,452	686.03
	"	Perumbakkam Phase - II	9,476	685.62
			29,864	1,775.60
2	Coimbatore	Ukkadam Phase - I	2,232	118.48
	"	Ukkadam Phase - II	816	30.45
	"	Ammankulam	792	23.44
	"	Ukkadam Phase III	9,600	435.43
			13,440	607.80
3	Madurai	Periyar Nagar - Rajakkur	1,566	47.76
			1,566	47.76
Total			44,870	2,431.16

TNSCB shall complete the construction of 16,856 tenements in Chennai at a cost of Rs.913.60 crore under this programme during 2013-14. The works for the construction of additional 11,816 tenements at a cost of Rs.639.06 crore will be commenced during 2013-14.

iii. Houses for the families affected by the Tsunami disaster

As part of the programme to resettle Tsunami affected families, the housing programme under World Bank funded Emergency Tsunami Reconstruction Project has been taken up. So far the construction of 4,244 tenements completed. An expenditure of Rs.243.80 crore has been incurred for the project. The scheme of construction of 2,048 tenements at Okkium Thoraipakkam which is in progress will be completed in 2013–14 at a cost of Rs.106.11 crore.

Sl. No.	Name of the Schemes	No. of Tenements	Project Outlay	Status
1	All India Radio Land	3,616	132.99	Completed
2	Nochi Nagar	628	45.39	Completed
3	Okkium Thoraipakkam	2,048	106.11	In progress
	Total	6,292	284.49	

The works under this programme are implemented under State funds from 1.1.2012.

iv. Rajiv Awas Yojana

i. It is programmed to upgrade the cities / towns as slum free cities and towns under Rajiv Awas Yojana.

ii. It is proposed to provide storeyed tenements / houses, developed plots with houses and land tenure for all the slum families in the Municipalities and Corporations in

Tamil Nadu. This programme will be implemented by adopting the following funding pattern:-

Government of India	-	50%
State Government	-	40%
Beneficiaries Contribution	-	10%

During the first phase of this programme, 1.00 lakh houses at a cost of Rs.7,500.00 crore will be constructed during 2012-13 to 2016-17.

iii. As a prelude, the socio economic survey of the slums in 10 cities / towns namely Chennai, Madurai, Tiruchirapalli, Salem, Vellore, Coimbatore, Thirunelveli, Erode, Tiruppur and Thoothukudi are in progress and will be completed early. Soon after the completion of this survey, to improve these towns as slum free cities, slum free city action plan for each city will be prepared and sent to Government of India. After getting the approval from the Government of India, the programme of construction of 1.00 lakh tenements / houses in the urban slum areas of Tamil Nadu will be commenced in the above said cities / towns. As part of this programme, the construction of 1,777 tenements at a cost of Rs.134.36 crore in the following schemes will be commenced in 2013-14.

Sl. No	Name of the Schemes	No of tenements	Project Cost (Rs in crore)
1	Chennai – Athipattu Phase – I	1,056	84.92
2	Chennai –Athipattu Phase – II	416	32.23
3	Trichy – Karikalan Nagar	305	17.21
Total		1,777	134.36

v. **Environmental improvement of urban slums**

The basic amenities like roads, street lights, drinking water facilities, storm water drains, Public Convenience units etc. will be provided at a cost of Rs.15.00 crore out of state grants to benefit 20,000 urban slum families during 2013-14 in various towns in Tamil Nadu, to improve the living conditions of the urban slums and make them habitable.

vi. **Office Complex at Nandanam, Chennai**

The work of construction of office complex at Nandanam as a single development comprising of 2.75 lakh sq.ft. office space at Nandanam at a cost of Rs.100.00 crore will be taken up on Build, Operate and Transfer (BOT) basis under Public Private Partnership mode. The Memorandum of Understanding (MoU) among Tamil Nadu Slum Clearance Board, TUFIDCO and POWERFIN is under process. The partner for BOT mode will be identified by July – 2013. Adequate income will be earned through this project and the tenements will be maintained in good condition.

4.4 **Special Component Plan for 2013-14**

Schemes proposed for Scheduled Caste slum families in urban areas

It has been identified that 26% of the urban slum families belong to Scheduled Castes. They will get benefited through various housing programmes to be implemented by the Tamil Nadu Slum Clearance Board during 2013-14. The details are as follows:-

Sl. No	Name of the Programme	Flow to Special Component Plan	
		No. of Tenements	Expenditure (Rs. in crore)
1	Construction of tenements / houses for the urban slum families	5,382	376.74

4.5 **Sale deeds for plots / tenements**

Tamil Nadu Slum Clearance Board is issuing Sale deeds for the tenements and plots to the families living in the tenements / plots. So far Sale deeds have been issued

for 46,272 families. During 2013-14, Sale deeds will be issued for 2,000 families living in the tenements / plots. Besides, Sale deeds will be issued for 24,250 families living on watercourse Poramboke lands under TNUDP and MUDP.

4.6 Community Development Activities

Training is imparted in employable skills to the urban slum youth for their socio economic development after resettlement.

During the year 2012-13, employment oriented training and youth development programmes have been imparted for 3,380 persons at a cost of Rs.40.00 lakh.

During the year 2013-14, employment oriented training will be imparted and equipments will be given to benefit 5,600 urban slum youth at a cost of Rs.60.00 lakh.

4.7 Part II Schemes for the year 2013-14

Tamil Nadu Slum Clearance Board has programmed to implement the following schemes under Part II schemes for the year 2013-14 at a cost of Rs.494.55 lakh.

Sl. No	Name of the Schemes	Project cost (Rs. In lakh)
1	Purchase of 5 mini Jet Roding machines for removing blockage in the sewerage system in Chennai	35.00
2	Repairs and Renewal works for 100 individual houses constructed by BMTPC and handed over to TNSCB in Trichy	35.00
3	Flood protection wall and repair works to the tenements at Selathampatti scheme in Salem	90.00
4	Upgradation of the tenements at Old Fish Market Colony - Kumbakonam	73.55

5	Escalation in the construction cost of office building at Salem, Trichy, Coimbatore	50.00
6	Upgradation of sewerage infrastructure to facilitate connection to the Municipal underground sewerage Net work at AV Pathy Nagar at Thanjavur	11.00
7	Pavement around the blocks, R & R works to vertical sanitary lines, colour washing etc., to tenement at Kannagi Nagar scheme in Chennai	200.00
Total		494.55

Name of Managing Director Dr.R.Palinisamy, I.A.S.,

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5. CO-OPERATIVE HOUSING SOCIETIES

“Shelter” is one of the basic needs of mankind. The Cooperative Housing Societies plays phenomenal role in creating shelter for the people of Tamil Nadu from the year 1912. The main object of the society is to acquire lands, develop them into plots for allotting the same to its members and provide financial assistance for construction of houses. In order to fulfill the above object, 1,036 Cooperative Housing Societies have been established in the state and 860 Societies are functioning now. Out of which, 663 Cooperative Housing Societies cater to the housing needs of the people living in the urban areas and 197 Taluk Cooperative Housing Societies cater the housing needs of economically weaker sections living in rural areas. The balance 176 Cooperative Housing Societies are under liquidation process. Cooperative Housing Societies are mobilizing deposits from the members and public and providing mortgage loan and jewel loan to the members.

5.1 Tamil Nadu Co-operative Housing Federation

The Tamil Nadu Co-operative Housing Federation was registered on 18.3.1959 as an apex body in that name of “**The Madaras Co-operative Central House Mortgage Bank**”, with the area of operation of entire State. The Federation has started functioning from 15.7.1959. Initially, the House Mortgage banks functioning in Corporation, Municipality and Town Panchayat areas were affiliated and loans were sanctioned to the people through those banks (Societies).

All the Cooperative Building Societies throughout the State were getting direct financial assistance from the State Government in the earlier stage. Later the State Government has stopped the financial assistance to these societies and no financial institutions came forward to sanction loans to societies and as a result majority of the societies became dormant. As per the instructions of the State Government, the Federation has started to implement the Rural Housing Scheme from the year 1977-78, with a view to uplift the living standards of the people living in rural areas.

Out of 860 Cooperative Housing Societies functioning in the State, 816 Cooperative Housing Societies are affiliated to the Federation. The details are as below:-

Sl. No	Housing Societies	Number
1.	Urban Housing Societies	619
2.	Rural Housing Societies	197
	Total	816

As an apex level body for the housing cooperative societies in the State, the Tamil Nadu Cooperative Housing Federation mobilize funds for construction of dwelling units for the members of the affiliated Housing Cooperative Societies. The resources for housing finance for the Tamil Nadu Cooperative Housing Federation flow from State Government, LIC, Housing and Urban Development Corporation (HUDCO), National Housing Bank (NHB), Housing Development Finance Corporation (HDFC), Commercial and Cooperative Banks against Government guarantee. Since its inception from 1959, the Federation has provided financial assistance to its affiliated Cooperative Housing Societies upto 28.2.13 as detailed below:-

S. No.	Name of the Schemes	No. of houses	Loans disbursed (Rupees in crore)
1.	Urban Housing Scheme	3,60,957	3,644.95
2.	Rural Housing Scheme	8,03,477	1,107.93
	Total	11,64,434	4,752.88

5.2 Progress on the Interest Waiver Scheme announced by the Government of Tamil Nadu during 2012-13

The Government of Tamil Nadu has announced a new Interest Waiver scheme for the members of the Cooperative Housing Societies to minimize their repayment burden and to recover the overdues fallen as on 31.3.12, vide G.O.(Ms).No.98, Housing and Urban Development Department, dated 20.4.2012. Accordingly the LIG, MIG and HIG beneficiaries were respectively given 75%, 50% and 25% interest waiver along with 100% penal interest waiver if they came forward to repay their overdues as on 31.3.2012 before 30.9.2012. The achievements are given below:-

(Rupees in crore)

Category of Members	units	Amount Collected	Waiver Amount Sanctioned
LIG	18,767	94.14	125.75
MIG	12,182	156.46	134.35
HIG	3,914	103.84	56.96
Total	34,863	354.44	317.06

Out of the total waiver amount of Rs.317.06 crore availed by members of the Primary Housing Societies, a sum of Rs.196.26 crore is the penal interest borne by the Cooperative institutions and the remaining Rs.120.80 crore is the interest borne by the Government of Tamil Nadu.

5.3 Construction of Community Hall in Madhavaram

As per the Announcement made during the Financial Year 2012-13, an agreement has been made with the Tamil Nadu Housing Board to construct a community hall at Madhavaram, Chennai by the Chennai Metropolitan Cooperative Housing Society at a cost of Rs.2.00 crore.

5.4 Part II Schemes

Under the Part II Schemes for the year 2013-14, one Computer and one Fax machine for the office of the Registrar of Cooperative Societies (Housing) and 8 Computers, 3 Xerox machines and 3 Fax machines for the offices of the Deputy Registrars of Cooperative Societies (Housing) will be provided at a total cost of Rs.3.45 lakh.

Office address : Dr. M.Rajasekar,

Registrar of Co-operative Societies (Hg.)
493, Anna Salai, TNHB Complex, Nandanam,
Chennai -600 035.

Telephone Nos.: 24350540 Fax :24341270

e-Mail ID: rcshousing@yahoo.co.in

Hosing and Urban Development Department

Powers and duties of officers and employees

Under Section 4(1)(b)(ii) of Right to Information Act,2005

This Department is headed by the Secretary to the Government of Tamil Nadu, who is a senior IAS Officer. The Secretary is the administrative head of the Department and principal adviser to the Minister (Hg & U.D.,) on all matters of policy and administration relating to this Department. He is assisted by one Joint Secretary and three Deputy Secretaries and eight Under Secretaries. The Officers and Employees of this Department exercise the administrative and financial powers as laid down in the Secretariat Office Manual and Tamil Nadu Financial code. This Department is responsible for formulation of policies of the Government in respect of welfare of formulating and implementing schemes to provide reasonable & adequate shelter to people in different income groups in Tamil Nadu and also for the execution and review of these policies. The powers and duties of the officers in the department of Secretariat are indicated below:-

A. Secretary to Government

The Secretary is the head of office. He is responsible for the careful observance of the Business Rules and secretariat Instructions in the transaction of the business in the department. He exercises general supervision and control over the staff under him including Joint Secretary, Deputy Secretary and Under Secretary and is responsible for seeing that the members of the staff do the work allotted to them efficiently and expeditiously. Policy matters and all important matter should be dealt with in consultation with the Secretary who will be in over all charge of the Department.

B. Joint Secretary / Deputy Secretary

The Joint Secretary / Deputy Secretary will deal with cases relating to the subjects allotted and submit to Secretary such cases as may be specified. They can send cases for orders direct to the Minister with reference to the general directions of the Secretary. The Joint Secretary / Deputy Secretary also exercises control over the

sections placed in her/his charge both in regard to dispatch of business and in regard to discipline.

C. Under Secretary

The Under Secretary exercises control over the sections placed in his charge both in regard to dispatch of business and in regard to discipline.

2. This Department consists of 23 sections and the functioning of these section is tabulated below:-

Sl.No	Section		Details of subjects dealt with
1.	O.P. 1	ASO I	All Establishment matters relating to Section Officers/ Assistant Section Officers/Assistants – Preparation of acting arrangement – Sanction of staff continuance and permanent retention of staff of the entire Department – Deputation and training in respect of Section Officers/Assistant Section Officers/Assistant and sanction of TTA and T.A. – Preparation of confidential Report of Section Officers / Assistant Section Officers/Assistants - Secretary’s review meeting.
		ASO II	All Establishment Matters relating to Officers / Private Secretary / Personal Assistant / Personal Clerks / Typists – Deputation and training in respect of Officers / Private secretary / Personal Assistant / Typists. Tour Advance and pay advance for the above staffs – Printing of Index and other Miscellaneous matters relating to Establishment matters of OPI Section. Furnishing of Confidential Report for the Under Secretaries to Public (SC) / P&AR(Q) Departments. Consolidation of Right to Information Act annual report.
2.	OP 2	ASO I	Supply of Stationery, furniture – Typewriters etc., Preparation of contingent T.A./ Telephone bills - staff car, Air travel Bills settlement and related matters of Officials – Accommodation of staff and Officers in Tamil Nadu Guest House – Accommodation to Audit parties – Consolidation of Half Yearly Business Statement – Number statement –

Sl.No	Section		Details of subjects dealt with
			Reimbursement of medical claims of all the staff / Officers of the Department – Establishment matters of sanitary workers in the Department. AG Audit & Internal audit by P&AR – Issue of Library card, Identity card and related matters – Vehicle pass – Out pass.
		ASO II	Establishment of Office Assistant, Record Assistant and Record Clerks – Sanction of GPF Vehicle Advance, HBA and all other advances to the staff of the Department. Sanction of HBA / HDFC loan in respect of Housing & U.D. Department staff from the category of O.A. to D.S./Joint Secretary, (non I.A.S.) and allied matters.
	Bills	ASO	Preparation of main bills – Supplementary bills including Officers contingent bills including Telephone bills – increment certificate check – Issue of LPC – Issue of Non-Drawal Certificate – Travel Expenses – LTC Festival Advance – Education advance – Tour Advances – Vehicle Advance – HBA – petrol Register – Reconciliation of Departmental figures - GPF eligibility and Bills – professional taxes – leave eligibility and entry other entry files – U.O. files receipt and return – missing credit GPF and other loans and advances – MRB including officers Registers posting with assistance of S.O. Cash / Cheque payment other than main bills – maintenance of cash book with the assistance of S.O. – maintenance and stitching of paid vouchers with the assistance of Section Officer – Receipt of cash from the Bank (above Rs.1000/-) for payment.

Sl.No	Section		Details of subjects dealt with
4.	HBI	ASO I	All establishment matters including vigilance cases relating to technical staff in TNHB – Appointment of Chairman and Members of TNHB and Board meeting.
		ASO II	All establishment matters relating to non-technical staff of Tamil Nadu Housing Board including disciplinary cases and amendment to Board staff conduct regulations – PUC and Audit matters relating to establishment of Tamil Nadu Housing Board and miscellaneous items related to Hg.Bd., establishment.
5.	HB II	ASOI	Allotment of TNGSRHS in Chennai City from the pay of Rs.22,630/- (Rs.16930+GP 5700) and above – allotment of TNGSRHS Flats to I.A.S./IFS/IPS Officers in Chennai City Economic rent to TNHB.
		ASO II	Allotment of apartment under 20% PWD quota at Tod-hunter Nagar – Allotment of Rental apartments to journalist in Chennai City – Allotment of Flats / houses under Public rental in Chennai City. Allotment of Apartments under TNGRHS in the pay of Rs.14,160/- (Rs.9860 + GP 4300) to Rs.22,629/- - Allotment of Rental Houses to Government servant on out of turn basis in Tiruvallur, Coimbatore, The Nilgiris, Tiruppur and Pudukkottai.
6.	HB III	ASO I	Allotment of TNGSRHS in Chennai City from the pay of Rs.7,000/- (Pay + GP) to Rs.9,839/- and related issues, Framing and amending rules governing allotment of rental quarters – General questions relating to allotment and fixation of rent in respect of quarters under TNGSRHS. Allotment of Rental Houses to Government servant on out of turn basis in Trichy, Hosur, Tiruvannamalai, Erode, Tirunelveli, Perambalur, Karur, Tuticorin, Kanniyakumari, Krishnagiri and Dharmapuri.

Sl.No	Section		Details of subjects dealt with
		ASO II	Allotment of TNGSRHS in Chennai from the pay of Rs.9,840/- (Pay + GP) to Rs.14,159/- and related issues. Allotment TNGSRHS quarters for allotment in Madurai, Salem, Vellore, Ramanathapuram, Villupuram and Thanjavur Housing Units and general policy matters relating to all mofussil units in respect of TNGSRHS.
7.	HB IV	ASO	All the schemes of T.N.H.B. under section 53(2), 49 and 152 of TNHB Act, 1961 Mortgage / Guarantee – Sanction / Exemption of the schemes – L.A.Q. – Assurance in this scheme area – Land Acquisition on private negotiation and tenders relating to the above schemes – PUC of TNHB – Writ petitions / Writ Appeals – Audit objections – relating to Housing Board Handing over of the TNHB scheme areas to the local bodies – Works related to GDQ.
8.	HB V	ASO I	Reservation of TNHB plots under GDQ – Allotment of surrendered plots of TNHB and Artisan Plots and Allied subjects – Landed Development Scheme under site and services scheme – Meeting under site and services scheme.
		ASO II	Sanction of Tamil Nadu Rental Housing Scheme for the Tamil Nadu Government Servants in the State – Approval of RFS for Tamil Nadu Government. Rental Housing Scheme – Release of funds to the TNHB towards the execution of Tamil Nadu Government Rental Housing Scheme – maintenance of Tamil Nadu Government Rental Housing flats / houses colonies and payment of property tax for the TNGRH Colonies – All PUC matters related to TNGSRH Scheme – Allotment of shops of TNHB reserved under GDQ and all the petitions relating to the above. Permission for cable TV connections in TNGRHS – related petitions – Writ Petitions / W.A. relating to TNGRH Scheme – LA questions of TNGRHS scheme – LA Questions on TNGRHS and allied matters – Construction of Legislators Housing Complex at Government Estate Fixation

Sl.No	Section		Details of subjects dealt with
			of rent in respect of Rental quarters allotted under T.N.H.B. Rental Housing Scheme (i.e. Public Quota) and also all the issues relating to the Office Buildings, shopping complex etc., belonging to T.N.H.B.
9.	UD I	ASO	Master Plan for CMA – Development Rules – Planning permission for construction of Multistoried Building in Chennai Metropolitan Area – Detailed Development Plan for Chennai Metropolitan Area – Appeal under section 79, 80(A) and 113(A)(6) of Town and country planning Act 1971 for multistoried building in Chennai Metropolitan Area – Appeal regarding reclassification of land use in CMA - Tamil Nadu Flat promoters Act – Allied matters and court cases arising out of it.
10.	UD II	ASO I	All establishment matters relating to the technical posts in Town and Country Planning Department – Review of compulsory retirement under FR56(2) – Deputation of officers to other departments/bodies, etc.– All disciplinary matters and vigilance cases in respect of the technical posts – Further continuance of Staff created for LA Cell in CMDA/DTCP.
		ASO II	Establishment matters relating to Ministerial staff of Town and Country Planning – Conducting of Periodical meeting with Service Association in Town and Country Planning department and related issues – Government exhibitions – Miscellaneous matters relating to Town and Country Planning – Establishment matters relating to Chennai Metropolitan Development Authority Services regulations 1980 – HCA – Periodicals – Vigilance Commission meeting.
11.	UDIII	ASO I	Land Acquisition for Chennai Metropolitan Development Authority in Maraimalai Nagar, Koyambedu, Sathangadu and for I.R.R.Land Assembly and Development Scheme along I.R.R. – Manali New Town Scheme –Sathankadu Iron & Steel

Sl.No	Section		Details of subjects dealt with
			Market – Release of fund to CMDA and PAC & PUC relating to above Scheme.
		ASO II	MUDP-I and MUDP-II –TNUDP other than Landed Development Scheme under Sites and Services Scheme – Authority meeting of CMDA – TUFIDCO, TUFISIL, TNUDF and related meetings – Outer Ring Road Land Acquisition – MRTS – Externally Aided Projects – Asian Development Bank Projects HUDCO and TUFIDCO Projects of CMDA – PAC/PUC relating to above scheme – CUMTA.
12.	UD IV	ASO I	Reclassification of land use in all Districts – Appeal petitions on violation of schemes – Appeals under section 79, 80A and 113 in respect of DTCP Areas and related Court cases.
		ASO II	IUDP – Constitution of Notification of Local Planning Area and New Town Development Area and allied matters - Approval of Master Plan and review of Master plan – Town and Country Planning and Allied matters – Board meeting – Cut Motions relating to Demand No.26 –Conservation of Heritage Buildings - Miscellaneous matters relating to this section.
		ASO III	Tamil Nadu Town and Country Planning Act, 1971 and Amendments – All issues relating to levy of Infrastructure and Amenities Charges, including Court Cases.
	UDV	SO	Planning Permission – Chennai Metropolitan Development Authority-Appeal Committee Meetings.
14.	UDVI	ASO I	Appeals under section 79, 80A & 113 (A)(6) in respect of ordinary / special buildings and public building related to central region comes under CMA – related Writ petitions and sanction of Pleader’s fees and Supreme Court cases.

Sl.No	Section		Details of subjects dealt with
		ASO II	Appeals under section 79, 80A & 113 (A)(6) in respect of ordinary / special buildings and public building related to North and South region comes under CMA – related Writ petitions and sanction of Pleader’s fees and Supreme Court cases - Miscellanies matters to CMDA.
15.	SC I	ASO I	All Slum Clearance and Slum Improvement schemes pavement dwellers scheme in North Chennai – Implementation and Amendment to TNS Areas (Improvement and Clearance) Act, 1971 and Rules relating thereto Court cases in respect of Chennai Schemes – Tenders in respect of Tamil Nadu Slum Clearance Board, Chennai – TNUDP/MUDP Schemes in respect of Chennai – RTI Act in respect of Chennai – Board meetings of TNSCB.
		ASO II	All Slum Clearance / Slum Improvement Scheme pavement welfare schemes in respect of South Chennai – Rajiv Awas Yojana/ Jawaharlal Nehru National Urban Renewal mission in respect of Chennai – Twenty point programme – Fifteen point programme – XIII Finance commission – Repayment of loan to HUDCO/TUFIDCO – Part II Schemes in respect of Slum Clearance Board - PUC cases in respect of Slum Clearance Board Assurance / LAQ in respect of Chennai – Eviction of Slum Dwellers in MRTS alignment.
16.	SC II	ASO I	Tamil Nadu Slum Clearance Board – Schemes of TNSCB Excluding Chennai City – SHASU Flood relief schemes – Acquisition of lands allotted by the allotment Committee (Excluding Chennai City) – Sanction of funds to the Slum Clearance Board towards Housing Schemes – Release of funds towards the difference between economic and subsidized rent in respect of slum tenements in mofussil areas maintained by the TNHB and related issues – SIHS – Slum Improvement and slum clearance schemes – TNUDP schemes in Tamil Nadu other than Chennai City – All General petitions relating to Slum Clearance Board All appeal petitions

Sl.No	Section		Details of subjects dealt with
			under section 59 of Slum Clearance Board Act .
		ASO II	All matters relating to deputation and training of the Staffs of Tamil Nadu Clearance Board. Tamil Nadu Slum Clearance Board establishment matters and related issues.
17.	LAI	ASO I	All matters relating to LA of TNHB in respect of Thiruvallur, Nilgiris, Thiruvannamalai, Sivagangai and Pudukkottai District and court cases relating to thereto – Exclusion of L.A. cases in and other Districts mentioned above for the above District – Sanction of loan to TNHB for execution of LA and Development rules, PUC PAC and LAQ.
		ASO II	All matters relating to land Acquisition of TNHB in respect of Kancheepuram District and court cases relating thereto.
18.	LAI	ASO I	L.A. – TNHB Chennai (South) neighbourhood Scheme – Thiruvanmiyur Besant Nagar Phase I and II Schemes, Kodambakkam Pudur Scheme – Cuddalore and Villupuram District – W.P.s and W.A. – Supreme Court Appeals and sanction of fees to Government Pleaders – Petition for exclusion of lands – Miscellaneous matters in Sections.
		ASO II	All matters relating to Land Acquisition of TNHB in respect of North and West Chennai Revenue Districts, Kanyakumari, Tirunelveli, Dharmapuri. Tuticorin District and courts cases relating thereto – Sanction of pleaders fees – petition for exclusion of land.
19.	LAI	ASO I	All matters relating to L.A. in respect of Madurai, Ramanathapuram, Virudhunagar, Erode, Dindigul Districts and court cases relating thereto – Exclusion of lands from acquisition to the above Districts – Further continuance of Special staff of Land Acquisition.

Sl.No	Section		Details of subjects dealt with
		ASO II	All matters relating to Land Acquisition in respect of Coimbatore District and court cases relating thereto.
20.	LAIV	ASO I	Statutory Appeals under TNHB Act 1961 – General petitions relating to TNHB other than the petition under allotment of 15% Government discretionary quota flats/plots/houses. i) The petitions relates to issue of Sale deed of Tamil Nadu Housing Board Flats and Plots, eviction and encroachment in Tamil Nadu Housing Board flats. ii) The grievances petition regarding allotment, quality, specifications, construction maintenance and petitions regarding demolition of TNGSRHS Quarters.
		ASO II	All matters relating to Land Acquisition of TNHB in respect of Salem, Thanjavur, Tiruchi and Namakkal Districts and the Court cases relating thereto – Cellular concrete Plant and related matters.
21.	Housing Coop. Society. (HCS)	ASO I	Co-operative Building – Formation of Co-operative Housing Societies etc., Rural Housing Scheme – Provision of House sites to Landless Rural Workers – Loan assistance from GIC/HUDCO and other agencies to the Co-operative House Building Societies – All appeals and General petitions relating to the Co-operative Housing Schemes and SHUPRA – 20 Point Programme – Building Centre – LAQ, Assurance, Inspection reports and PAC/PUC audit paragraphs relating thereto.
		ASO II	All Establishment matters related to Office of the RCS(Hg), TNCHF Ltd. and other Co-operative Housing Societies – Disciplinary matters relating to Office of RCS(Hg), TNCHF Limited and other Co-operative Housing Societies – Staff sanction and continuance of the Office of RCS (Hg).

Sl.No	Section		Details of subjects dealt with
22.	HBA	ASO I	Administration of House Building Advance and Tamil Nadu Government Employees' House Building Advance Special Family Benefit Fund Schemes – Budget and Monitoring – Allocation of funds to Sanctioning Authorities – House Building Advance Rules and Regulations on HBA for the categories of on Government Servant & Panchayat Union School Staff – Control of Expenditure and Receipts – Watching the utilization of fund and Review of progress – Reconciliation of Receipts and expenditure figures- Creation of posts and continuance of the temporary staff for sanction of Housing Building Advance in the Collectorates – Waiver of outstanding dues of HBA in respect of AIS officers and Secretariat employees - All General Clarifications and issues relating to House Building Advance.
23.	BUD	ASO I	Budget relating to works (Policy Note, Budget Speech, Annual Plan, Part-II Schemes, Governors Address) Miscellaneous Matters relates to Housing & Urban Development and HOD's – Cut Motions – LIC repayment – Consolidation of Assurance – Consolidation of LAQs – Periodicals, Secretaries monthly meeting, General Training Programme, Housing Minister's conference – High Level Committee – High Power Committee - Government of India communication (Ministry of Urban Development), Committees(Lok Sabha/Rajya Sabha), Communications from Planning and Development and Special Initiative department.
		ASO II	PAC/PUC – AG Audit Committee Meetings, Explanatory Notes / Action Taken Reports / Recommendations / Audit Draft Paragraphs – C.M.Spl.Cell Petitions and its monthly review meetings – Accommodation control and relates court cases – General matters of consolidation.

Housing and Urban Development Department

Procedure followed in decision making process under Section 4(1)(b)(iii) of Right to Information Act, 2005

The Department, as part of the Government Secretariat, follows the procedure laid down in the Secretariat Office Manual and the Tamil Nadu Government Business Rules and Secretariat Instructions. Apart from this, the provisions in the Tamil Nadu Financial Code, Tamil Nadu State and Subordinate Service Rules and the Tamil Nadu Government Servants' Conduct Rules, 1973 are also followed wherever applicable.

2. The decisions are taken based on the merits of the issues, relative priorities and availability of funds etc. in accordance with the documented procedures/ laid down procedures/ defined criteria/ rules detailed above. The process of examination is initiated by the Assistant Section officers and passes through the Section Officer, Under Secretaries and Deputy Secretary/ Joint Secretary to the Secretary. If need be, other department are consulted. In case of matters involving funds, Finance Department is invariably consulted. Wherever the Business Rules require circulation of files to the Minister or Chief Minister or Governor, orders are obtained in circulation.

3. If a reply is required to be made on any representations, the decisions are communicated to the petitioner.

Housing and Urban Development Department

Norms set for the discharge of functions under Section 4(1)(b)(iv) of Right to Information Act, 2005

For the discharge of functions allocated to the Housing and Urban Development Department, the provisions contained in the “Secretariat Office Manual” are followed. The day-to-day administrative functioning is governed, by various set of Acts and Rules and instructions issued by the Government from time to time. Some of the commonly used Acts/Rules/ Manuals are as follows:-

- i) Secretariat Office Manual.
- ii) The Tamil Nadu Government Business Rules and Secretariat Instructions.
- iii) The Tamil Nadu Government Servants Conduct Rules, 1973
- iv) Tamil Nadu State and Subordinate Service Rules
- v) Fundamental Rules.
- vi) The Tamil Nadu Land Acquisition Act, 1978

Housing and Urban Development Department

Rules, Regulations, Instructions, Manuals and records for discharging functions under section 4(1)(b)(v) of Right to information Act, 2005

1. The business in the department is carried out with reference to the provisions contained in the following Rules and Regulations and Manuals.

- i) Tamil Nadu Government Business Rules and Secretariat Instructions.
- ii) The Tamil Nadu Secretariat Office Manual.
- iii) Tamil Nadu Budget Manual
- iv) Tamil Nadu State and Subordinate Service Rules
- v) Tamil Nadu Civil Services (Discipline and Appeal) Rules
- vi) Tamil Nadu Government Servants Conduct Rules, 1973
- vii) Tamil Nadu Pension Rules
- viii) Fundamental Rules
- ix) Tamil Nadu Financial Code
- x) Tamil Nadu Account Code
- xi) Tamil Nadu Treasury Code

2. The details of the above listed Rules, Manuals and Acts are furnished below:-

1.	Name of the Rules	Tamil Nadu Government Business Rules and Secretariat Instructions.
	Type of the document:	The rules describe the manner and procedures in conducting the Business of the Government complying with the provisions of the Constitution of India.
2.	Name of the Manual:	The Tamil Nadu Secretariat Office Manual.
	Type of the document:	The Manual describes the system and procedures to be followed in conducting the office work in the departments of Secretariat.

3.	Name of the Manual:	Tamil Nadu Budget Manual
	Type of the document:	This manual contains the rules framed by the Finance Department for the guidance of estimating officers and departments of Secretariat in regard to the budget procedure in general and to the preparation and examination of the annual budget estimates and the subsequent control over expenditure in particular to ensure that it is kept within the authorized grants or appropriation.
4.	Name of the document:	Tamil Nadu State and Subordinate Service Rules.
	Type of the Rules:	The rules are made under the proviso to article 309 of the Constitution of India governing the service conditions of members of State and Subordinate Services.
5.	Name of the document:	Tamil Nadu Civil Services (Discipline and Appeal) Rules.
	Type of the Rules:	The rules are made under the proviso to article 309 of the Constitution of India in relation to the discipline, penalty and appeal against penalty imposed on the members of civil service of the State.
6.	Name of the document:	Tamil Nadu Government Servants Conduct Rules.
	Type of the Rules:	The rules are made under the proviso to article 309 of Constitution of India in relation to the conduct of the members of civil service of the State in the performance of the duty with integrity and devotion to duty.
7.	Name of the document:	Tamil Nadu Pension Rules.
	Type of the Rules:	The rules are made in relation to the pensionary benefits to the members of civil service of the State.
8.	Name of the document:	Fundamental Rules.
	Type of the Rules:	The rules are made under the proviso to article 309 of Constitution of India in relation to the pay, allowances, leave joining time, foreign service etc. of the members of civil service of the State.
9.	Name of the document:	Tamil Nadu Financial code.

	Type of the code:	The code is published by the Finance Department outlining discipline to be followed in incurring expenditure and procedures to be followed and delegation of powers.
10.	Name of the document:	Tamil Nadu Account Code.
	Type of the Code:	The code published by the Finance Department outlines the accounting procedures to be followed by various departments while regulating expenditures.
11.	Name of the document:	Tamil Nadu Treasury Code.
	Type of the Code:	The code published by Finance department outlines the procedures to be followed in regard to preparation of bills and presentation to treasury for payment and accounting procedures incidental thereto.

The documents mentioned in items 1 to 11 are available with the Director of Stationery and Printing for sale to the public on payment of cost.

Housing and Urban Development Department

A statement of categories of documents that are held by it for its control under section 4(1)(b)(vi) of Right to Information Act, 2005

Sl.No.	Category of the document	Name of the document and its introduction in on line	Procedure to obtain the document	Held by / under control of
1.	Policy Note	Contains the Policy pronouncements of the Department for the concerned year.	Application to PIO	PIO
2.	Important G.O.s www.tn.gov.in	Issued by the Housing and Urban Development Department from time to time	Application to PIO	Housing and Urban Development Department

Housing and Urban Development Department

Particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof under Section 4(1)(b)(vii) of Right to Information Act, 2005

A statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part for the purpose of its advice and as to whether meetings of those Boards, Councils, Committees and other bodies are open to the Public, or the minutes of such meetings are accessible for Public Under section 4(1)(b)(VIII) of RTI Act, 2005.

Housing and Urban Development Department
Directory of Officers and Employees

Under Section 4(1)(b)(ix) of Right to Information Act, 2005

Sl. No.	Name of Designation of the Officer	Telephone (STD Code No.044)		E. Mail
		Office	Residence	
1	Thiru. Mohan Pyare, I.A.S., Prinl.Secretary to Government, Hg&U.D.Dept., Ch-9.	25670516		Fax 25670611
2	Thiru. G.Nagarajan Deputy Secretary to Government,(OP)	25676053		
3	Thiru.B.G.Rangaraju Deputy Secretary to Government (LA)	25671352		
4	Thiru. S.Durai Deputy Secretary to Government (Hg.)	25671352		
5	Tmt. S.Thenmozhi Under Secretary to Government, (OP)	25665303		
6	Selvi Cynthiya Samuel Under Secretary to Government (UD Estt.)	25665415		
7	Thiru.A.Ganesan Under Secretary to Government (Rentel)	25665815		
8	Thiru. A.Mohan Singh Under Secretary to Government (UD)	25665113		
9	Thiru. J.Prabhakaran Under Secretary to Government (Appeal)	25665275		
10	Tmt. Helen Mary Under Secretary to Government (SCI)	25665754		
11	Tmt.A.Ushalakshmi Under Secretary to Government (Budget)	25665854		
12	Thiru.J.Karunakaran Under Secretary to Government (LAI - LAIII)	25665415		
13	Tmt. R.Malathi, Section Officer (OP1)	25665304		

14	Tmt.P.Ponrani, Section Officer (OP II)	25665230		
15	Thiru.A.Thirumavalavan Section Officer (HB4)	25665864		
16	Tmt. T.Valarmathi, Section Officer (SC1)	25665062		
17	Thiru. K.Chandrasahsan Section Officer (UD3)	25665267		
18	Selvi. P.Jayanthi Section Officer(HB5)	25665864		
19	Tmt. Hemalatha, Section Officer (HB2)	25665864		
20	Tmt. M.Meena, Section Officer (LA I)	25665861		
21	Tmt. E.Nalini, Section Officer (HB1)	25665619		
22	Tmt. G.Suganthamalar, Section Officer (LA III)	25665861		
23	Thiru. S.Lalitha, Section Officer (LA IV)	25665397		
24	Thiru. S.Loganathan, Section Officer (UD I)	25665267		
25	Thiru. M.Nagarajan, Section Officer (UD II)	25665267		
26	Thiru. S.V.Baskar, Section Officer (HBA)	25665749		
27	Tmt. G.Shanthi, Section Officer (BUDGET)	25665992		
28	Tmt. N.Malini, Section Officer (UD V)	25665864		
29	Thiru. M.C.Raja, Section Officer (UDIV)	25665267		
30	Thiru.K.Arumugam, Section Officer, (HCS)	25665992		
31	ThiruK.Sundararaj, Section Officer (LA2)	25665397		
32	Tmt. N.Arunadevi, Section Officer (SC II)	25665062		
33	Tmt.R.Vijayalakshmi Section Officer(UD6)	25665397		
34	Tmt.M.Geetha, Section Officer (Bills)	25665304		
35	Tmt.T.Lalitha Section Officer(HB3)	25665864		

Housing and Urban Development

Monthly remuneration received by each of the Officers and Employees including the system of compensation as provided in the regulation under section 4(1)(b)(x) of Right to Information Act, 2005.

Sl.No.	Name of the Officer	Designation
PRINCIPAL SECRETARY TO GOVERNMENT		(Rs. 67000 - 79000)
1	Thiru.Mohan Pyare	Principal Secretary to Government

Deputy Secretary to Government (Rs.15600 – 39100 +GP 7600)

1	Thiru.G.Nagarajan	Deputy Secretary to Government
2	Thiru.B.G.Rangaraju	Deputy Secretary to Government
3.	Thiru. S.Durai	Deputy Secretary to Government

UNDER SECRETARY (Rs.15600 – 39100 + GP 6600)

1	Thiru. J.Prabhakaran	Under Secretary to Government
2	Tmt. S.Thenmozhi	Under Secretary to Government
3	Thiru. A.Ganesan	Under Secretary to Government
4	Selvi. Cynthia Samuel	Under Secretary to Government
5	Tmt. M.Helen Mary	Under Secretary to Government
6	Thiru. A.Mohan Singh	Under Secretary to Government
7	Thiru. A.Ushalakshmi	Under Secretary to Government
8	Thiru. A.Karunakaran	Under Secretary to Government

PRIVATE SECRETARY (Rs.15600 – 39100 + GP 5400)

1	Tmt.S.Amirthavalli	Private Secretary to Principal Secretary to Government
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SECTION OFFICER (Rs. 15600 - 39100 + GP 5400)

1	Thiru M.Nagarajan	Section officer (UDII)
2	Thiru K.Sundararaj	Section officer (LA2)
3	Thiru M.C.Raja	Section officer (UD4)
4	Thiru S.Loganathan	Section officer (UDI)
5	Tmt. T.Valarmathi	Section officer (SC1)
6	Thiru.K.Arumugam	Section officer (HCS)
7	Tmt.E.Nalini	Section officer (HBI)
8	Tmt.N.Arunadevi	Section officer (SCII)
9	Tmt.R.Malathy	Section officer (OPI)
10	Tmt.G.Shanthi	Section officer (BUDGET)
11	Tmt.G.Suganthamalar	Section officer (LAIII)
12	Tmt.N.Malini	Section officer (UDV)
13	Thiru A.Thirumavalavan	Section officer (HBIV)
14	Tmt.P.Ponrani	Section officer (OPII)
15	Tmt.M.Meena	Section officer (LAI)
16	Tmt. S.Lalitha	Section officer (LAIV)
17	Tmt.R.Vijayalakshmi	Section officer (UD6)
18	Tmt.K.Hemalatha	Section officer (HB2)
19	Thiru S.V.Baskar	Section officer (HBA)
20	Selvi P.Jayanthi	Section officer (HB5)
21	Thiru.K.Chandrasahsan	Section officer (UD3)
22	Tmt.T.Lalitha	Section officer (HB3)

ASSISTANT SECTION OFFICER (9300 – 34800 + GP 4600)

1	Tmt. G.Geethanjali	Assistant Section Officer
2	Thiru M.Javid Hussain	Assistant Section Officer
3	Tmt. M.Bhagyalakshmi	Assistant Section Officer
4	Thiru T.Shanmugasundaram	Assistant Section Officer
5	Thiru T.Parthiban	Assistant Section Officer
6	Thiru S.Omprakash	Assistant Section Officer
7	Thiru N.Viswanathan	Assistant Section Officer
8	Thiru V.Sriguhan	Assistant Section Officer
9	Tmt.A.Ann Evangelin	Assistant Section Officer
10	Thiru S.Thiagarajan	Assistant Section Officer
11	Tmt. R.Amudha	Assistant Section Officer
12	Thiru V.Selvam	Assistant Section Officer
13	Thiru G.Mani	Assistant Section Officer
14	Tmt.K.Jenny Rekha	Assistant Section Officer
15	Thiru A.Jamshed Basha	Assistant Section Officer
16	Thiru P.Muthukumar	Assistant Section Officer
17	Thiru L.Anandaraman	Assistant Section Officer
18	Thiru P. Thangavel	Assistant Section Officer
19	Thiru G.Senthil	Assistant Section Officer
20	Tmt. S. Kavitha	Assistant Section Officer
21	Tmt. J. Jayarani	Assistant Section Officer

22	Thiru S.Elumalai	Assistant Section Officer
23	Tmt. K.Kanimozhi	Assistant Section Officer
24	Thiru R.Kanagaraj	Assistant Section Officer
25	Tmt. K.Tamilarasi	Assistant Section Officer
26	Tmt. M.Girija	Assistant Section Officer
27	Tmt. P.Uma	Assistant Section Officer
28	Thiru S.Rathinavel	Assistant Section Officer
29	Thiru S.Senthur Pandian	Assistant Section Officer
30	Thiru M.Jakir Hussain	Assistant Section Officer
31	Thiru R.Ramesh	Assistant Section Officer

SENIOR PERSONAL CLARKS (Rs. 9300 -34800 + GP 4200)

1	Tmt. R.Renukadevi	Senior Personal Clerks
2	Tmt. N.Sasirekha	Senior Personal Clerks
3	Thiru S.Gnanasekaran	Senior Personal Clerks

PERSONAL CLARKS (Rs. 5200 -20200 + GP 2800)

1	Tmt.S.Shyamaladevi	Personal Clerks
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SENIOR TYPIST (Rs. 9300- 34800 +
GP 4200)

1	Thiru M.Sureshbabu	Senior Typist
2	Selvi.S.Prabavathi	Senior Typist
3	Tmt.K.Ramanibai	Senior Typist
4.	Tmt.J.Nirmaladevi	Senior Typist

TYPIST (Rs. 5200 - 20200 + GP 2400)

1	Tmt.V.Revathi	Typist
2	Thiru R.Ravichandiran	Typist
3	Tmt.G.Thilagam	Typist

ASSISTANT (Rs. 5200 - 20200 + GP 2600)

1	Thiru D.Venkatesan	Assistant
2	Selvi S.Eva Mercy	Assistant
3	Tmt.V.Subbulakshmi	Assistant
4	Tmt.T.Lakshmi	Assistant
5	ThiruV.Sasikumar	Assistant
6	Selvi K.Hemavathy	Assistant
7	Tmt.K.Janaki	Assistant
8	Thiru.N.Arunraja	Assistant
9	Tmt.E.Kavitha	Assistant

RECORD ASSISTANT (Rs.5200 - 20200 + GP 2400)

1	Thiru K. Muneer Ahamed	Record Assitant
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RECORD CLERK (Rs.5200 - 20200 + GP 1800)

1	Thiru R. Logu	Record Clerk
2	Tmt. R. Amba Bhavani	Record Clerk
3	Thiru S.Gnanasambandam	Record Clerk
4	Thiru B.Balachandar	Record Clerk
5	Thiru G. Vivek	Record Clerk

DAFFADAR (Rs.5200 - 20200 + GP 1800)

1	Thiru. M. Udhayakumar	Daffadar
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OFFICE ASSISTANT
(Rs.4800 - 10000 + GP 1300)

1.	Thiru M.Jayaraman	Office Assistant
2.	Thiru C.N.Elumalai	Office Assistant
3.	Thiru M.V.Sridhar	Office Assistant
4.	Tmt.C.Esther Charles	Office Assistant
5.	Thiru G.Venkatesan	Office Assistant
6.	Tmt.M.Vijaya	Office Assistant
7.	Thiru G.Ramesh	Office Assistant
8.	Thiru K.Thiyagarajan	Office Assistant
9.	Tmt.G.Sujatha	Office Assistant
10.	Thiru A.Ramamoorthy	Office Assistant

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Budget allocation of each of its agency, indicating the particulars of all
plans, proposed expenditures and reports on disbursements made
under section 4(i) (b) (xi) of Right to Information Act, 2005

The Department Housing and Urban Development Department handles various Central Sector Schemes and Centrally Sponsored Schemes besides State Schemes. The details of the Budget Estimate for all these are given below:

The statement also gives details of the disbursement 2013-2014

ALL STATE PLAN SCHEMES

Secretariat : Housing and Urban Development Department

HOD Name : The Chennai Metropolitan Development Authority
The Director of Town and Country Planning
The Tamil Nadu Housing Board
The Registrar of Co-operative Societies (Hg.)
The Tamil Nadu Slum Clearance Board

BUDGET ESTIMATE 2013-2014
Abstract

Rupees in Thousands(Gross)

Sl. No	Department / Agency	Revenue	Capital	Loan	Total
1.	Secretariat	5,88,15	--	170,00,03	175,88,18
2.	Commissionerate of Town and Country Planning	661,27,78	1,00,02	--	662,27,80
3.	Cooperative Housing Societies	24,56,65	--	1	24,56,66
4.	Chennai Metropolitan Development Authority	1	855,00,02	1	855,00,04
5.	Tamil Nadu Housing Board	15,89,82	1	--	15,89,83
6.	Tamil Nadu Slum Clearance Board	124,07,94	2	--	124,07,96
	Total	831,70,35	856,00,07	170,00,05	1,857,70,47

PART-II SCHEMES 2013-14		
Sl. No	Description of the Schemes	Amount allotted (Rs. in lakh)
TAMIL NADU SLUM CLEARANCE BOARD		
COMPONENT – I		
1.	Purchase of 5 mini Jet roding machines for removing blockages in the sewerage system in Chennai	35.00
2.	Repairs and Renewal works for 100 individual houses constructed by BMTPC and handed over to TNSCB at Nagamangalam, Tiruchirapalli	35.00
3.	Flood protection wall to the tenements at Selathampatti scheme in Salem	90.00
4.	Upgradation of tenements at Old Fish market Colony / Kumbakonam	73.55
5.	Escalation in the construction cost of office buildings at Salem, Tiruchirapalli and Coimbatore	50.00
6.	Upgradation of sewerage infrastructure to facilitate connection to Municipal underground sewerage Network at AV Pathy Nagar at Thanjavur	11.00
COMPONENT – II		
7.	Pavement around the blocks, R&R works to vertical sanitary lines, colour washing etc., in the tenemental schemes in Chennai	200.00
	Total	494.55

PART-II SCHEMES 2013-14		
Sl. No.	Description of the Schemes	Amount allotted (Rs. in lakh)
COMMISSIONERATE OF TOWN AND COUNTRY PLANNING		
COMPONENT – I		
8.	Construction of Building for Tirunelveli Regional office	100.00
	Total	100.00
COOPERATIVE HOUSING SOCIETIES		
COMPONENT – I		
9.	Purchase of 1 Computer and 1 Fax Machine for the Office of the Registrar of Cooperative Societies (Housing)	0.55
10.	Purchase of 8 Computers, 3 Xerox and 3 Fax machines for the Office of the Deputy Registrar of Cooperative Societies (Housing)	2.90
	Total	3.45
	Grand Total	598.00

The Manner of execution of subsidy programme, including the amounts allocated and the details of beneficiaries of such programme under section 4(1)(b)(XII) of RTI Act, 2005. Particulars of receipts of concession, permits of authorizations granted by it under section 4(1) (b) (XIII) of RTI Act 2005.

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Details in respect of the information available to or held by it, reduced in an electronic form

Under section 4(i)(b)(xiv) of Right to Information Act, 2005

The Public can obtain information about the functioning of the Department in the following web sites.

- i) Web site of Housing and Urban Development Department (www.tn.gov.in)
- ii) Web site of Director of Town and Country Planning(www.tn.gov.in/dtcp/)
- iii) Web site of Managing Director, Tamil Nadu Slum

Clearance Board(tncsb.org.in)

- iv) Web site of The Member Secretary, C.M.D.A.(cmdachennai.gov.in)
- v) Web site of The Managing Director, Tamil Nadu Housing Board(tnhb.nic.in)
- vi) Web site/E-Mail ID of The Director, The Managing Director, RCS (Hg).
rcshousing@yahoo.co.in

2) Important G.Os and Policy Note 2013-14 of Housing and Urban Development Department are available at www.tn.gov.in

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Particulars of facilities available to citizens for obtaining information

Under section 4(1) (b) (xv) of Right to Information Act, 2005

The public are posted with information through Notice Board, New papers, Web site, Exhibitions and other means of advertising.

HOUSING AND URBAN DEVELOPMENT DEPARTMENT

Name and Designation and other particulars of Appellate Authority and

Public Information Officers under section 4(i)(b) (xvi)

Right to Information Act, 2005

Appellate Authority:

Name	Designation	Phone No.	e-mail	Address
Thiru B.G.Rangaraju	Deputy Secretary to Govt.	25673341(O) 28454570(R)	appeal-hud@ tn.gov.in	Deputy Secretary to Govt. Housing and Urban Development Department

Public Information Officers:

Name	Designation	Phone No.	e-mail	Address
Thiru.J.Prabhakran Tmt.S.Thenmozhi Selvi.Cynthia Samuel Tmt.Helen Mary Thiru.A.Mohan Singh Thiru.A.Karunakaran Thiru.A.Ganesan Tmt.A.Ushalakshmi	Under Secretaries to Govt.	25675275 25675303 25675415 25675754 25675113 25675415 25675815 25675754	pio- hud@tn.gov.in	Under Secretaries to Govt. Housing and Urban Development Department