

# Welfare of Differently Abled Persons Department

## Introduction

1.1 In order to promote transparency and accountability in the working of every public authority and to empower the citizens to secure access to information under the control of each public authority, the Government of India have enacted "The Right to Information Act, 2005", (RTI Act) which came into force on 15.06.2005. In accordance with the provisions of section 4(1) (b) of this Act, the Welfare of Differently Abled Persons Department, Government of Tamil Nadu has brought out this manual for information and guidance of the stakeholders and the general public.

1.2 The purpose of this manual is to inform the general public about this Department's organizational set-up, functions and duties of its officers and employees, records and documents available with the Department.

1.3 This manual is intended for the benefit of the public in general and users of the services, and provides information about the schemes, projects and programmes being implemented by the Department of Welfare of Differently Abled Persons Department and the organisations under its administrative control.

1.4 The Department of Welfare of Differently Abled Persons Department has appointed One Public Information Officers namely Thiru M.Rajajrajan, Under Secretary to Government, for all matters concerning the Department.

1.5. The Persons requiring any information under the Act may contact:-

1.	Thiru.M.Rajarajan(Under Secretary to Government)	PIO	25665856
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1.6 The procedure and fee structure for getting information are as under:-

(a) A request for obtaining information under sub-section (1) of section 6 of the RTI Act shall be made in writing or through electronic means either in person or by post to the Public Information Officer mentioned in paragraph 1.5 above and must be accompanied by an application fee of Rs.10/- by cash or by demand draft or banker's cheque or by affixing court fee stamp. The Public Information Officer shall credit the amount to the following head of account:-

**"0075.00 Miscellaneous General Services – 800.Other receipts – BK. Collection of fees under Tamil Nadu Right to Information (Fees) Rules 2005" (DPC 0075 00 800 BK 0006)**

The applicant may also remit the fee under the above head of account through Treasury / Pay and Accounts Office / State Bank of India / Reserve Bank of India and produce the chalan to the Public Information Officer as an evidence for having remitted the fee.

(b) For providing information under sub-section (1) of section 7 of the Right to Information Act, the request shall be made as at (a) above and the fee as below should be paid as per the mode at (a) above.

- i) Rupees two for each page (in A-4 or A-3 size paper) created or copied;
- ii) actual charge or cost price of a copy in larger size paper;
- iii) actual cost or price for samples or models; and
- iv) for inspection of records, no fee for the first hour; and a fee of Rs.5/- for each fifteen minutes (or fraction thereof) thereafter.

(c) For providing the information under sub-section (5) of section 7 of the RTI Act, the request shall be made as at (a) above and the fee as below should be paid as per the mode at (a) above.

- i) for information provided in diskette or floppy, @ Rs.50/- (fifty) per diskette or floppy; and
- ii) for information provided in printed form, at the price fixed for such publication.

1.7 Persons below the poverty line are exempted from the payment of fee mentioned in paragraph 1.6 above for seeking information under the Right to Information Act, 2005. The list of persons below poverty line approved by the Gram Panchayat and local bodies will be the basis for claiming this concession. An extract of the list, duly certified, will be sufficient to avail this concession.

1.8 The Department has designated Tmt.R.Santhi, Deputy Secretary to Government as Appellate Authorities under section 19(1) of the Act. The Contact Address of the Appellate Authorities is given below:-

- (1) Tmt.R.Santhi,  
Deputy Secretary to Government  
Welfare of Differently Abled Persons,  
Secretariat, Chennai-600009.  
Telephone No. 25675907 - Intercom: 5482

**Welfare of Differently Abled Persons Department.  
Particulars of organisation, functions and duties  
Under section 4(1)(b)(i) of Right to Information Act, 2005**

**1. Objective/purpose of the Department**

This Department functions as the nodal Department for the all round development of Differently Abled Persons, Denotified in the State of Tamil Nadu. The basic objective of the Department is to formulate polices, laws, regulations and programmes for the Socio, educational and economic development of the Welfare Differently Abled Persons Communities in the State. The aim of this Department is to empower the target groups through their educational, economic and social uplift of them. Accordingly, this Department is formulating and implementing various welfare programmes and schemes to achieve the above objective.

**i) Brief History:**

The Department of Welfare Differently Abled Persons Department was formed in 2010, after bifurcation from the Social Welfare, Nutritious Meal Programme Department and Social Welfare Department of Secretariat. Subsequently the name of the Department has been changed as Welfare Differently Abled Persons Department in the year 2010. According to the allocation of subjects as per the Business Rules, this Department has been allocated with the following subjects:-

**State Subjects:-**

- Barrier free environment for the Differently Abled Persons
- Implementation of Persons with Disabilities (Equal opportunities, protection of Rights and full participation) Act, 1995
- Recognition and Registration of voluntary Organisation working for the Rehabilitation of the Differently Abled Persons
- United nations convention on the rights of persons with disabilities (uncrpd)
- National trust
- Issue of national identity cards, pass books and disability certificates
- Early diagnostic centres for hearing impaired children
- Early intervention centres for the hearing impaired children
- Early intervention centres for mentally retarded children
- Early intervention centres for visually impaired children
- Special education
- Readers allowance
- Scholarship

- Cash prize to the visually impaired students who have obtained first three ranks in the public examinations
- Cash prize to the hearing impaired students who have obtained first three ranks in the public examinations
- Scribe assistance
- Providing cd players with cds containing lessons to the visually impaired students
- Special diploma courses for the teachers
- Assistance to differently abled law graduates
- Training for differently abled persons through district differently abled welfare offices
- Training for visually impaired persons
- Training in 'fitter' trade for hearing impaired persons in government iti, guindy
- Vocational training with boarding and hostel facilities
- Secondary grade teachers training (diploma in teacher education) to orthopaedically challenged
- Government rehabilitation home with sheltered workshop for the visually impaired women at poonamallee
- state resource cum training centre
- Reservation policy for the differently abled persons
- Special recruitment drive
- Maintenance allowance to severely affected differently abled persons
- Maintenance allowance to persons with muscular dystrophy
- Maintenance allowance to mentally retarded persons
- Unemployment allowance to all categories of the differently abled unemployed persons
- Marriage assistance schemes
- Homes for the mentally retarded for men
- Homes for the adult mentally retarded girls
- Grant-in-aid to special school for the mentally challenged
- Salary grant to special educators and physiotherapists working in mentally retarded schools
- Financial assistance to registered ngos running mentally retarded homes
- Day care centres for the mentally challenged children
- "Rescue scheme" – to rescue mentally ill persons and admit them into psychiatric hospitals and rehabilitation homes
- Homes for mentally ill persons
- Day care centres for persons with muscular dystrophy
- Aids and appliances
- Supply of petrol scooters to the differently abled persons
- behind the hearing aids to hearing impaired students
- Travel concession to the differently abled persons in state owned transport corporation buses
- Self-employment schemes

- 100% financial assistance towards margin money for differently abled persons under prime minister's employment generation programme
- Distribution of motorised sewing machine
- "Vazhikattum thittam" for differently abled persons
- Victim assistance fund
- Tamil nadu welfare board for the differently abled persons
- International day of the differently abled persons
- State awards
- National awards
- Government rehabilitation homes
- Government care camp, melpakkam

### **Union Subjects:**

Nil

### **i) Directorate of Differently Abled :**

The Directorate of Differently Abled is headed by an I.A.S. Officer supported by other Staff. The Directorate is looking after all programmes and schemes implemented for the welfare of Differently Abled Persons. Besides this, the Directorate the implementing infrastructure programme such as construction of hostel buildings for the welfare of Differently Abled Persons on the guidelines/ orders issued by the Government.

Name of the State Commissioner for Welfare of Differently Abled Persons	Thiru.V.K.Jeyakodi, I.A.S.
Office Address	Commissionor for welfare of Differently Abled Persons, Chennai- 78.
Telephone No.	Office: 24719945
E- Mail	<a href="mailto:scd.tn@nic.in">scd.tn@nic.in</a>
Web-site	<a href="http://www.tn.gov.in">www.tn.gov.in</a>

### **Brief History:**

This Government is always keen on extending on priority the implementation of welfare schemes for differently abled persons in Tamil Nadu.

In order to provide effective rehabilitation services to the differently abled persons, during 1993 a separate Directorate for the Rehabilitation of the Differently

Abled Persons was formed by bifurcating the Directorate of Social Welfare. A comprehensive State Policy for the Welfare of the Differently Abled Persons was released for the first time by this Government during 1994. As per the provisions of the Persons with Disabilities (Equal opportunities, Protection of Rights and Full Participation) Act, 1995, this Directorate was upgraded as Office of the State Commissioner for the Differently Abled during 1999 and an Officer in the cadre of Indian Administrative Service was appointed as the State Commissioner for the Differently Abled Persons.

In order to ensure the differently abled persons to lead a dignified life on par with others, Government of Tamil Nadu has evolved a number of policies and various welfare schemes.

#### **BARRIER FREE ENVIRONMENT FOR THE DIFFERENTLY ABLED PERSONS:**

The Government, under the able leadership of the Hon'ble Chief Minister in her earlier regime amended the development control rules of the Chennai Metropolitan area to ensure provision of a barrier free environment for differently abled persons.

The Government is taking necessary steps to amend the relevant acts to provide ramps, lifts, barrier free toilets etc as per the National Building Rules in all corporations, municipalities and panchayats.

#### **INCREASING THE EMPLOYMENT OPPORTUNITIES FOR THE DIFFERENTLY ABLED PERSONS:**

The Government is committed to ensure 3 percent reservation in employment for differently abled persons. **A committee was constituted under the Chairmanship of Chief Secretary to Government and with Secretaries of various departments as members to oversee the implementation of 3 percent**

**reservation in all Government employment. A Meeting was conducted and follow up actions are being taken.**

As per the orders of Hon'ble Chief Minister action is being taken to establish vocational training centres with residential facilities through Voluntary Organizations in order to create employment opportunities for Differently Abled Persons in private sector.

**The thrust areas of Government are as follows:**

- ❖ Prevention of disabilities;
- ❖ Early detection and intervention;
- ❖ Rehabilitation measures;
- ❖ Providing Special Education;
- ❖ Development of professionals for rehabilitation;
- ❖ Provision of assistive devices;
- ❖ Education and economic empowerment including self-employment;
- ❖ Creation of barrier free environment
- ❖ Social security.

**Strategies to achieve Thrust areas:**

- ❖ Creation of data base on differently abled persons.
- ❖ Creation of Infrastructure facilities.
- ❖ Free and compulsory Primary Education.
- ❖ Vocational Training for private jobs
- ❖ Creation of Awareness

**POPULATION OF THE DIFFERENTLY ABLED PERSONS IN THE STATE:**

As per the 2001 Census data, total population of differently abled persons in India is 2,19,06,769 and population of differently abled persons in Tamil Nadu is 16,42,497.

The statistics of differently abled persons in Tamil Nadu taken by the Government of India in 2011 Census is yet to be released.

## **2. IMPLEMENTATION OF PERSONS WITH DISABILITIES (EQUAL OPPORTUNITIES, PROTECTION OF RIGHTS AND FULL PARTICIPATION) ACT, 1995:**

Tamil Nadu leads among other States in implementing various provisions of the Persons with Disabilities (Equal opportunities, Protection of Rights and Full Participation) Act, 1995.

The Persons with Disabilities (Equal opportunities, Protection of Rights and Full Participation) Act, 1995 was enacted to give equal opportunities to the differently abled, to protect their rights in order to integrate them with the society and to enable them to have full participation in the normal life. The State Commissioner for the Differently Abled has been appointed in Tamil Nadu to monitor the implementation of the Act, besides acting as the Head of the Department for the Welfare of the Differently Abled Persons.

## **3. RECOGNITION AND REGISTRATION OF VOLUNTARY ORGANISATIONS WORKING FOR THE REHABILITATION OF THE DIFFERENTLY ABLED PERSONS:**

### **a) Recognition of Special Schools for Differently Abled Persons:**

Permission to start Special School and Recognition for running Special School for the differently abled students are given by the State Commissioner for the Differently Abled as per the provisions of Tamil Nadu Recognised Private Schools Regulation Act, 1973. So far, 294 institutions have obtained recognition.

### **b) Registration of Voluntary Organisations under Persons with Disabilities Act:**



It is mandatory for all NGOs who provide various services to the differently abled persons to get registered under the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995. The State Commissioner for the Differently Abled, Chennai is the only competent authority to register the NGOs under section 52 of the Act. So far, 185 institutions have obtained registration certificates.

**c) Registration of Psychiatric Rehabilitation Centres:**

Tamil Nadu Registration of Psychiatric Rehabilitation Centres for Mentally ill Persons Rules, 2002, was notified to regulate the Psychiatric Rehabilitation Centres for the Mentally ill persons. Psychiatric Rehabilitation Centres are mandatory to register under this Rule. Strict compliance of the Rules will prevent unauthorized Psychiatric Rehabilitation Centres being established, besides it will help the general public to identify the authorized and registered institutions.

**4. UNITED NATIONS CONVENTION ON THE RIGHTS OF PERSONS WITH DISABILITIES (UNCRPD):**

The United Nations Convention on the Rights of Persons with Disabilities (UNCRPD), which India signed on 30.03.2007, was ratified and came into force on 03.05.2008. It covers rights such as equality, non-discrimination and equal recognition before the law; liberty and security of the person; accessibility, personal mobility and independent living; right to health, work and education; and participation in political and cultural life. Under the UNCRPD, a number of obligations have been accepted by Government of India to provide facilities, options and opportunities to persons with disabilities to live their lives with dignity. This Government has been consistently taking efforts to ensure the implementation of various provisions of the convention.

**5. NATIONAL TRUST:**

The National Trust Act was enacted in 1999 for the welfare of persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities, with the main objective to enable and empower persons with these disabilities to live as independently and as fully close to the community to which they belong. In order to fulfill this objective, Local Level Committees (LLC) have been formed in Districts to implement effectively the programmes of the National Trust with District Collector as the Chairman of the Local Level Committee. An amount of Rs.10000/-per annum is allotted to each of the Local Level Committee to take up activities, which includes awareness generation, appointment of legal guardians, sensitization of Non-Governmental Organisations and highlighting the salient features of National Trust. So far, 32 Local Level Committees have been formed.

## **6. ISSUE OF NATIONAL IDENTITY CARDS, PASS BOOKS AND DISABILITY CERTIFICATES:**

### **1) Simple Procedure to issue Disability Certificates:**

The task of issuing National Identity Cards to all the eligible differently abled persons in the State is given top priority by the State Government.

The Government has amended the Tamil Nadu Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 2002 dated.17.6.2011. As per the amendment made in the Chapter II, the Government has simplified and streamlined the procedure for issue of disability certificates to eligible differently abled persons.

Procedures for issue of Disability Certificates have been simplified by permitting the doctors working in the Government Hospitals, Government Primary Health Centres, Government Institution and local hospitals to issue Disability certificates. Steps are being taken to issue National Identity Card, Pass Book and Certificates at the earliest.

As per this notification / amendment, the Medical Authority and person to issue disability certificate shall be as specified below:

<b>S. No</b>	<b>Type of disability</b>	<b>“Medical Authority” for the purpose of the issue of disability certificate</b>	<b>Person to issue certificate of disability</b>
1	Locomotor disability by way of only of amputation or complete permanent paralysis of limbs	Hospitals/Institutions/Primary Health Centres run by Government/ Local bodies	Any medical practitioner working in the Hospitals/ Institutions/ Primary Health Centres run by Government/ Local bodies
2	Multiple Disability	District Hospital/ Other hospitals/ Institutions run by the State Government or Local Bodies having relevant medical specialist and testing facilities	Medical Board consisting three members of whom one will be specialist dealing with relevant disabilities
3	Disabilities not mentioned at Serial number 1& 2 above	Hospitals/ Primary Health Centres Institutions run by Government/ Local bodies	A specialist dealing with the relevant disability as specified in the table no 2 given below

The details of the Specialist who may issue disability certificate for persons with disabilities not mentioned at Serial number 1& 2 above is as follows:

<b>S. No</b>	<b>Category of disabilities</b>	<b>Specialist</b>
1	Cerebral palsy	Physical Medicine and Rehabilitation or Orthopaedics or Pediatrician or Paediatric Neurologist or Psychiatrist
2	Hearing impairment	Specialist in the field of E.N.T
3	Leprosy Cured person	Physical Medicine and Rehabilitation or Orthopaedics or Dermatologist
4	Locomotor disability- other than amputation or complete permanent paralysis of limbs	Physical Medicine and Rehabilitation or Orthopaedics.
5	Mental Illness	Psychiatrist
6	Mental Retardation	<u>For Children</u> with Mental Retardation below the age of 12 years - Pediatrician or

		Paediatric Neurologist or Psychiatrist For adults above the age group of 12 years- Psychiatrist
7	Low Vision /blindness	Specialist in the field of Ophthalmology.
8	Autism	Psychiatrist or Pediatrician or Neurologist

## 2) Procedure for obtaining National Identity Card and Pass Book:

The Differently Abled person after getting disability certificate with percentage of disability 40% and above shall go to the respective District Differently Abled Welfare Office for registration. The District Differently Abled Welfare Officer will register and issue the National Identity Cards with pass book after affixing seal in the family card. After getting National Identity Cards, they can register as members of Tamil Nadu Welfare Board for differently abled persons and avail various social security and welfare schemes of Welfare Board.

So far, 8,52,555 disability certificates and National Identity cards have been issued to differently abled persons in Tamil Nadu.

## 7. EARLY DIAGNOSTIC CENTRES FOR HEARING IMPAIRED CHILDREN:

In order to benefit the hearing impaired children hailing from southern districts and Chennai and its suburban areas, Early Diagnostic Centres for Hearing impaired children were started at Thoothukudi and State Resource-cum-Training Centre, Chennai respectively. So far 4000 infants have been screened at these centres

## EARLY INTERVENTION CENTRES FOR THE DIFFERENTLY ABLED CHILDREN

## 8. EARLY INTERVENTION CENTRES FOR THE HEARING IMPAIRED CHILDREN:

Early Intervention Centres for Infants and Young children with Hearing Impairment are functioning in 32 Districts. These Centres are managed by NGOs. The main objective of the scheme is to identify infants and young children with hearing impairment and provide early intervention services. It also provides required training to parents and families of such children for social adjustment to facilitate the maximum development of the children with hearing impairment. Children below 2½ years with hearing impairment, without any additional disabilities are admitted in these Centres, so that when they reach 5 years of age, they develop adequate verbal language skills and will be ready for admission into the 1<sup>st</sup> standard in regular Schools.

Teaching, learning and play materials had been provided at the Early Intervention Centres for the Hearing impaired children and their parents.

Special types of Hearing aids for both ears have been provided for these children . 517 children with hearing impairment in the age group of 0-3 years are attending Early Intervention Centres for the Hearing impaired children.

## **9. EARLY INTERVENTION CENTRES FOR MENTALLY RETARDED**

### **CHILDREN:**

The main objective of this scheme is to identify at least 50 infants and young children with Mental Retardation in the age group of 0-6 years in each district and to provide early intervention services and training parents and families to optimize their potential in the developmental areas of movement , communication, self development, socialization and understanding. These Early Intervention Centres have been established through Non Governmental Organisations in 32 districts.

Teaching, learning and play materials had been provided at the Early Intervention Centres for the Mentally Retarded children.

A refresher course is being conducted for special educators of Early Intervention Centres for the Mentally Retarded children.

1491 Mentally Retarded Children have benefited under this scheme.

#### **10. EARLY INTERVENTION CENTRES FOR VISUALLY IMPAIRED CHILDREN:**

So far, Early Intervention Centre for Visually Impaired were established in 5 districts. During the year 2011-2012, these centres were established in 20 more districts. Hence, at present these centres are established in 25 districts and are managed by reputed NGOs.

The aim of the Centres is to develop skills of Visually Impaired Children, mainstream them in regular school and to provide guidance and counseling service to their parents and family members. 460 Visually Impaired Children have benefited under this Scheme.

#### **EDUCATIONAL ASSISTANCES FOR THE DIFFERENTLY ABLED STUDENTS:**

#### **11. SPECIAL EDUCATION**

With an objective to provide special education. Special schools are run by Government, catering to the needs of differently abled students who require special education due to visual impairment, hearing impairment, mental retardation and severely affected lower and upper limb, There are 23 Government Special Schools – 10 for the Visually Impaired, 11 for the Hearing Impaired, 1 for the Severely Locomotor disability and 1 for the Mentally Retarded.

Differently abled children studying in Government Special Schools are provided with special education, boarding, lodging and two sets of uniform.

Teaching and learning materials, vessels, furniture and play materials are also provided to all Government Special Schools.

Special education is provided to differently abled children also through 54 Government aided special schools. Salary grant for the posts sanctioned by the Government, feeding charges and free supply of books are provided by the Government to promote special education throughout the State. The feeding charges of Rs.450/- p.m per child has been provided to the differently Abled students studying in Government and Government aided special schools.

## **12. READERS ALLOWANCE:**

The Government is providing Readers Allowance along with scholarship to the Visually impaired students who are studying from standard 9 up to post graduation level. The quantum of Readers Allowance is given as detailed below:

<b>SI. No.</b>	<b>Standard</b>	<b>Readers Allowance (Per annum)</b>
1	9th to 12th Std	Rs.1500/-
2	Under Graduate Courses	Rs.2500/-
3	Professional and Post-Graduate Courses	Rs.3000/-

## **13. SCHOLARSHIP:**

The State Government is providing scholarship to differently abled students who are pursuing education from standard 1 up to Post- Graduate level. The quantum of scholarship is as detailed below:-

<b>SI.No.</b>	<b>Standard</b>	<b>Amount (per annum)</b>
1.	I std to V std	Rs.500/-
2.	VI std to VIII std	Rs.1500/-

3.	IX to XII std	Rs.2000/-
4.	Under Graduate Courses	Rs.3000/-
5.	Professional and Post-Graduate Courses	Rs.3500/-

#### **14.CASH PRIZE TO THE VISUALLY IMPAIRED STUDENTS WHO HAVE OBTAINED FIRST THREE RANKS IN THE PUBLIC EXAMINATIONS:**

In order to encourage the Visually Impaired students, who have studied in Tamil Medium and secured first three ranks at the State and district level in 10th and 12th Standard Public Examinations, cash prizes and assistance for higher studies are awarded as follows:

##### **State Level**

<b>Category</b>	<b>For 10th Standard</b>	<b>For 12th Standard</b>
First Rank	Rs.12,000	Rs.18,000/-
Second Rank	Rs.9,000/-	Rs.12,000/-
Third Rank	Rs.6,000/-	Rs.9,000/-

##### **District Level**

<b>Category</b>	<b>For 10th Standard</b>	<b>For 12th Standard</b>
First Rank	Rs.6000/-	Rs.12,000/-
Second Rank	Rs.4,500/-	Rs.7,500/-
Third Rank	Rs.3,000/-	Rs.4,500/-

##### **Assistance for Higher Education:**

<b>Category</b>	<b>For 10th Standard</b>	<b>For 12th Standard</b>
To pursue Higher education	Rs.4,000/-	Rs.6000/-
To purchase Braille Books	Rs.3,000/-	Rs.4,000/-
Hostel Fees (for 10 months)	Rs.20,000/-	Rs.30,000/-



**15.CASH PRIZE TO THE HEARING IMPAIRED STUDENTS WHO HAVE OBTAINED FIRST THREE RANKS IN THE PUBLIC EXAMINATIONS:**

In order to encourage Hearing Impaired students, who have studied in Tamil Medium and secured first three ranks at the State and district level in 10th and 12th Standard Public Examinations, cash prizes and assistance for higher studies are awarded as follows:

This benefit so far given only to the Visually Impaired. Since this scheme has been extended to Hearing Impaired also with effect from 2011-2012.

**State Level**

<b>Category</b>	<b>For 10th Standard</b>	<b>For 12th Standard</b>
First Rank	Rs.12,000	Rs.18,000/-
Second Rank	Rs.9,000/-	Rs.12,000/-
Third Rank	Rs.6,000/-	Rs.9,000/-

**District Level**

<b>Category</b>	<b>For 10th Standard</b>	<b>For 12th Standard</b>
First Rank	Rs.6000/-	Rs.12,000/-
Second Rank	Rs.4,500/-	Rs.7,500/-
Third Rank	Rs.3,000/-	Rs.4,500/-

**Assistance for Higher Education:**

<b>Category</b>	<b>For 10th Standard</b>	<b>For 12th Standard</b>
To purchase Text Books	Rs.1,000/-	Rs.3,000/-

Hostel Fees (for 10 months)	Rs.10,000/-	Rs.10,000/-
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#### **16. SCRIBE ASSISTANCE:**

The visually impaired students who are studying in standard 9 to standard 12 in special schools are permitted to engage scribe to attend school examinations and a sum of Rs.100/- per paper is paid to each scribe. About 500 students studying in the following Special Schools can avail this benefit every year:-

- 1) Government Higher Secondary School for the visually impaired, Poonamallee, Chennai.
- 2) Government Girls Higher Secondary School for the visually impaired, Tiruchirappalli.
- 3) Government High School for the visually impaired, Thanjavur.
- 4) Little Flower Convent Higher Secondary School for the visually impaired, Chennai.
- 5) St. Louis Institute for the visually impaired, Chennai.
- 6) Indian Association for the visually impaired Higher Secondary School, Madurai.

#### **17. PROVIDING CD PLAYERS WITH CDs CONTAINING LESSONS TO THE VISUALLY IMPAIRED STUDENTS :**

In Order to meet the learning needs of the visually impaired students Government is providing CD players with Head phones and lessons in CDs for standard X and XII to students studying in Government Special Schools for the Visually impaired at Poonamallee, Tiruchirappalli and Thanjavur. 149 visually impaired boys/girls have benefited under this scheme.

#### **18. SPECIAL DIPLOMA COURSES FOR THE TEACHERS:**

Apart from regular teachers training course, special school teachers require special skills to train differently abled students having different categories

of disabilities and varying degree of disabilities and therefore, training programmes are conducted for them to provide skills to educate differently abled students. The duration of the programme is ten months. The details of the Training Programms are given below:

<b>Sl. No</b>	<b>Name of the Institution</b>	<b>Nature of Training</b>	<b>No. of Trainee Teachers</b>
1	Government Higher Secondary School for the visually impaired, Poonamallee, Chennai.	Junior Diploma in teaching the visually impaired	20
2	Balavihar Training School, Kilpauk, Chennai.	Junior / Senior Diploma in Teaching the mentally challenged	20
3	Little Flower Higher Secondary School for the hearing impaired, Chennai.	Junior/Senior Diploma in teaching the hearing impaired	50

Rs.400/- per month is given as stipend to the trainees.

In addition to the above courses run by the State Government, some Non-Governmental Organisations are also conducting Diploma Courses which are recognized by the Rehabilitation Council of India for Special School teachers.

#### **19. ASSISTANCE TO DIFFERENTLY ABLED LAW GRADUATES:**

Every year 25 differently abled Law graduates are given financial assistance of Rs.3000/- each for enrolment in Bar Council as Lawyers and for purchase of Law books.

#### **TRAINING PROGRAMMES FOR DIFFERENTLY ABLED PERSONS**

#### **20. TRAINING FOR DIFFERENTLY ABLED PERSONS THROUGH DISTRICT DIFFERENTLY ABLED WELFARE OFFICES:**

With an objective to generate employment opportunities for the differently abled persons, the following Training Programmes are conducted.

Sl. No.	Training	Period	Nature of Disability	No. of Trainees	Place of Training
1	Diploma in Medical Laboratory Technology (DMLT)	2 years	Orthopaedic and hearing impaired	48	12 Government Medical College Hospitals
2	Cell Phone Service and Maintenance	3 months	Orthopaedic	456	Government/Aided Polytechnics
3	Computer Training	6 months	Visually impaired	10	Regional Centre of National Institute for the Visually Handicapped, Poonamallee.

A stipend of Rs.300/- per month is paid to the trainees.

## **21. TRAINING FOR VISUALLY IMPAIRED PERSONS:**

The Book Binder Training Programme for the Visually Impaired persons with a duration of one year is conducted at the Government Industrial Training Centre for the Visually Impaired at Poonamallee. This Training programme is conducted for 22 Visually Impaired persons which includes boarding and lodging.

Employment opportunities have been given to 76 Visually Impaired persons who have trained in this course at Government Central Press.

## **22. TRAINING IN 'FITTER' TRADE FOR HEARING IMPAIRED PERSONS IN GOVERNMENT ITI, GUINDY:**

A Special Training wing has been established for the Hearing Impaired persons in Government Industrial Training Institute (ITI) at Guindy. At present 19

persons are given training in the **Fitter** trade for a period of 2 years. A stipend of Rs.300/- per month is given to the trainees during the training period.

### **23. VOCATIONAL TRAINING WITH BOARDING AND HOSTEL FACILITIES:**

In order to enhance the employability of differently abled persons, Vocational Training Centres has established in 12 districts through Non Governmental Organisations, Hon'ble Chief Minister ordered to extend vocational training centres with boarding and hostel facilities in the remaining 20 districts through Non Governmental Organisations for providing specific skills required for the identified vocational trades. 2400 differently abled persons will be benefited under this scheme in their respective districts.

### **24. SECONDARY GRADE TEACHERS TRAINING (DIPLOMA IN TEACHER EDUCATION) TO ORTHOPAEDICALLY CHALLENGED:**

With a view to generate employment opportunities, Secondary Grade Teachers Training Course is conducted for the differently abled persons (orthopaedically challenged) at the Government Higher Secondary School for the Visually Impaired at Poonamallee. Every year, 50 Orthopaedically Challenged students are admitted to this two years Course.

### **25. GOVERNMENT REHABILITATION HOME WITH SHELTERED WORKSHOP FOR THE VISUALLY IMPAIRED WOMEN AT POONAMALLEE:**

Visually Impaired Women in the age group of 18-40 years (45 years in the case of SC/ST) are admitted in the Government Rehabilitation Home with Sheltered Workshop for the visually impaired women and given training in Chalk-Piece making and Weaving. On completion of this training, they are given job in the Home itself and paid salary based on their performance. 40 women have benefited every year.

### **26. STATE RESOURCE CUM TRAINING CENTRE:**

The State Resource cum Training Centre was established at Chennai. All categories of differently abled persons are provided with specialized services and information under one roof by various NGOs. Disability Certificates are issued to all categories of differently abled persons .

National identity cards, Certificate for availing Railway concession, income tax exemption, 75 % bus concession with escort etc are issued to the differently abled persons with out any charges.

During the year 2011-2012, disability certificates have been issued to 7378 differently abled persons.

Early Intervention Centers for Hearing Impaired, Cerebral Palsy, Visually Impaired and Mentally Retarded have been established at this center. Children with disabilities in the age group of 0-5 years are being admitted in the Early Intervention Centers. Various Training Programmes are conducted at this center. Early Diagnostic Centre for Hearing Impaired Children was also established. 93 Children are benefited by this centre.

Disability Information Line has been established by the AYJ National Institute for Hearing Handicapped (AYJNIHH), Mumbai. Differently Abled Persons can access telephone numbers of 24744737 / 24745233 for any information.

## **27. RESERVATION POLICY FOR THE DIFFERENTLY ABLED PERSONS:**

The State Government is determined to implement the Policy of Reservation for the differently abled persons effectively. 3% vacancies / seats arising in all State / Public Sector undertakings and Educational Institutions under Managements (Government, Aided, Local Bodies) have been reserved for the differently abled persons. Of these vacancies, 1% has been reserved for Visually Impaired, 1% for Speech and Hearing Impaired and 1% for Orthopaedically disabled. In the Education Department, in the teaching posts, 2% of vacancies have

been reserved for the Visually Impaired persons and 2% of vacancies in non-teaching posts have been reserved for hearing impaired persons.

The state is following the roster pattern of the Government of India while filling up 3% vacancies in Government Departments / Undertakings for differently abled persons. Further, the vacancies earmarked for differently abled persons which were not filled up due to non-availability of differently abled persons in the recruitment year for a period of 3 years will be carried forward.

## **28. SPECIAL RECRUITMENT DRIVE:**

Through special recruitment drive, action is being taken for filling up of the identified and reserved posts for the Differently Abled persons and it is also being monitored.

The following action plan has been formulated:-

- 1) To issue instructions to all appointing authorities including Public Sector Undertakings, Educational Institutions/Universities to reserve 3% vacancies for differently abled in employment .
- 2) To collect information about backlog of reserved vacancies.
- 3) To report the vacancies (including backlog) to recruiting agencies such as Tamil Nadu Public Service Commission, Teachers Recruitment Board and Department of Employment and Training etc.,
- 4) The recruiting agency to notify the vacancies and process the applications received from the Differently Abled Persons.
- 5) Recruiting agencies to finalize the lists of selected candidates and communicate to departments concerned
- 6) Appointing authorities to issue appointment orders to the selected candidates.

All recruiting agencies have been instructed to implement the above action plan by which special recruitment drive has been thoroughly expedited. The State Commissioner for the Differently Abled has been appointed as the Nodal Officer to follow up this issue with the concerned authorities to ensure compliance.

325 differently abled persons have been appointed through Special Recruitment Drive conducted by Tamil Nadu Public Service Commission.

## **MAINTENANCE ALLOWANCES**

### **29. MAINTENANCE ALLOWANCE TO SEVERELY AFFECTED DIFFERENTLY ABLED PERSONS :**

A sum of Rs.1000/- per month is being given as maintenance allowance to Severely Affected Differently Abled persons. It is sent directly to the residence of the beneficiaries through money order. The number of Severely Affected Differently Abled Persons (severely affected) availing maintenance allowance is 11269.

### **30. MAINTENANCE ALLOWANCE TO PERSONS WITH MUSCULAR DYSTROPHY:**

Persons with Muscular Dystrophy are being paid a sum of Rs.1000/- per month as maintenance allowance as it is being given to severely affected differently abled persons and persons with mental retardation. Total number of beneficiaries under the scheme is 1000.

### **31. MAINTENANCE ALLOWANCE TO MENTALLY RETARDED PERSONS:**

Mentally Retarded persons with percentage of disability 60% and above are given with maintenance allowance of Rs.1000/- per month. There is no age or income limit or restriction on the number of beneficiaries. The Maintenance Allowance is sent to the residence of the beneficiaries through money order. For the



year 2011-2012, 12,974 additional persons have been benefited. The total number of beneficiaries under the scheme is 77,112.

### **32. UNEMPLOYMENT ALLOWANCE TO ALL CATEGORIES OF THE DIFFERENTLY ABLED UNEMPLOYED PERSONS:**

Unemployment allowance is given to all categories of differently abled persons as detailed below:

<b>Educational Qualification</b>	<b>Rate of Unemployment Allowance (per month)</b>
i) Graduates/Post Graduates	Rs.450/-
ii) 12th Standard	Rs.375/-
iii) 10th Standard and below	Rs.300/-

#### **Eligibility Criteria :-**

- a) Age: Age should be between 18 to 40 years (45 years in the case of SC/ST). On completion of this age or till they get job whichever is earlier will be given allowance..
- b) Should have been in the live registers of District Employment Offices for a minimum period of one year.

22,235 differently abled persons have been benefited during 2011-12 under this scheme.

### **33. MARRIAGE ASSISTANCE SCHEMES:**

To encourage persons marrying differently abled persons, apart from the financial assistance of 25,000/- and 4 grams of gold coin for making

“Thirumangalyam” for bride is being given to them. More over, for differently abled persons having completed graduation / diploma is being given a sum of Rs.50,000/- and 4 grams of gold coin for making “Thirumangalyam” for bride as marriage assistance.

Sl. No.	Name of the Scheme	Rate of Marriage Assistance	
		Graduates / Diploma Holders	Others
1.	Assistance to normal person marrying visually impaired	1. Cash assistance for marriage expenses Rs.25000/- 2. National Savings Certificate worth Rs.25000/- 3. <b>Gold Coin - 4Grams</b>	1. Cash assistance for marriage expenses Rs.12500/- 2. National Savings Certificate worth Rs.12500/- 3. <b>Gold Coin - 4 Grams</b>
2.	Assistance to normal person marrying persons without one arm / one leg	1. Cash assistance for marriage expenses Rs.25000/- 2. National Savings Certificate worth Rs.25000/- 3. <b>Gold Coin- 4 Grams</b>	1. Cash assistance for marriage expenses Rs.12500/- 2. National Savings Certificate worth Rs.12500/- 3. <b>Gold Coin - 4 Grams</b>
3.	Assistance to normal person marrying speech and hearing impaired	1. Cash assistance for marriage expenses Rs.25000/- 2. National Savings Certificate worth Rs.25000/- 3. <b>Gold Coin - 4 Grams</b>	1. Cash assistance for marriage expenses Rs.12500/- 2. National Savings Certificate worth Rs.12500/- 3. <b>Gold Coin - 4 Grams</b>
4.	Assistance to differently abled person marrying differently abled person.	1. Cash assistance for marriage expenses Rs.25000/- 2. National Savings Certificate worth Rs.25000/- 3. <b>Gold Coin – 4 Grams</b>	1. Cash assistance for marriage expenses Rs.12500/- 2. National Savings Certificate worth Rs.12500/- 3. <b>Gold Coin–4 Grams</b>

So far, the target of beneficiaries under this scheme was 490. Since the number of pending application become more, as a special case orders were issued to clear all the pending applications from 2002-03 to 2011-2012, numbering 3,308 by making additional allocation of Rs.6.75 crores.

More over, under the scheme , by removing the ceiling completely, in future, all who have applied will receive the marriage assistance with out any delay.

#### **34. HOMES FOR THE MENTALLY RETARDED FOR MEN:**

In order to provide care and protection to Mentally Retarded persons above the age of 14 years, 7 Homes have been established for both men and women through NGOs. During the year 2011-2012, additional 10 Homes for men have been started at (1) Chennai, (2) Cuddalore, (3) Ramanathapuram, (4) Salem, (5) Sivagangai, (6) Thanjavur, (7) Namakkal, (8) Erode, (9) Tuticorin and (10) Kanyakumari Districts. The sanctioned strength in each home is 40. Vocational Training is also imparted to them to develop their skills in certain vocational trades. 680 Mentally Retarded persons have benefitted under this scheme.

#### **35. HOMES FOR THE ADULT MENTALLY RETARDED GIRLS:**

Under this Scheme, 4 Homes are run by the Government through NGOs. During the year 2011-12 additional 10 Homes have been started at (1) Chennai, (2) Dindigul, (3) Coimbatore, (4) Krishnagiri, (5) Trichy (6) Tirunelveli, (7) Theni (8) Thiruvannamalai, (9) Kancheepuram and (10) Madurai Districts. Each home has strength of 40 and provides vocational training to inmates. 520 Mentally Retarded persons have benefitted under this scheme.

#### **36. GRANT-IN-AID TO SPECIAL SCHOOL FOR THE MENTALLY CHALLENGED:**

The Government provides grant-in-aid assistance to Voluntary Organisations to run Day Care Centre for the mentally challenged children in

Kattumannaarkoil and Theni. Under this scheme 85 Mentally Retarded Children have benefited.

**37. SALARY GRANT TO SPECIAL EDUCATORS AND PHYSIOTHERAPISTS WORKING IN MENTALLY RETARDED SCHOOLS:**

The Government has sanctioned salary grant to 600 Special Educators and Physiotherapists employed by NGOs for providing special education and training to Mentally Retarded persons besides the salary paid to them by respective Non Governmental Organisations. The Government pays Rs.5000/- per month per person as salary.

**38. FINANCIAL ASSISTANCE TO REGISTERED NGOs RUNNING MENTALLY RETARDED HOMES:**

In order to encourage and support the registered NGOs rendering service to Mentally Retarded persons, the Government is providing financial assistance towards feeding charges for inmates, construction of building or payment of rent based on need basis. During 2011-2012, feeding charges were provided to 4245 differently abled students, rent subsidy was given to 47 special schools and a sum of Rs.5 lakhs each was given as building grant to 18 special schools.

**39. DAY CARE CENTRES FOR THE MENTALLY CHALLENGED CHILDREN:**

Day Care Centres for mentally challenged children are functioning in 3 places at Theni District, benefiting 90 children. The Government is providing grant-in-aid assistance to Non Governmental Organisations to these centres.

**40. "RESCUE SCHEME" – TO RESCUE MENTALLY ILL PERSONS AND ADMIT THEM INTO PSYCHIATRIC HOSPITALS AND REHABILITATION HOMES:**

Mentally ill persons wandering in the streets and other public places are rescued and admitted in Psychiatric Hospitals / Rehabilitation Homes for the Mentally ill, duly following the procedure. This scheme is implemented through Non Governmental Organisations. 500 mentally ill persons have been rescued and admitted into hospitals for mentally ill persons/rehabilitation homes during 2011-2012.

#### **41. HOMES FOR MENTALLY ILL PERSONS:**

11 Homes for mentally ill persons are established through Voluntary Organizations to provide food, shelter, medical assistance and rehabilitation services to 50 inmates in each home in Thoothukudi, Ramnad, Erode, Tiruchirappalli, Tiruvallur, Cuddalore, Madurai, Coimbatore, Tiruvarur. Vellore and Salem districts. 530 mentally ill persons are being benefited under this scheme.

#### **42. DAY CARE CENTRES FOR PERSONS WITH MUSCULAR DYSTROPHY:**

Muscular Dystrophy is a hereditary disease which gradually reduces the function of the muscles and totally affects the individual. This disease needs continuous physiotherapy. Day Care Centres have been established in Chennai, Tiruchirappalli, Madurai, Tirunelveli, Vellore and Coimbatore in order to provide physiotherapy and guidance to persons with Muscular Dystrophy. These Day care Centres are managed by Non Governmental Organisations with Government assistance and 141 persons have being benefited under this scheme.

#### **43. AIDS AND APPLIANCES:**

The Department for the welfare of the differently abled is providing various Aids and Appliances to needy persons according to their disabilities through District Differently abled Welfare Offices as follows:-

<b>SI.No.</b>	<b>Type of Aids &amp; Appliance</b>	<b>No. of beneficiaries</b>
1.	Tricycles	518
2.	Wheel chairs	548

3.	Goggles	1108
4.	Hearing Aids	650
5.	Solar rechargeable batteries	650
6.	Folding sticks	1108
7.	Braille Watches (Male / female)	988
8.	Calipers	229
9.	Crutches	614
10.	Artificial limbs	102
11.	Modular Limb	176
12.	Special Wheel Chairs to Cerebral Palsied persons	666
	<b>TOTAL</b>	<b>7,357</b>

The above aids and appliances are given to differently abled persons to enable them to perform their day to day activities independently by overcoming the disabilities.

#### **44. SUPPLY OF PETROL SCOOTERS TO THE DIFFERENTLY ABLED PERSONS:**

Petrol Scooters with retro fitment were given to 400 both limbs affected differently abled students / self employees / employees. From the year 2011-2012, instead of battery operated scooters, petrol scooters are provided. In addition to a sum of Rs.80 lakhs allotted in the 2011-2012 Budget Estimate, an additional amount of Rs.120 lakhs has been allotted. 400 persons are being benefited under this scheme.

#### **45. BEHIND THE HEARING AIDS TO HEARING IMPAIRED STUDENTS:**

At present, only body level hearing aids are given to hearing impaired persons. Hearing Impaired persons hesitate to wear body level hearing aids and as a result their hearing ability is affected. Hence, Behind The Ear model hearing aids is being provided to 1000 hearing impaired students studying from standard VI up to

college level from the year 2011-2012 and a sum of Rs.100 lakhs has been sanctioned for this scheme.

#### **46. TRAVEL CONCESSION TO THE DIFFERENTLY ABLED PERSONS IN STATE OWNED TRANSPORT CORPORATION BUSES:**

The State Government is implementing the scheme for providing different types of travel concession without charges to various differently abled persons to travel in the State owned Transport Corporation buses as detailed below: -

- i) The Visually impaired persons are permitted to travel with out charges in the Government Transport Corporation buses upto 100 Kms from their residence without any condition.
- ii) All other differently abled persons are permitted to avail travel concession in order to pursue their education, visit hospitals, training centres and undertake employment, with certain conditions.
- iii) The visually impaired and orthopaedically affected differently abled persons are permitted to travel to their native places and back within the State once in a year in Express buses.
- iv) The Persons with mental retardation are permitted to travel with one escort, with out charges and without ceiling on income.
- v) All categories of differently abled persons are permitted to avail 75% concession to travel any place in the State in all types of buses except AC buses without any restrictions on the number of trips. 75% concession is also given to the escorts who accompanies the differently abled person who can not travel alone.

10,23,752 trips were performed by differently abled persons under these schemes.

### **SELF EMPLOYMENT PROGRAMMES**

#### **47. SELF-EMPLOYMENT SCHEMES:**

Effective steps are being taken to assist the differently abled persons to avail loans from Nationalised Banks towards their self-employment ventures, and micro enterprises including setting up of bunk stalls. Subsidy equal to 1/3 of the loan amount or Rs.3000/- whichever is less, is provided by the Government. Bunk stall subsidy of Rs.5,000/- or 1/3 of the loan amount whichever is less is given to the differently abled persons, who desire to install Bunk stall in public places, except Chennai Corporation areas. 1050 persons have benefited under these Schemes.

The State Government is taking effective steps to provide assistance for self-employment ventures through schemes sponsored by the National Handicapped Finance and Development Corporation, Government of India. A sum of Rs.8.00 crores have been given as a Block Government Guarantee by the Government of Tamil Nadu.

**48. 100% FINANCIAL ASSISTANCE TOWARDS MARGIN MONEY FOR DIFFERENTLY ABLED PERSONS UNDER PRIME MINISTER'S EMPLOYMENT GENERATION PROGRAMME:**

The Prime Minister's Employment Generation Programme aims at enhancing employment opportunities in rural as well as urban areas through setting up of new self-employment ventures/projects/micro enterprises. The maximum cost of the project admissible is Rs.25 lakh under the manufacturing sector and Rs.10 lakh under business/ service sector. To avail a loan under this scheme the borrower should bear 5% of the margin money. This amount will be paid by the State Government as grant.

Beneficiaries for grant of margin money will be selected by the Selection Committee headed by the District Collector. District Differently Abled Welfare Officers should collect applications from differently abled persons and recommend to the Selection Committee. For the selected beneficiaries, financial assistance towards 5% margin money will be sanctioned totally free.



The money will be drawn by the District Differently Abled Welfare Officer and disbursed through District Industries Centre / Khadi Village Industries Commission. 38 beneficiaries have benefited under this scheme.

#### **49. DISTRIBUTION OF MOTORISED SEWING MACHINE:**

Due to advancement in Science and Technology, motorized sewing machines are provided to locomotor handicapped and speech and hearing impaired to improve their employment opportunities. 1593 differently abled persons have been provided with priceless motorized sewing machines.

#### **50. "VAZHIKATTUM THITTAM" FOR DIFFERENTLY ABLED PERSONS:**

The main aim of the scheme is to provide, community based rehabilitation to Differently Abled persons. This scheme is implemented in all the 32 districts through NGO's. In each gram panchayat one Welfare Worker is appointed. In other areas, one Welfare Worker is appointed for every 6000 normal population, for every one lakh normal population, one Welfare Organizer for Differently Abled person is appointed. The role of Welfare Worker for the Differently Abled person and Welfare organizer for the Differently Abled person is to create awareness, identification, assessment and to provide rehabilitation service to the differently abled persons.

17053 Welfare Workers of Differently Abled Persons (WWDAP) and 629 Welfare Organisers for Differently Abled Persons (WODAP) were appointed for this purpose by the Non-Governmental Organisations.

#### **51. VICTIM ASSISTANCE FUND:**

The scheme to provide compensation to Differently Abled Persons when they become victims of major crimes, like murder, rape and grievous injury. "Tamil

Nadu Victim Assistance Fund for Differently Abled Persons” has been created in all districts for this purpose. Rs.1,00,000/- has been allotted to each district.

In the case of murder Rs.10,000/- will be paid to the legal heir and in case of grievous injuries Rs.5,000/- will be paid to victim and in case of rape Rs.5,000/- will be paid to victim.

- a) During the course of the legal proceedings, an allowance at the rate of Rs.200/- per day or Rs.2,000/- as maximum will be given.
- b) A sum of Rs.500/- will be given as traveling allowance per day to the advocate who provides free legal assistance and Rs.300/- per day as sitting fees.
- c) Daily allowance of Rs.300/- (other than other allowances) will be given to the sign language interpreter who assist the differently abled persons with hearing impairment in courts/police stations

“District Victims Assistance Committee for Differently Abled Persons” is formed and it is headed by District Collector with District Superintendent of Police/City Police Commissioner and District Differently Abled Welfare Officers as Members.

## **52. TAMIL NADU WELFARE BOARD FOR THE DIFFERENTLY ABLED PERSONS:**

The Tamil Nadu Welfare Board for the Differently Abled Persons was formed by an enactment of the Legislative Assembly in the year 2007.

The following social security and welfare schemes are being implemented through the Tamil Nadu Welfare Board for Differently Abled Persons.

(1)	Personal Accident Relief:		
	The Compensation provided under the scheme is as follows :		
	(a)	Death	Rs.1,00,000/-
	(b)	Loss of both lower or upper limb or total dysfunction	Rs.1,00,000/-

	(c)	Loss of any one lower or upper limb or eyesight or total dysfunction	Rs.50,000/-
	(d)	Permanent total disability other than those specified in items (b) and (c) above	Rs.25,000/-
(2)		Assistance to meet the funeral expenses of a differently abled person	Rs.2,000/-
(3)		Assistance on the natural death of a differently abled person	Rs.15,000/-
(4)		Assistance for education of the son or daughter of a Differently abled Person :	
	(a)	(i) if the daughter of the applicant is studying in 10th Standard.	Rs.1000/-
		(ii) if the son or daughter of the applicant had passed the 10th Standard examination	Rs.1,000/-
	(b)	(i) if the daughter of an applicant is studying in +1 Standard	Rs.1,000/-
	(c)	(i) if the daughter of the applicant is studying in +2 Standard	Rs.1,500/-
		(ii) if the son or daughter of the applicant had passed the +2 examination	Rs.1,500/-
	(d)	(i) if the son or daughter of the applicant is studying in regular Bachelor Degree Course, (for every academic year of the course)	Rs.1,500/-
		(ii) if the son or daughter studying in the course and staying in the hostel.	Rs.1,750/-
		(iii) If the son or daughter of the applicant studying in regular Post Graduate Course (for every academic year of the course)	Rs.2,000/-
		(iv) if the son or daughter studying the course and staying in the hostel	Rs.3,000/-
	(e)	(i) If the son or daughter of the applicant is studying a Professional Course in Law or Engineering or Medical or Veterinary Science or Allied Courses, (for every academic year of the course)	Rs.2000/-
		(ii) if the son or daughter studying in the course and staying in the hostel	Rs.4,000/-
		(iii) If the son or daughter of the applicant is studying a Post Graduate Professional Course (for every academic year of the course)	Rs.4,000/-

	(iv) if the son or daughter studying the course and staying in the hostel	Rs.6,000/-
(f)	(i) if the son or daughter of the applicant is studying in Industrial Training Institute or Polytechnic Course, (for every academic year of the course) (ii) if the son or daughter studying the course and staying in the hostel	Rs.1,000/- Rs.1,200/-
	<b>where both husband and wife have applied or assistance under this clause, one of them alone shall be eligible for such assistance:</b>	
(5)	Assistance for Marriage	Rs.2,000/-
(6)	Assistance for delivery or miscarriage of pregnancy or termination of pregnancy to a differently abled female members	
	(i) Delivery	Rs.6,000/- (@ Rs.1,000/- per month for six months)
	(ii) Miscarriage	Rs.3,000/-
	(iii) Termination of pregnancy	Rs.3,000/-
(7)	Assistance for purchase of spectacles by a differently abled person	Rs.500/-

### 53. INTERNATIONAL DAY OF THE DIFFERENTLY ABLED PERSONS:

International Day of the Differently Abled Persons is observed on 3rd December every year by the State Government in accordance with the Declaration of the United Nations Organisation. The main aim of observing this day is to encourage the differently abled persons to show their skills and abilities in various fields of Arts and Sports. On the International Day of the Differently Abled, "State Level Sports Meet" is also conducted. As many as 5000 differently abled children participate from all over the State. Several sports and games are conducted and prizes are distributed to winners and certificates issued to all the participants. On this day, cultural programmes are also conducted and State Awards are distributed to the Best Employer, Best Social

Worker, Best Employee, Best Teacher and Best Institution, who render outstanding service for the welfare of the differently abled persons. Aids and Appliances are also distributed on this occasion. The Government have issued orders granting special casual leave for this day to all differently abled persons employed in Government Departments / Undertakings to enable them to participate in the function. This facility was extended to Differently Abled persons working in Transport Corporations.

**Details of State Awards given on the occasion of International Day of the Differently Abled (On 3rd December of every year) are as follows:**

<b>Sl. No.</b>	<b>Name of the Award</b>	<b>Nature of Award</b>
1	Best Employer Award	10 Grams of Gold Medal and Certificate
2	Best Employee Award	10 Grams of Gold Medal and Certificate
3	Best Teacher Award	10 Grams of Gold Medal and Certificate
4	Best Institution Award – Welfare of the Differently Abled	10 Grams of Gold Medal and Certificate
5	Best Institution – SSA Scheme	10 Grams of Gold Medal and certificate

**54. STATE AWARDS:**

To encourage persons rendering distinguished service for the welfare of the differently abled persons, the following State Awards have been instituted by the Government and distributed on Independence Day and International Day for the Differently abled persons:-

**Details of State Awards given on the occasion of Independence Day are as follows:**

<b>S.No.</b>	<b>Name of the Award</b>	<b>Nature of Award</b>
1	Best Employer Award	10 Grams of Gold Medal and Certificate
2	Best Institution Award	10 Grams of Gold Medal, Cash Prize of Rs.50,000/- and Certificate

3	Best Social worker Award	10 Grams of Gold Medal and Certificate
4	Best Doctor Award	10 Grams of Gold Medal and Certificate
5	Best Collector Award	10 Grams of Gold Medal, Certificate and Cash prize of Rs.25,000/-
6	Best District Differently Abled Welfare Officer Award	10 Grams of Gold Medal and Certificate
7	Best District Central-Co-operative Bank	10 Grams of Gold Medal and Certificate

### **55. NATIONAL AWARDS:**

National Awards are given by the Ministry of Social Justice and Empowerment, Government of India on the occasion of International Day of the differently abled persons, observed on 3rd December every year.

The Awards are presented to Best Employee, Employer, Placement Officer, Institution, Individual, Creative person, Creative Children, Best Role Model, Best Barrier free environment, Best Braille Printing Press, Best Agency for implementing National Handicapped Finance and Development Corporation Schemes and New Technological Innovations useful for the differently abled persons. Every year 70 National Awards in 13 categories are given by the Ministry of Social Justice and Empowerment.

### **56. GOVERNMENT REHABILITATION HOMES:**

The concept of Rehabilitation homes for leprosy affected persons indulging in begging was introduced by the Government and 10 Homes were started. These Government Rehabilitation Homes are providing medical assistance and rehabilitation measures to persons suffering from leprosy. These Homes are functioning in the following places.

1. Paranur, Kanchipuram District
2. Ulundurpet, Villupuram District
3. Bargur, Krishnagiri District

4. Pudukottai, Pudukkottai District
5. Manaeripatti, Thanjavur District
6. Y. Pudupatti, Madurai District
7. Mallavadi, Tiruvannamalai District
8. Selliampatti, Dharmapuri District
9. Deviyakurichi, Salem District
10. Vinnapalli, Erode District

Each Government Rehabilitation Home has a sanctioned strength of 400 adults and 25 children. Admission is voluntary after confirmation of the Medical Specialist. The Government Rehabilitation Home, Ulundurpet admits leprosy affected persons indulging in begging and convicted by the Judicial Magistrates. The patient is admitted along with his or her family members. They will be discharged from the Home either on their fully recovered health condition or based on disciplinary action.

Inmates are provided with free boarding, lodging, clothing, medical facilities and recreation facilities. Able inmates are trained in weaving, cloth weaving, tailoring and shoe-making. They are paid wages for the goods produced by them.

The feeding charges for inmates is provided at the rate of Rs.25/- day for adults and Rs.15/- per day for children. A sum of Rs.5/- per inmate is sanctioned as additional feeding charge to prepare special food for the occasion of the celebration of Pongal, Deepavali and Gandhi Jayanthi. Two sets of clothes are distributed every year along with free dhoties and sarees during Pongal festival. Every year Micro Cellular rubber footwear and mats are supplied. Plates and tumblers are supplied once in 5 years and blankets are supplied once in 3 years. Text books and note books are also given free of cost to the children of the inmates from 1st Standard to 12th Standard.

Inmates are given necessary medical assistance. Funds are allotted to each Home to meet the financial expenditure on the following items.

Sl. No.	Item	Expenditure allotted per annum
1.	Supply of Special type of shoes and artificial limbs (for needy inmates)	Rs.1000/-
2.	Purchase of Spectacles	Rs.2000/-
3.	Tooth Brush and Tooth Powder	Rs.2500/-
4.	Sports Materials	Rs.1200/-
5.	Musical Instruments	Rs.400/-
6.	Funeral expenses	Rs.500/-

As per the orders of Hon'ble Chief Minister, a sum of Rs.522 lakhs was allotted to construct a new buildings of Government Rehabilitation Homes at Paranur, Madurai and Pudukottai.

#### **57. GOVERNMENT CARE CAMP, MELPAKKAM:**

The Tamil Nadu Prevention of Beggary Act was enacted in the year 1945. The Government Care Camp at Melpakkam was started on 1-3-1954 with a sanctioned strength of 950 members (Male 770 and Female 180). The persons convicted by the Judicial Magistrates are kept in the Home and provided with free boarding, lodging, clothing, medical facilities. They are also given training in various trades like weaving, carpentry, pottery and tailoring.

Two towels, two sets of shirts and shorts to the male inmates and two sets of sarees and blouses to the female inmates are supplied once in a year. Apart from this, free dhoties and sarees are supplied on the Pongal Day. Inmates are provided with mats, bed sheets, plates and coconut oil etc. On completion of the conviction period, they are sent back to their native places.



As per the orders of Hon'ble Chief Minister, a sum of Rs.36 lakhs was allotted to construct compound wall for this home.

## **Welfare of Differently Abled Persons Department**

### **Powers and duties of officers and employees**

#### **(Section 4(1) (b)(ii) of Right to Information Act, 2005)**

This Department is headed by the Secretary to the Government of Tamil Nadu, who is a IAS officer. The Secretary is the administrative head of the Department and principal adviser to the Minister for Welfare of Differently Abled Persons on all matters of policy and administration relating to this Department. She is assisted by Deputy Secretary and two Under Secretaries. The Officers and Staff of this Department exercise the administrative and financial powers as laid down in the Secretariat Office Manual, Tamil Nadu Financial code, Tamil Nadu Budget Manual, Fundamental Rules, Tamil Nadu General State and Subordinate Service Rules, Tamil Nadu Treasury Code, Tamil Nadu Travelling Allowances Rules, Tamil Nadu Government Servants Conduct Rules, Tamil Nadu Civil Services (D&A) Rules, Guidelines, Orders, Instructions etc., issued by the Government from time to time. This Department is responsible for formulation of policies of the Government in respect of welfare of Differently Abled Persons population in Tamil Nadu and also for the execution and review of these policies. The powers and duties of the officers in the department of Secretariat are indicated below:-

#### **A. Secretary to Government**

The Secretary is the head of office. She is responsible for the careful observance of the Business Rules and Secretariat Instructions in the transaction of the business in the department. He exercises general supervision and control over the staff under him including Deputy Secretaries and Under Secretaries and is responsible for seeing that the members of the staff do the work allotted to them efficiently and expeditiously. Policy matters and all important matter should be dealt with in consultation with the Secretary who will be in over all charge of the Department.

#### **B. Deputy Secretary**

The Deputy Secretary are dealing with cases relating to the subjects allotted to her and submit to the Secretary. They can send cases for orders direct to the Minister with reference to the general directions of the Secretary. The Deputy Secretary also exercise control over the sections placed in her charge both in regard to discharge of business and in regard to discipline.

#### **C. Under Secretaries**

The Under Secretaries exercise control over the sections placed in his charge both in regard to dispatch of business and in regard to discipline.

2. This Department consists of 5 sections and the functioning of these sections is tabulated below:-

#### **Working Hours of the Department**

The Department follows five day week and the working hours are as follows:-

10.00 A.M. to 5.45 P.M. (Lunch Break 1.30 P.M. to 2.00 P.M.)

### **O.P. Section**

#### **ASO-1**

1	Follow up action on the proceedings of Assurance Committee; Consolidation of Action Taken on Assurance Committee meetings;
2	Consolidation work relating to Public Accounts Committee on Delegated Legislation and Estimate Committee;
3	Follow up action on the recommendation of Public Accounts Committee / Audit Paras including in CAAG.
4	Consolidation works relating to preparation of Policy Note;
5	Preparation of materials for Governor' s Address / Budget speech;
6	Preparation of Annual Plan;
7	Preparation of Five year Plan;
8	Monitoring ongoing schemes on-line;
9	On-line updation of all announcements and reports to Chief Minister's Secretariat on announcements;
10	On – line updating of Plan Scheme expenditure to PD&SI Department;
11	Monitoring officers – Monitoring of Schemes by Monitoring Officers in the District – Furnishing of Schemes for monitoring
12	Monitoring Committees on Centrally Sponsored Schemes
13	All General Communications from PD&SI and Finance Departments
14	All Communication received from Government of India regarding planning and Budget.
15	All establishment matters relating to officers of WDAP Dept(Secct)
16	Creation of additional posts (Secretariat)
17	Continuance of temporary staff and permanent retention
18	Review under FR.56(2) for all categories in the dept (Secct)
19	Statistics of currents received, pages typed and files submitted to officers.
20	Sanction of all kinds of loans and advances to staff in WDAP Dept (Viz, HBA,GPF, FA, Flood and Co-optex and conveyance advance etc.,)
21	LTC Claim (TA &DA etc.,)
22	Recovery of rent for rental quarters
23	contingencies
24	Purchase of furniture, bicycles and their maintenance
25	Purchase of stationery articles

26	Maintenance of stamp accounts and maintenance of relevant registers there of.
27	Staff car maintenance
28	Buildings
29	Settlement of airlines bills
30	Distribution of subjects among sections and issue of O.Os / Circular on general issues
31	Purchase of computers / Machines / Rooney / Maintenance
32	M.R.B
33	Allotment of duty officers and attendance review
34	Telephones
35	Books and Publications
36	Printing of G.O. Index
37	Printing of establishment list
38	Half-Yearly business statement
39	Miscellaneous subjects of the section
40	Consolidation of Chief Minister's Special Cell Petition
41	Collector's Conference
42	Secretaries' Meeting
43	Cabinet Meeting

**DAP-I Section**

**ASO-1**

1.	All Govt., Schools for the Differently Abled Persons and appeals
2.	All private Schools for the Differently Abled Persons and appeals (except grant)
3.	Regional training centre for Teachers of the Blind, Poonamallee
4.	All establishment matters relating to Regional Training Centre
5.	All establishment matters relating to Govt, Spl Schools for Differently Abled Persons.
6.	All establishment matters relating to aided special school for Differently Abled Persons.
7.	Establishment matters relating officers of State Commissioner for the Differently Abled
8.	Modern Training – Cum- Production workshop, Guindy.

**ASO-2**

1.	Matters relating to DRC at Chengalpattu
2.	Non –service matters relating to State Commissioner for the Differently Abled
3.	All establishment / non establishment matters and schemes relating to Govt, Rehabilitation Home and Govt., Care Camp
4.	Awarding Prize to the first three rank holders of Visually Impaired and Deaf
5.	Supply of Tape Recorders with prerecorded exam for Visually Impaired students
6.	F.R.56(2) Review of A&B Group officers in State Commissioner for the Differently Abled.
7.	Miscellaneous Subject relating to the section
8.	Right to Education Act
9.	Orthopedic Schools for the children who are undergoing long term in – patient treatment
10.	Review of long pending cases relating to the section.

**DAP-II Section****ASO-1**

1.	Grants to voluntary institutions for Differently Abled Persons under Central Scheme of assistance
2.	Chief Minister’s Public Relief Fund for the Rehabilitation of Differently Abled Persons
3.	Exemption from Sales Tax for goods produced by the voluntary organizations for Differently Abled Persons
4.	Children training Programme for Differently Abled Persons
5.	Free supply of Aids and Appliances to Differently Abled Persons
6.	Meetbu thittam
7.	Independence Day Award to the Outstanding employees of Differently Abled Persons and most efficient Differently Abled Persons
8.	National Awards to the outstanding employees of Differently Abled Persons and most efficient Differently Abled Persons
9.	Conduct of celebration of the World Disabled Day
10.	Maintenance Allowance to Differently Abled Persons
11.	Issue of identity cards for Differently Abled Persons
12.	Supply of Note Books to Special Schools

13.	Award for children with exceptional achievement
14.	Supply of Braille Books
15.	Scribe Assistance for Visually Impaired
16.	Starting of Early Intervention Centers in Districts
17.	Miscellaneous subjects of the section
18.	Early Intervention Center for all Differently Abled Persons

### **ASO-2**

1.	New Schemes to be implemented for Welfare of Differently Abled Persons
2.	Issue of bus passes to the Differently Abled Persons
3.	Regional Rehabilitation Centers
4.	Rehabilitation Home with Sheltered Workshop for the Visually Impaired
5.	Special Camp for Immunization / blind etc.,
6.	National Handicapped Finance and Development Corporation
7.	Tamil Nadu Welfare Board for the Differently Abled Persons
8.	All Marriage Assistant Schemes
9.	Vazhikattum Thittam.
10.	Unemployment Assistant all Differently Abled Persons
11.	Scholarship to the Differently Abled
12.	Matters relating to Self Employment to Differently Abled Persons like setting of the Bunk Stall through Bank loans
13.	Placement of Differently Abled Persons

### **DAP III Section**

#### **ASO-1**

1.	Consolidation work on supplementary estimates;
2.	Committee on petitions of Legislative Assembly;
3.	Matters relating Assembly questions, cut motion etc.,
4.	Committee on Estimation of Legislative Assembly
5.	General requests from the Associations of the Differently Abled Persons
6.	Advisory Committee for Differently Abled Persons
7.	Special Employment Office for Differently Abled Persons
8.	Persons with Disabilities Act 1995
9.	Mental Health Act and relates Rules;
10.	Madras Act for Prevention of Beggary 1945;
11.	Issues pertaining to “legal capacity”, appointment of guardians and issues relating to “supported decision making”
12.	Supervise the functioning of authorities like State Commissioner, State Co-

	ordination Committee under PWD Act, 1995, supervision of legal cases filed and issues from National Human Rights Commission, National Women' Commission etc.,
13.	Convergence of other departmental activities:-
14.	Sarva Siksha Abhayan;
15.	IIDSS of School Education
16.	New Health Schme
17.	Health Department for the Welfare of Differently Abled Persons.
18.	3% allotment in Housing Sector:-
19.	H&UD
20.	THADCO Schemes
21.	Barrier free environment – PWD & Highways, School Education and Higher Education Departments, MAWS Dept., and R.D.&P.R. Department,
22.	Prescribing a monthly review by District Collectors on the format to be designed and review the same on a monthly basis to make district administration sensitive and result oriented.
23.	Interaction with NGOs and according necessary expertise in respect of Differently Abled Persons sector.

### **ASO-II**

1.	Monitoring section – Enforcing the quality of scheme implementation at State and district level – ongoing and new programmes.
2.	Collection of statistics of differently abled persons and formulating new schemes
3.	Attending to demands of differently abled persons and their associations pertaining to other departments like employment, concessions, facilities, grievances etc., and redressal mechanism in respect of petitions received at Secretariat.
4.	Development and continuous upgrading of website that is differently abled friendly and creation of on-line system for sending applications under various applications under various schemes.
5.	Coordination with GOI to obtain more funds for schemes, periodical interaction with NGOs, Designing and supervising, inspection of NGOs receiving grant-in-aid from Central and State Governments.
6.	Consolidation of Part II Schemes Standing Finance Committee Meeting Watching of final orders of Monthly review implementation;
7.	Consolidation of weekly / fortnightly / monthly /annual reports
8.	Subjects not allotted to any sections such as communication from Heads of Department regarding banning of business dealing, Court cases etc.,

9.	General Communication except for Planning and Development / Finance,
10.	State Co-ordination Committee
11.	Enforcement of 3% reservation and other Rights violation in respect of PWD Act, 1995 and Rights that need to be protected in respect of Differently Abled persons under:-
12.	National Trust Act for persons affected with Autism, Cerebral Palsy, Mentally Retardation and Multiple disabilities.
13.	Formation of Committee and oversee the implementation 3% reservation in all Government employment, Monitoring of 3 % reservation to DAP.
14.	Monitoring of 3% reservation to the Differently Abled Persons
15.	Visit of State Human Rights Commission relating of DAP.

**Welfare of Differently Abled Persons Department**  
**Procedure followed in decision making process**  
**(Section 4(1)(b)(iii) of Right to Information Act, 2005)**

The Department, as part of the Government Secretariat, follows the procedure laid down in the Secretariat Office Manual and the Tamil Nadu Government Business Rules and Secretariat Instructions. Apart from this, the provisions in the Tamil Nadu Financial Code, Tamil Nadu Accounts Code, Tamil Nadu Treasury Code, Tamil Nadu Pension Code, Tamil Nadu Pension Rules, Tamil Nadu Fundamental Rules, Tamil Nadu Budget Manual, Tamil Nadu State and Subordinate Service Rules, Tamil Nadu Civil Services (Discipline and Appeal) Rules, Tamil Nadu Government Servant Conduct Rules, 1973 are also followed wherever applicable.

2. The decisions are taken based on the merits of the issues, relative priorities and availability of funds etc. in accordance with the documented procedures / laid down procedures / defined criteria / rules stipulated in the codal provisions detailed above. The process of examination is initiated by the Assistant Section Officers and passes through the Section officer, Under Secretaries and Deputy Secretary/Additional Secretary to the Secretary. If need be, other departments are consulted. In case of matters involving funds, Finance Department is invariably consulted. Wherever the Business Rules require circulation of files to the Minister or Chief Minister or Governor, as the case may be, orders are obtained in circulation.

**Welfare of Differently Abled Persons Department**  
**Norms set for the discharge of functions**  
**(Section 4(1) (b)(iv) of Right to Information Act, 2005)**

For the discharge of functions allocated to the Welfare of Differently Abled Persons Department, the provisions contained in the “Secretariat Office Manual” are followed. The day-to-day administrative functioning is governed, by various set of Acts and Rules and instructions issued by the Government from time to time. Some of the commonly used Acts/Rules/Manuals are as follows:-

- (i) The Secretariat Office Manual
- (ii) The Tamil Nadu Government Business Rules and Secretariat Instructions.
- (iii) The Tamil Nadu Financial Code
- (iv) Tamil Nadu Accounts Code
- (v) Tamil Nadu Treasury Code
- (vi) Tamil Nadu Pension Code
- (vii) Tamil Nadu Pension Rules
- (viii) Tamil Nadu Fundamental Rules
- (ix) Tamil Nadu Budget Manual,
- (x) Tamil Nadu State and Subordinate Service Rules
- (xi) Tamil Nadu Civil Services (Discipline and Appeal) Rules
- (xii) Tamil Nadu Government Servants’ Conduct Rules, 1973
- (xiii) The Tamil Nadu Travelling Allowances Rules



**Welfare of Differently Abled Persons Department**  
**Rules, Regulations, Instructions, Manuals and records for discharging**  
**functions**  
**(Section 4(1)(b) (v) of Right to Information Act, 2005)**

1. The business in the department is carried out with reference to the provisions contained in the following Rules and Regulations and Manuals.

- (i) The Secretariat Office Manual
- (ii) The Tamil Nadu Government Business Rules and Secretariat Instructions.
- (iii) The Tamil Nadu Financial Code
- (iv) Tamil Nadu Accounts Code
- (v) Tamil Nadu Treasury Code
- (vi) Tamil Nadu Pension Code
- (vii) Tamil Nadu Pension Rules
- (viii) Tamil Nadu Fundamental Rules
- (ix) Tamil Nadu Budget Manual,
- (x) Tamil Nadu State and Subordinate Service Rules
- (xi) Tamil Nadu Civil Services (Discipline and Appeal) Rules
- (xii) Tamil Nadu Government Servants' Conduct Rules, 1973
- (xiii) The Tamil Nadu Travelling Allowances Rules

2. The details of the above listed Rules, Manuals and Acts are furnished below:-

1.	Name of the Rules:	Tamil Nadu Government Business Rules and Secretariat Instructions.
	Type of the document	The rules describe the manner and procedures in conducting the Business of the Government complying with the provisions of the Constitution of India.
2.	Name of the Manual	The Tamil Nadu Secretariat Office Manual.
	Type of the document	The manual describes the system and procedures to be followed in conducting the office work in the departments of Secretariat.
3.	Name of the Manual	The Tamil Nadu Budget Manual
	Type of the document	This manual contains the rules framed by the

		Finance Department for the guidance of estimating officers and departments of Secretariat in regard to the budget procedure in general and to the preparation and examination of the annual budget estimates and the subsequent control over expenditure in particular to ensure that it is kept within the authorised grants or appropriation
4.	Name of the document	Tamil Nadu State and Subordinate Service Rules.
	Type of the Rules:	The rules are made under the proviso to article 309 of the Constitution of India governing the service conditions of members of State and Subordinate Services.
5.	Name of the document	Tamil Nadu Civil Services (Discipline and Appeal) Rules.
	Type of the Rules	The rules are made under the proviso to article 309 of the Constitution of India in relation to the discipline, penalty and appeal against penalty imposed on the members of civil service of the State.
6.	Name of the document	Tamil Nadu Government Servants Conduct Rules.
	Type of the Rules	The rules are made under the proviso to article 309 of Constitution of India in relation to the conduct of the members of civil service of the State in the performance of the duty with integrity and devotion to duty.
7.	Name of the document	Tamil Nadu Pension Rules.
	Type of the Rules	The rules are made in relation to the pensionary benefits to the members of civil service of the State.
	Name of the document	Fundamental Rules.
	Type of the Rules	The rules are made under the proviso to article 309 of Constitution of India in relation to the pay, allowances, leave, joining time, foreign service etc. of the members of civil service of the State.
9.	Name of the document	Tamil Nadu Financial Code.

	Type of the Code	The code is published by the Finance Department outlining discipline to be followed in incurring expenditure and procedures to be followed and delegation of powers.
10.	Name of the document	Tamil Nadu Account Code.
	Type of the Code:	The code published by the Finance Department outlines the accounting procedures to be followed by various departments while regulating expenditures.
11.	Name of the document	Tamil Nadu Treasury Code.
	Type of the Code	The code published by Finance department outlines the procedures to be followed in regard to preparation of bills and presenting to treasury for payment and accounting procedures incidental thereto.

**Welfare of Differently Abled Persons Department**  
**A statement of categories of documents that are held by it for its control**  
**(Section 4(1)(b)(vi) of Right to Information Act, 2005)**

Sl. No.	Category of the document	Name of the document and its introduction in one line	Procedure to obtain the document	Held by / under control of
1.	Policy Note	contains the Policy pronouncements of the Department for the concerned year.	Application to PIO	PIO
	Important G.Os. <a href="http://www.tn.gov.in">www.tn.gov.in</a>	Issued by the Welfare of Differently Abled Persons Department from time to time	Application to PIO	Welfare of Differently Abled Persons Department

**Welfare of Differently Abled Persons Department**  
**Particulars of any arrangement that exists for consultation with, or**  
**Representation by the members of the public in relation to the**  
**Formulation of its policy or implementation thereof**  
**(Section 4(1)(b)(vii) of Right to Information Act, 2005)**

At present there is no formal mechanism to seek consultation participation of public in formulation of policies of this Department. However, participation of public representatives is available in functioning under the control of this Department. The suggestions made by them during the deliberations are taken into consideration by the Department while formulating policies and programmes. The recommendations/ observations made by the Public Accounts Committee/Public Undertakings Committee/ Assurance Committee/ Petitions Committee, etc. of the Legislative Assembly are also acted upon by this Department.

**Welfare of Differently Abled Persons Department**

**A statement of the Boards, Councils, Committees and other bodies  
Consisting of two or more persons constituted as its part or for the  
purpose of its advice, and as to whether meetings of those Boards,  
Councils, Committees and other bodies are open to the public, or the  
minutes of such meetings are accessible for public  
(section 4(1) (b) (viii) of Right to information Act, 2005)**

**- Nill Report-**

**Welfare of Differently Abled Persons Department**  
**Directory of Officers and Employees**  
**(Section 4(1) (b)(ix) of Right to Information Act, 2005)**

Sl. No	Name and Designation of the Officer	Telephone (STD Code No 044)		E.Mail
		Office	Residence	
1.	Tmt.Kannegi Pakeianathan, I.A.S., Secretary to Government, Welfare of Differently Abled Persons Department, Secretariat, Chennai-600 009	25676303 Intercom 5500		<a href="mailto:bcsec.@tn.gov.in">bcsec.@tn.gov.in</a>
2.	Tmt.R Santhi, Deputy Secretary to Govt.	25675907 Intercom: 5482		-
3	Thiru A.Vijayakalavathi, Under Secretary to Govt. (OP)	Intercom: 5646		-
4.	Thiru M.Rajarajan, Under Secretary to Govt.	Intercom: 5856		-
5	Tmt.A.Sreedevi, Section Officer. (OP)	Intercom: 5973		-
6.	Thiru.M .Lakshmipathy, Section Officer. (DAP I)	Intercom: 5901		-
7.	Thiru. A.Gopal,, Section Officer. (DAP II)	Intercom 5901		-
8.	Tmt.K.Saraswathi, Section Officer. (DAP III)	Intercom 5901	-	-
9.	Thiru.J.Jagadeesan, Section Officer. (Bills)	Intercom: 5973		





## Welfare of Differently Abled Persons Department

Monthly remuneration received by each of the officers and employees including the system of compensation as provided in the regulation (Section 4(1)(b)(x) of Right to Information Act, 2005)

Sl. No	Name of the Officer	Designation
<b>Secretary to Government (PB 4 Rs.37400-67000 + Gr.Pay 10000 + Allowances)</b>		
1.	Thiru Kannegi Pakeianathan, I.A.S.,	Secretary to Government
<b>Deputy Secretary to Government (PB 3 Rs.15600 -39100 + Gr.Pay 7600 + Allowances)</b>		
1	Tmt. R. Santhi.,	Deputy Secretary to Govt.
<b>Under Secretary to Government (PB 3 Rs.15600-39100 + Gr.Pay 6600 + Allowances)</b>		
1.	Thiru M. Rajarajan	Under Secretary to Govt.
2.	Thiru K. Siva kumar	Under Secretary to Govt.
<b>Sr. Private Secretary (PB 3 Rs.15600-39100 + Gr.Pay 6600 + Allowances)</b>		
1.	Tmt. Fathimamunnisa	Private Secretary
<b>Section Officer (PB 3 Rs.15600-39100 + Gr.Pay 5400 + Allowances)</b>		
1.	Tmt. A. Sree Devi	Section Officer.
2.	Thiru. A. Gopal	Section Officer.
3.	Tmt. K. Saraswathi	Section Officer.
4.	Thiru. M. Lakshmipathy	Section Officer.
4.	Thiru.J.Jegadesan	Section Officer.
<b>Assistant Section Officer (PB 2 Rs.9300 – 34800 + Gr.Pay 4600 + Allowances)</b>		
1.	Thiru K. Arun	Assistant Section Officer
2.	Thiru M. Muthu kumar	Assistant Section Officer
3.	Thiru S. Amsaraj	Assistant Section Officer
4.	Thiru M.Abdul kadhar	Assistant Section Officer
5.	Thiru T.K.Dinesh kumar	Assistant Section Officer
6.	Thiru A. Suresh	Assistant Section Officer
<b>Assistant (PB 1 Rs.5200 – 20200 + Gr.Pay 2400 + Allowances)</b>		
1.	Thiru.V.Thanga kumar	Assistant
<b>Personal Clerk (PB 1 5200 – 20200 + Gr.Pay 2800 +</b>		

<b>Allowances)</b>		
1.	Thiru. I. Annaraj Paul Jebakumar	Personal Clerk
<b>Driver (PB 1 5200 – 20200 + Gr. Pay 2400 + Allowances)</b>		
1.	Thiru. R. Maheswaran	Driver
<b>Sr. Typist (PB 1 9300 – 34800 + Gr. Pay 4200 + Allowances)</b>		
1.	Thiru G.Kumar	Sr. Typist
<b>Typist (PB 1 5200 – 20200 + Gr. Pay 2400 + Allowances)</b>		
1	Thiru R.Gnanasekaran	Typist
2.	Thiru M.Sathish	Typist
<b>Record Clerk (PB 1A 4800– 10000 + Gr. Pay 1400 + Allowances)</b>		
1.	Thiru S.M.Vengatesa perumal	Record Clerk
<b>Office Assistant (PB 1A 4800– 10000 + Gr. Pay 1300 + Allowances)</b>		
1.	----	Duffadar
2.	Tmt. R.Suseela	Office Assistant
3.	Tmt. A.Sagunthala	Office Assistant

## Physical &amp; Financial Achievement as on 21-1-2013

Secretariat : WELFARE OF DIFFERENTLY ABLED DEPARTMENT.

HOD Name : Commissionerate for the welfare of Differently Abled.

(Rs. In lakhs)

Scheme Code	PLAN SCHEMES	Physical (in Nos)		Financial (Rs. In lakhs)		Achievement %	Remarks
		Target	Achievement	B.E. 2012-2013	Achievement		
A4402002	Scheme for Rehabilitation of Handicapped (101 JH) <b>I. Supply of Aids and Appliances</b> a) Tricycles b) Wheel Chairs c) Goggles & Folding Sticks d) Braille Watches e) Calipers f) Artificial Limbs g) Crutches h) Hearing Aids i) Solar Batteries <b>II) Modular Functional Artificial Limbs</b> <b>III) Motorised Tricycles</b> <b>iv) Training</b>	6945		218.48	--		Expenditure will be made on finalisation of tenders
A4402007	Scribe assistance to the blind students and expenses for the helper (101.KJ)	400		11.50	27.65	<b>100%</b>	G.O. received for Rs.27.65 lakhs vide No.73/DAP 2/12 Dt.22.6.2012. Expenditure fully incurred
A4402008	Concession to normal persons marrying blind (101.KL)	100		45.11			G.O awaited
A4402009	Assistance to Non-Government organisations for mentally handicapped children (101.LX 3 Day Care Centre at Theni District. (9.40) +101.LZ.(150.43) 1) Seva Nilayam Society, Andipatti 2) Sarvodeep Jeyaraj Annapakkiam College for Girls, Periyakulam (3) Rural Development Trust, Bodi, <b>Vazhikattum Thittam (150.43)</b>	No target	No target	159.83	9.39	<b>6%</b>	G.O awaited

A4402010	Self Employment of Physically Handicapped Persons (101.JV) (i) Bunk Stall Subsidy (ii)Bank Loan subsidy	1400		40.50			G.O awaited
A4402014	Unemployment allowance to unemployed Blind Registered in Employment Exchange (101.LT)	--	--	0.00	0.00	--	The amount sanctioned under this head has been merged with MJ Head.
A4402021	Assistance to Physically Handicapped Law Graduates towards Registration fee and to purchase law books (101.LC)	25		0.75			G.O Received. Amount distributed to Districts. Exp details awaited
A4402022	Starting of Rehabilitation Home for the Adult Mentally retarded girls (101.LI) 1) CSI Balar Grama Illam, Salem (2) St.Joseph's Charity House, Tuticorin (3) St.Anne's Karunalaya M.R.House, Sivaganga (4) I.E.L.C. Mentally Retarded School & Rehabilitation Home, Vellore (5) Udavum Ullangal, Tirupattur	,--	--	19.98			G.O awaited
A4402024	Concession to Normal Persons Marrying Orthopaedically Disabled (101.LJ)	145		64.66			G.O awaited
A4402027	Starting of Vocational Training Courses in Government Schools/ Higher Secondary Schools for the Mentally Retarded, Blind and etc. (101.LL)	--	--	3.92	2.95	<b>75%</b>	Salary Component
A4402033	Concessions to able persons who come forward to marry deaf and dumb (101.LM)	145		64.66		<b>0%</b>	G.O awaited
A4402034	Establishment of Government Special School (101.LN)	No target	--	1.00	0.75	<b>75%</b>	
A4402042	Grant to disabled persons for sports events and cultural programmes (101.LV)	No target	--	7.00	5.00	<b>71%</b>	

A4402043	Grant for starting of Secondary Grade Teacher Training Institute for the Visually and Orthopadically handicapped persons (101.LW) (Provision for the payment of stipend to the trainees. )	50		7.13	6.71	<b>94%</b>	
A4402045	State Resource cum Training Centre(101.MA)	No target	No target	84.97	60.51	<b>71%</b>	G.O received for SRTC, Trichy for the amount of Rs.60.51 lakhs. Expenditure will be made soon.
A4402049	Starting of Early Intervention Centres for Infants and Young Children with Hearing Impairment (101.MC)	930		93.98			G.O awaited
A4402050	Starting of Degree Courses for the Deaf (101.MD)	90		3.91	2.94	<b>75%</b>	Salary component to contract lecturers.
A4402051	Grants to Welfare Board for the Disabled (101.ME)	No target	No target	100.00			G.O awaited
A4402053	Assistance to Reputed NGO's for Special Institutions for Mentally Retarded (101.MG)			981.42			G.O awaited
	1) Starting of Early intervention Centre for Mentally Retarded	1500	1516				
	2)Salary grant for teachers /Theraphist in Special Schools for Mentally Retarded run by NGOs	600	600				G.O Received. Rs.480.00 lakhs expenditure will be incurred soon
	3)Starting of 7 adult mentally retarded homes	350	330				G.O Received. Rs.236.52 distributed to Districts on 5.11.12. Exp details awaited

	4) Financial Assistance to NGOs who run specialy schools for Mentally Retarded for construction of building /rent /feeding charges	60	84				
A4408038	Maintenance Grants to the persons with Muscular Dystrophy Disease. (101.MI)	1000		120.78	71.45	<b>59%</b>	
A402D06	Unemployment allowance to unemployed physically hanndicapped/hearing impaired/Mentally retarded registered in Employment Exchange (101.MJ)	17033		1150.08	479.20	<b>42%</b>	
A4404053	Supply of Motorised Sewing Machines - 19 Machinery and Equipments (101-MK)	1657		73.85		<b>0%</b>	G.O. received .Expenditure will be made after finalising tender.
A4404054	Assistance to Physically Challenged persons for Self Employment under Prime Minister's Employment Generation Programme -09-Grants-in-aid (101-ML)	No Target	No target	5.00		<b>0%</b>	Expenditure will be made on receipt of G.O
A4404045	Marriage Assistance to Disabled persons marrying Disabled Persons (101 -MM)	100		45.11		<b>0%</b>	G.O awaited
A4402057	Assistant for Rehabilitation of Mentally Ill (101- MO)	500		100.00		<b>0%</b>	G.O awaited
	Victims Assistance fund for the Differently Abled Persons (101 - DJ)	--	--	0.00			
A4402059	Establishment of Day Care Centres for the persons affected with Muscular Dystrophy (101 - MR)	180		38.70		<b>0%</b>	G.O awaited
A4402060	Setting up of Early Intervention Centres for the Visually handicapped children below 6 years (101 - MS)	100		16.90		<b>0%</b>	G.O awaited

A4402061	Special Scheme for resuing and admitting the mentally retarded persons in the Mental Hospitals/ Rehabilitation Centres (101 - MT)	530		12.40		0%	G.O awaited
	<b>Total</b>			<b>3471.62</b>	<b>666.55</b>	<b>19%</b>	
B4400010	Establishment of Pilot Project for Rehabilitation Services to handicapped (101.SC)	No target	No target	45.62	29.70	65%	
	<b>Total</b>			<b>45.62</b>	<b>29.70</b>	<b>65%</b>	
	<b>Grand Total</b>		<b>2530</b>	<b>3517.24</b>	<b>696.25</b>	<b>20%</b>	

## Physical &amp; Financial Achievement as on 21.1.2013

Secretariat : WELFARE OF DIFFERENTLY ABLED DEPARTMENT.

HOD Name : Commissionerate for the welfare of Differently Abled.

(Rs. In lakhs)

S NO	Scheme Code	NON - PLAN SCHEMES	Physical (in Nos)		Financial (Rs. In lakhs)			Remarks
			Target	Achievement	B.E. 2010-11	Achievement	Achievement %	
1		Commissionerate for the Welfare of Differently Abled Persons 2235-02-001-AF	--	--	198.70	99.30	<b>50%</b>	
2		School for the Blind 2235-02-101-AA	--	--	706.03	452.03	<b>64%</b>	
3		Regional Braille Press 2235-02-101-AB	--	--	20.22	12.36	<b>61%</b>	
4		Light Engineering Education Project for the Adult Blind 2235-02-101-AE	--	--	20.65	12.24	<b>59%</b>	
5		Regional Training Centres for Teachers of the Blind 2235-02-101-AG	--	--	5.84	3.81	<b>65%</b>	
6		School for the Deaf 2235-02-101-AR	--	--	783.81	545.11	<b>70%</b>	
7		Assistive Devices production workshop at Guindy 2235-02-101-AY	--	--	18.95	0.00	<b>0%</b>	
8		Scholarship to the Differently Abled Students 2235-02-101-BB	No target	--	325.00	215.00	<b>66%</b>	
9		Regional Rehabilitation Centres 2235- 02-101-BD	--	--	690.24	452.45	<b>66%</b>	
10		School for the Severely affected Orthopaedic Differently Abled Persons 2235-02-101-BE	--	--	24.94	16.20	<b>65%</b>	



11	Travel Concession to Differently Abled Persons 2235-02-101-BG	--	--	708.21	0.00	<b>0%</b>
12	Lumpsum Provision for Building 2235-02-101-BV	--	--	0.19	0.00	<b>0%</b>
13	Integrated Polio Eradication Programme 2235-02-101-BX	--	--	15.33	11.25	<b>73%</b>
14	Assistance to voluntary Institution for training to teach the Deaf 2235-02-101-BZ	--	--	92.67	49.33	<b>53%</b>
15	Starting of New schools and Higher Secondary schools for the Deaf 2235-02-101-CC	--	--	90.93	51.50	<b>57%</b>
16	Maintenance Allowance to the Severely affected Differently Abled Persons 2235-02-101-CD	No target	--	10493.94	6562.48	<b>63%</b>
17	Assistance to Government recognised schools for the Differently Abled 2235-02-101-CE	--	--	404.10	272.50	<b>67%</b>
18	Assistance to Non-Government Organisation for Schools for Mentally Retarded Children 2235-02-101-CF	--	--	100.81	65.45	<b>65%</b>
19	Assistance for Recanning of Wooden Furniture by Blind Persons 2235-02-101-CG	--	--	30.71	19.35	<b>63%</b>
20	Assistance to School for the Differently Abled persons 2235-02-101-CH	--	--	1260.07	835.56	<b>66%</b>
21	Starting of Institute for Mentally Retarded 2235-02-102-AZ	--	--	45.39	37.50	<b>83%</b>

22	Leprosy Beggars Rehabilitation Home 2235-02-104-AI	--	--	768.57	495.50	64%
23	Care camp at Melpakkam and Special Home at Kancheepuram 2235-02-104-AL	--	--	67.45	42.20	63%
<b>Total</b>				16872.75	10251.12	61%

### ANNUAL PLAN 2012-2013

#### PROGRESS OF EXPENDITURE UPTO 21.1.2013

(Rs.in  
Lakhs)

Scheme Code/Head of Account	Scheme Name	B.E- 2012-2013	Expr. Upto 21.1.2013	Remarks
A4302D06 223502101 MJ	Unemployment Allowance to Unemployed differently abled/Hearing impaired/Mentally Retarded registered in Employment Exchange	1150.08	479.20	
A4400445 223502101 MM	Assistance to differently abled persons marrying differently abled persons.	45.11	00.00	G.O awaited
A4402060 22350210MS	Setting up of Early Intervention Centres for the Visually Handicapped children below 6 years.	16.90	00.00	G.O awaited

## **Welfare of Differently Abled Persons Department**

**Budget allocation of each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made**

**(Section 4(i) (b) (xi) of Right to Information Act, 2005)**

The Department of Welfare of Differently Abled Persons various State Schemes.

The details of the Budget Estimate for all these are given below:

The statement also gives details of the disbursement Upto December 2012

**Welfare of Differently Abled Persons Department**  
**The Manner of execution of subsidy programme, including the amounts allocated and the details of beneficiaries of such programme**  
**(Section 4(i) (b) (xii) of Right to Information Act, 2005)**

The Department does not directly administer any subsidy programme and all its schemes and programmes are implemented through Commissionerate of Differently Abled.

**Welfare of Differently Abled Persons Department**  
**Particulars of recipients of concessions, permits or authorizations granted by**  
**it**  
**(Section 4(i) (b) (xiii) of Right to Information Act, 2005)**

No concession or permit or authorization has been granted by this Department to the individuals or firms or companies.

## **Welfare of Differently Abled Persons Department**

**Details in respect of the information available to or held by it, reduced in an electronic form  
(Section 4(i)(b) (xiv) of Right to Information Act, 2005)**

The Public can obtain information about the functioning of the Departments in the following web sites.

1. i) Web site of Welfare of Differently Abled  
[www.tn.gov.in](http://www.tn.gov.in)
- ii) Web site of Directorate of Differently Abled  
[www.tn.gov.in](http://www.tn.gov.in)

**Welfare of Differently Abled Persons Department  
Particulars of facilities available to citizens for obtaining  
Information  
(Section 4(1) (b) (xv) of Right to Information Act, 2005)**

The information are posted in the Notice Board, Newspapers, Web site, Exhibitions and other means of advertising. No library is available for providing information.

**Welfare of Differently Abled Persons Department**  
**Name and Designation and other particulars of Public Information Officers**  
**Under section 4(i)(b) (xvi) Right to Information Act, 2005**

**Public Information Officer:-**

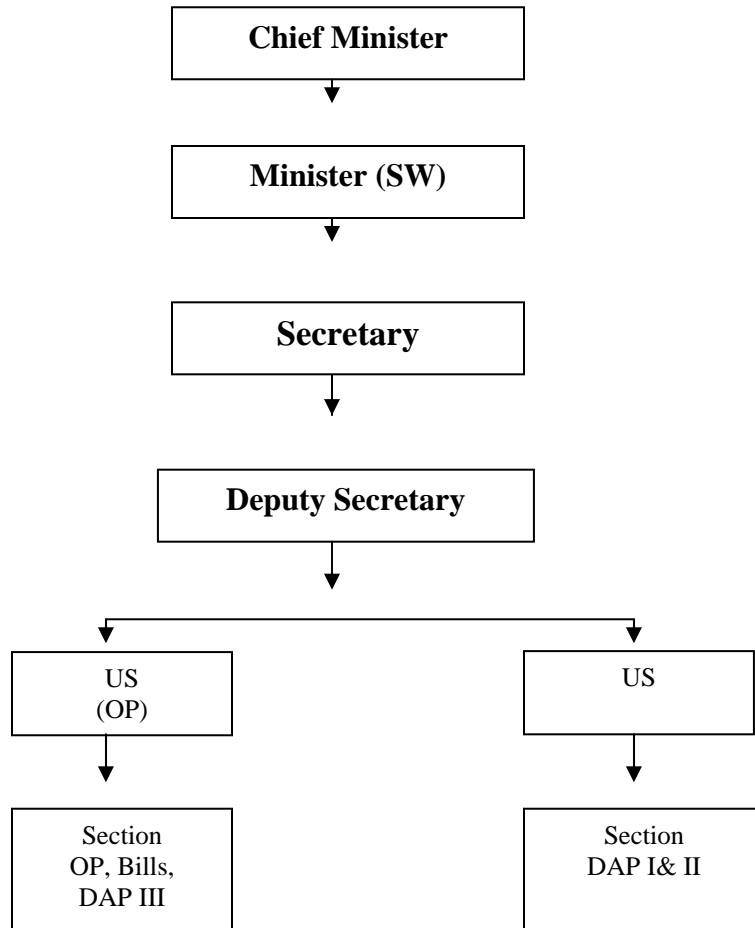
1.	Thiru M.Rajajrajan Under Secretary to Government Welfare of Differently Abled Persons Department, Secretariat, Chennai - 600 009	P.I.O.	Intercom: 5856
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**Appellate Authority:**

Tmt.R.Sanathi,  
Deputy Secretary to Government  
Welfare of Differently Abled Persons,  
Secretariat, Chennai-600009.  
Telephone No. 25675907 - Intercom: 5482

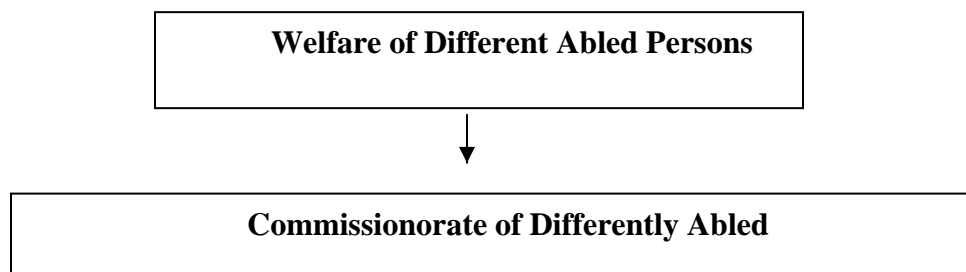


### **Organization Chart**



### **Administrative Units**

A chart depicting the administrative units under the Department is given below:-



### **Directorate of Differently Abled**

The Directorate of Differently Abled is headed by an I.A.S. Officer supported by other Staff. The Directorate is looking after all programmes and schemes implemented for the welfare of Differently Abled Persons. Besides this, the Directorate the implementing infrastructure programme such as construction of hostel buildings for the welfare of Differently Abled Persons on the guidelines/orders issued by the Government.

Name of the State Commissioner for Welfare of Differently Abled Persons	Thiru.V.K.Jeyakodi, I.A.S.
Office Address	Commissionor for welfare of Differently Abled Persons, Chennai- 78.
Telephone No.	Office: 24719945
E- Mail	<a href="mailto:scd.tn@nic.in">scd.tn@nic.in</a>
Web-site	<a href="http://www.tn.gov.in">www.tn.gov.in</a>